

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details                                                                                                                                                                                                    |                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय /Bid End Date/Time                                                                                                                                                                             | 08-09-2026 13:00:00                                                                                                                                                                                              |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time                                                                                                                                                                            | 08-09-2026 13:30:00                                                                                                                                                                                              |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)                                                                                                                                                | 180 (Days)                                                                                                                                                                                                       |
| मंत्रालय/राज्य का नाम/Ministry/State Name                                                                                                                                                                                | Ministry Of Water Resources River Development /                                                                                                                                                                  |
| विभाग का नाम/Department Name                                                                                                                                                                                             | Na                                                                                                                                                                                                               |
| संगठन का नाम/Organisation Name                                                                                                                                                                                           | National Mission For Clean Ganga                                                                                                                                                                                 |
| कार्यालय का नाम/Office Name                                                                                                                                                                                              | New Delhi                                                                                                                                                                                                        |
| शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal                                                                                                                                                    | HOD Email id :kundan.lal68@gov.in<br>Buyer Email id: tl.procurement@nmcg.nic.in                                                                                                                                  |
| कुल मात्रा/Total Quantity                                                                                                                                                                                                | 19                                                                                                                                                                                                               |
| वस्तु श्रेणी /Item Category                                                                                                                                                                                              | Toner Cartridges / Ink Cartridges / Consumables f                                                                                                                                                                |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover                                                                                                             | Yes   Complete                                                                                                                                                                                                   |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover                                                                                             | Yes   Complete                                                                                                                                                                                                   |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller                                                                                                                                                             | Certificate (Requested in ATC),OEM Authorization (Requested in ATC)<br>*In case any bidder is seeking exemption from Ex the supporting documents to prove his eligibility t uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarificatio the tender/bid process will also be displayed to ot after log in)                                                                                             |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension                                                                                | 1                                                                                                                                                                                                                |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended                                                                                                      | 7                                                                                                                                                                                                                |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count                                                                                                                                            | 1                                                                                                                                                                                                                |

| बिड विवरण/Bid Details                                                                                                                                                                |                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                                                                   | No                                                |
| बिड का प्रकार/Type of Bid                                                                                                                                                            | Single Packet Bid                                 |
| प्राथमिक उत्पाद श्रेणी/Primary product category                                                                                                                                      | Toner Cartridges / Ink Cartridges / Consumables f |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation                                                    | 2 Days                                            |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No                                                |
| मूल्यांकन पद्धति/Evaluation Method                                                                                                                                                   | Total value wise evaluation                       |
| मध्यस्थता खंड/Arbitration Clause                                                                                                                                                     | No                                                |
| सुलह खंड/Mediation Clause                                                                                                                                                            | No                                                |

#### ईएमडी विवरण/EMD Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

#### ईपीबीजी विवरण /ePBG Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई खरीद वरीयता/MII Purchase Preference

|                                            |    |
|--------------------------------------------|----|
| एमआईआई खरीद वरीयता/MII Purchase Preference | No |
|--------------------------------------------|----|

#### एमएसई खरीद वरीयता/MSE Purchase Preference

|                                                                                                                                                                                                           |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference                                                                                                                                                                 | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$           | 15  |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 25  |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be rela

of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder is a Micro or Small Enterprise (MSE) offering the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered product, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

5. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having their own manufacturing facilities and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider. Resellers and Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers and Traders who are not manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in the form of a certificate from the OEM / Manufacturer along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference. If L-1 (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in the tender, the Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) per cent discount. Buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of purchase preference of seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted by the bidder.

## Toner Cartridges / Ink Cartridges / Consumables For Printers ( 2 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement                                                                                                                                                                                                                                                                                                                                |
|---------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERIC             | <b>Product Class of Cartridge</b>                                                              | OEM                                                                                                                                                                                                                                                                                                                                                                           |
|                     | <b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b> | HP                                                                                                                                                                                                                                                                                                                                                                            |
|                     | <b>Type of Cartridge/Consumable</b>                                                            | Toner Cartridge                                                                                                                                                                                                                                                                                                                                                               |
|                     | <b>Color of the Ink/Toner</b>                                                                  | Black                                                                                                                                                                                                                                                                                                                                                                         |
|                     | <b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>                              | HP Color LaserJet Pro M154a Printer, HP Color LaserJet Pro MFP M180n, HP Color LaserJet Pro MFP M181fw Printer                                                                                                                                                                                                                                                                |
|                     | <b>Model Number of OEM's Printer Cartridge/Consumable</b>                                      | HP 204A Black LaserJet Toner Cartridge-C                                                                                                                                                                                                                                                                                                                                      |
|                     | <b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>         | 1001 to 2000, 2001 to 5000, 5001 to 10000, 10001 to 20000, 20001 to 30000, 30001 to 40000, 40001 to 50000, 50001 to 60000, 60001 to 70000, 70001 to 100000, 100001 to 150000, 150001 to 200000, 200001 to 300000, 300001 to 400000, 400001 to 500000, 500001 to 600000, 600001 to 700000, 700001 to 800000, 800001 to 900000, 900001 to 1000000, 1000001 to 1500000 Or higher |

परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषदी/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address                                                                                                                                                                                                             | मात्रा /Quantity | डि |
|---------------|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----|
| 1             | Avshesh Chauhan                                              | 110002,National Mission for Clean Ganga, Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, First Floor, Major Dhyan Chand National Stadium, India Gate, New Delhi-110002 | 2                | 15 |

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 1 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requ                                                                                                                       |
|---------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERIC             | <b>Product Class of Cartridge</b>                                                              | OEM                                                                                                                                                           |
|                     | <b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b> | HP                                                                                                                                                            |
|                     | <b>Type of Cartridge/Consumable</b>                                                            | Toner Cartridge                                                                                                                                               |
|                     | <b>Color of the Ink/Toner</b>                                                                  | Cyan                                                                                                                                                          |
|                     | <b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>                              | HP Color LaserJet Pro M154a Printer, HP C Printer, HP Color LaserJet Pro MFP M180n M181fw Printer                                                             |
|                     | <b>Model Number of OEM's Printer Cartridge/Consumable</b>                                      | HP 204A Cyan LaserJet Toner Cartridge-CI                                                                                                                      |
|                     | <b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>         | 501 to 1000, 1001 to 2000, 2001 to 5000, 15000, 15001 to 20000, 20001 to 30000, 50000, 50001 to 70000, 70001 to 100000 to 1000000, 1000001 to 1500000 Or high |

परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषदी/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address                                                                                                                                                                                                             | मात्रा /Quantity | डि |
|---------------|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----|
| 1             | Avshesh Chauhan                                              | 110002,National Mission for Clean Ganga, Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, First Floor, Major Dhyan Chand National Stadium, India Gate, New Delhi-110002 | 1                | 15 |

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 1 pieces )****तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requ                                                                                                                       |
|---------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERIC             | <b>Product Class of Cartridge</b>                                                              | OEM                                                                                                                                                           |
|                     | <b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b> | HP                                                                                                                                                            |
|                     | <b>Type of Cartridge/Consumable</b>                                                            | Toner Cartridge                                                                                                                                               |
|                     | <b>Color of the Ink/Toner</b>                                                                  | Magenta                                                                                                                                                       |
|                     | <b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>                              | HP Color LaserJet Pro M154a Printer, HP C Printer, HP Color LaserJet Pro MFP M180n M181fw Printer                                                             |
|                     | <b>Model Number of OEM's Printer Cartridge/Consumable</b>                                      | HP 204A Magenta LaserJet Toner Cartridge                                                                                                                      |
|                     | <b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>         | 501 to 1000, 1001 to 2000, 2001 to 5000, 15000, 15001 to 20000, 20001 to 30000, 50000, 50001 to 70000, 70001 to 100000 to 1000000, 1000001 to 1500000 Or high |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                                                                                                                                              | मात्रा /Quantity | दि |
|---------------|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----|
| 1             | Avshesh Chauhan                                         | 110002,National Mission for Clean Ganga, Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, First Floor, Major Dhyani Chand National Stadium, India Gate, New Delhi-110002 | 1                | 15 |

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 1 pieces )****तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requ |
|---------------------|-------------------------------------|-----------------------------------------|
| GENERIC             | <b>Product Class of Cartridge</b>   | OEM                                     |

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                                    | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requ                                                                                                                                |
|---------------------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     | <b>Printer/Multifunction Machines<br/>Brand for which offered<br/>Cartridge/Consumable is Suitable</b> | HP                                                                                                                                                                     |
|                     | <b>Type of Cartridge/Consumable</b>                                                                    | Toner Cartridge                                                                                                                                                        |
|                     | <b>Color of the Ink/Toner</b>                                                                          | Yellow                                                                                                                                                                 |
|                     | <b>Model Number of OEM's<br/>Printer/OEM's Multi Function<br/>Machine</b>                              | HP Color LaserJet Pro M154a Printer, HP C<br>Printer, HP Color LaserJet Pro MFP M180n<br>M181fw Printer                                                                |
|                     | <b>Model Number of OEM's Printer<br/>Cartridge/Consumable</b>                                          | HP 204A Yellow LaserJet Toner Cartridge-(                                                                                                                              |
|                     | <b>Minimum Yield of the Replacement<br/>Cartridge/Consumable offered<br/>(Number of Pages)</b>         | 501 to 1000, 1001 to 2000, 2001 to 5000,<br>15000, 15001 to 20000, 20001 to 30000,<br>50000, 50001 to 70000, 70001 to 100000<br>to 1000000, 1000001 to 1500000 Or high |

**परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषिती/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address                                                                                                                                                                                                                             | मात्रा /Quantity | डि |
|---------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----|
| 1             | Avshesh Chauhan                                               | 110002,National Mission for Clean<br>Ganga, Ministry of Jal Shakti, Department<br>of Water Resources, River Development<br>and Ganga Rejuvenation, First Floor,<br>Major Dhyani Chand National Stadium,<br>India Gate, New Delhi-110002 | 1                | 15 |

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 4 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                                    | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requ |
|---------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------|
| GENERIC             | <b>Product Class of Cartridge</b>                                                                      | OEM                                     |
|                     | <b>Printer/Multifunction Machines<br/>Brand for which offered<br/>Cartridge/Consumable is Suitable</b> | HP                                      |
|                     | <b>Type of Cartridge/Consumable</b>                                                                    | Toner Cartridge                         |
|                     | <b>Color of the Ink/Toner</b>                                                                          | Black                                   |







परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषदी/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address                                                                                                                                                                                                             | मात्रा /Quantity | डि |
|---------------|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----|
| 1             | Avshesh Chauhan                                              | 110002,National Mission for Clean Ganga, Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, First Floor, Major Dhyan Chand National Stadium, India Gate, New Delhi-110002 | 2                | 15 |

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 3 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requi                                                                                                                            |
|---------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERIC             | <b>Product Class of Cartridge</b>                                                              | OEM                                                                                                                                                                 |
|                     | <b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b> | HP                                                                                                                                                                  |
|                     | <b>Type of Cartridge/Consumable</b>                                                            | Toner Cartridge                                                                                                                                                     |
|                     | <b>Color of the Ink/Toner</b>                                                                  | Yellow                                                                                                                                                              |
|                     | <b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>                              | HP Color LaserJet Enterprise M455dn, HP ( M480f, HP Color LaserJet Pro M454dn, HP HP Color LaserJet Pro M454nw, HP Color L Color LaserJet Pro MFP M479fdw, HP Color |
|                     | <b>Model Number of OEM's Printer Cartridge/Consumable</b>                                      | HP 416X Yellow Contract LaserJet Toner C                                                                                                                            |
|                     | <b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>         | 5001 to 10000, 10001 to 15000, 15001 to 30001 to 40000, 40001 to 50000, 50001 to 100001 to 500000, 500001 to 1000000, 1 higher                                      |

परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषदी/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डि |
|---------------|--------------------------------------------------------------|-------------|------------------|----|
|---------------|--------------------------------------------------------------|-------------|------------------|----|

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address                                                                                                                                                                                                               | मात्रा /Quantity | दिनांक |
|---------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------|
| 1             | Avshesh Chauhan                                               | 110002, National Mission for Clean Ganga, Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, First Floor, Major Dhyani Chand National Stadium, India Gate, New Delhi-110002 | 3                | 15     |

**Special terms and conditions-Version:4 effective from 09-10-2025 for category Toner Cartridges / Ink Cartridges for Printers**

1. This category covers two classes of products — OEM Cartridges/Consumables and Compatible Cartridges. Buyers to procure both original and compatible options in a transparent and competitive manner.
2. **Definitions:**
  - (a) *OEM Cartridge/Consumable* refers to a cartridge manufactured by a company that also manufactures printers, multifunction (all-in-one) devices, or plotter printers, and is intended for use with those machines.
  - (b) *Compatible Cartridge/Consumable* refers to a cartridge manufactured by an entity other than the OEM but designed to be compatible with, and functionally replace, the OEM cartridge.
3. The parameter “Product Class of Cartridge” has two values — OEM and Compatible. ‘OEM’ denotes a cartridge as that of the printer, while ‘Compatible’ denotes a cartridge having a brand different from the printer(s) or printer(s). Buyers can select only ‘OEM’ or only ‘Compatible’ or both ‘OEM’ and ‘Compatible’ (or ‘any value’).
4. Printer OEMs authorised in this category and granted dashboard access shall upload catalogues under Product Class of Cartridge – OEM. Compatible OEMs shall upload catalogues under Product Class of Cartridge – Compatible strictly in accordance with the approved Vendor Assessment (VA) report.
5. Incorrect selection of product class or deviation from the approved VA report by the sellers may attract actions including removal of catalogues, temporary suspension, or any other action deemed appropriate by GeM.
6. The parameter “Model Number of OEM Printer/MFP” shall indicate the printer or multifunction model for which the cartridge/consumable is suitable. Sellers shall ensure correct mapping of cartridges/consumables to printer models in their catalogues.
7. Printer OEMs and Compatible OEMs shall have their respective model/part numbers included in the drop-down options during catalogue creation. Catalogues created using unapproved or incorrect model numbers may be removed or require corrective action.
8. Compatible OEMs shall ensure that their model or part numbers do not resemble those of printer OEMs to avoid mislead or confuse buyers.
9. Sellers requiring inclusion of new model/part numbers (against parameter “Model Number of OEM's Printer/MFP”) or the OEM's name (against the parameter “Name of the OEM/Compatible Cartridge/Consumable Offered”) in drop-down options shall submit such requests to the GeM Helpdesk with supporting documentation. Requests shall be processed by GeM based on verification of the vendor's eligibility and compliance.
10. The parameter “Name of the OEM/Compatible Manufacturer of Cartridge/Consumable Offered” shall indicate the printer OEM or the compatible OEM, as applicable. Sellers shall select their name only from the approved list after completion of Vendor Assessment and inclusion through the Helpdesk process.
11. Buyers should select only one brand/make under the parameter: “Printer:: Multifunction Machines Brand” if the Cartridge/Consumable is Suitable.”
12. Buyers procuring only ‘OEM’ cartridges for multiple printer brands through bunched bids shall opt for item-wise evaluation, so as to enable participation by resellers of individual brands. Bunching of ‘Compatible’ Cartridges can be resorted to only when evaluation is item-wise. In case the buyer selects ‘any value’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, the method of either ‘Total Value-wise’ or ‘Item-wise’ can be opted for by the buyer as per his/her requirements and competition based on the availability of sellers.
13. By selecting “As per IS/ISO/IEC 19752:2017”, the seller confirms compliance with equivalent or relevant standards such as ISO/IEC 24711 or ISO/IEC 29102, as applicable to the technology or type of cartridge (Inkjet, Laser, Toner, etc.).
14. Buyers procuring cartridges through bidding and selecting Product Class – only ‘OEM’ should follow the bidding process after following the prescribed due process, and the PAC certificate duly signed by the competent authority at the time of bid creation. GeM, however, does not prescribe PAC procurement on its own, and the decision to procure is the buyer's call. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then such PAC may not be required.
15. The L-1 comparison buying method for Product Class – only ‘OEM’ is not permissible. In case the buyer selects ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, the L-1 comparison buying method shall be available subject to other standard prerequisites. The L-1 comparison buying method shall be available subject to other standard prerequisites. The L-1 comparison buying method shall be available subject to other standard prerequisites.

Product Class – only ‘Compatible’ is possible subject to other standard prerequisites.

16. For procurement through bidding involving a specific brand of Compatible Cartridges, PAC procurement after following the prescribed due process. GeM, however, does not prescribe PAC procurement on its own. The PAC mode of procurement is the buyer’s call.
17. Single Tender procurement without PAC is permissible only where the buying organisation permits such circumstances and where GeM has enabled the Single Tender functionality for that organisation. GeM, however, does not prescribe the Single Tender mode of procurement on its own, and the decision to follow the Single Tender mode of procurement is the buyer’s call.
18. By procuring items under this category, buyers confirm that they have understood the above clauses and any query with regard to the above clauses should be made prior to the procurement or floating of the bid. GeM does not entertain any contract-specific query.
19. By uploading catalogues under this category, sellers confirm that they have understood the above clauses and any query with regard to the above clauses should be made prior to uploading a catalogue or participating in the procurement. GeM does not entertain any bid- or contract-specific query.

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

**OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25% of the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the original delivery order and in cases where option clause is exercised during the extended delivery period the commencement shall be from the last date of extended delivery period. The additional delivery time shall be (Increased quantity / Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional delivery time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period by exercising the option clause. Bidders must comply with these terms.

### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. The bidder Must submit Genuineness and Yield declaration certificate issued by the OEM in respect of the supplied product.
2. The bidder must submit a declaration stating that in case any of the supplied product is found faulty or defective, it shall be replaced at his own cost.
3. The bidder must submit bid specific Ink signed Manufacturer's Authorization Form issued by OEM.
4. The following table depicts the overall requirements and specifications:

| S. No. | Brand of Printer        | Printer Model No.               | Cartridge   | Color or B/W | Req. Qty. |
|--------|-------------------------|---------------------------------|-------------|--------------|-----------|
| 1      | HP (Color) (Standalone) | LaserJet Pro MFP M181fw Printer | (OEM)       |              |           |
|        |                         |                                 | Black 204   | Black        | 2         |
|        |                         |                                 | Cyan 204    | Color        | 1         |
|        |                         |                                 | Magenta 204 | Color        | 1         |
|        |                         |                                 | Yellow 204  | Color        | 1         |

|   |                         |                         |             |       |   |
|---|-------------------------|-------------------------|-------------|-------|---|
| 2 | HP (B&W) (Standalone)   | LaserJet Pro MFP 1136   | 88A         | Black | 4 |
| 3 | HP (Color) (Standalone) | HP Laserjet Pro M479fdw | Black 416   | Black | 3 |
|   |                         |                         | Cyan 416    | Color | 2 |
|   |                         |                         | Magenta 416 | Color | 2 |
|   |                         |                         | Yellow 416  | Color | 3 |

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent / responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions / representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and no clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null and void. The Buyer reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation.

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Source Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension is not permitted by the GeM.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be deterred by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specific technical details and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM rules.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional technical specifications in any other document. If buyer needs more items along with the main item, the same must be added through bunching. If by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this representation against the same by using the Representation window provided in the bid details field in Seller dashboard. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply within the stipulated time.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2019; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or no corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, Payment of Bonus Act, 1965, Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, relevant State Rules) shall continue to remain applicable.**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement, and the Service, as the case may be, as provided in the Marketplace.**

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions of the Bid.

---ધન્યવાદ/Thank You---