

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	09-09-2026 19:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	09-09-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Steel
विभाग का नाम / Department Name	Steel Authority Of India Limited
संगठन का नाम / Organisation Name	Sail Growth Works
कार्यालय का नाम / Office Name	Kulti
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id :santanu.ghosh@sail.in Buyer Email id: buyer2.sgw.wb@gembuyer.in
वस्तु श्रेणी / Item Category	Custom Bid for Services - Hiring of vehicles for ED (GD) & CGM (Works) at SGW, Kulti
समान श्रेणी / Similar Category	Vehicle Hiring Service - Per Vehicle-Day basis
अनुबंध अवधि / Contract Period	3 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन्स है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
क्रेता के लिए उपलब्ध आईटीसी/ITC available to buyer	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	2752940
Payment Timelines	Payments shall be made to the Seller within 10 days of issue service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

2. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

HIRING OF VEHICLES FOR ED (GD) & CGM (WORKS) AT SGW, KULTI - [1787658276.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

GEM Availability Report (GAR):[1787658692.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1787658991.pdf](#)

Introduction about the project /services being proposed for procurement using custom bid functionality:[1787659935.pdf](#)

Scope of Work:[1787659959.pdf](#)

Payment Terms:[1787659972.pdf](#)

Any other Documents As per Specific Requirement of Buyer -1:[1787659999.pdf](#)

Custom Bid For Services - Hiring Of Vehicles For ED (GD) & CGM (Works) At SGW, Kulti ()

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of vehicles for ED (GD) & CGM (Works) at SGW, Kulti
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess
100%	100%

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requiremer
1	Mahesh Kumar Bhangre	713343,CGM (WORKS), SAIL GROWTH WORKS, KULTI , PO - KULTI, DISTRICT - PASCHIM BARDHAMAN, WEST BENGAL	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Terms & Condition:

Inspection Clause	Inspection shall be done at site as per the scope of work
Place of Inspection	SGW,Kulti
Inspection Agency	Executing Authority or his authorized representative
Guarantee Clause	Nil

Special terms & conditions	As the job is of consolidated nature, L1 party shall be decided based on overall total value for all the items of the work
Period of Execution	Three Years
Workmanship for indent Quantity	Party should work to the complete satisfaction of the executing authority
Equipment/Material to be supplied by the contractor	All tools & tackles required for executing the job shall be supplied by the party
Note	Party must assure that the driver engaged in running the vehicle must keep the up to date documents of i) Pollution under control (PUC) Certificate. ii) Insurance paper (1st Party) iii) Road Tax iv) Registration Book v) Driving License vi) Identity Card

HIRING OF VEHICLES FOR CISF, SGW KULTI

SCOPE OF WORK

1. Vehicle description:

The successful tenderer has to provide vehicles, as and when required, and as per the following.

Type of Vehicle	Qty. (nos.)	Specification	Details	Purpose
Sedan like Maruti Ciaz or MUV like Maruti Ertiga or any other similar vehicle along one driver	One (01)	Vehicle purchased on or after 01/01/2025 With AC, Preferably White Color	Radial tyres tubeless, Transmission / Gear - Manual / Not less than 5, Fuel - Petrol, Emission model - Not less than BS 6, Central locking facility, Seating capacity - 5 persons, Air conditioned, Front & Rear power windows Power Steering, ABS, Dual Air Bags, Music system etc.	For official purposes of ED (GD)

Compact Sedan like Maruti Swift or any other similar vehicle without driver	One 01	Vehicle purchased on or after 01/01/2025 With AC, Preferably White Color	Radial tyres tubeless, Transmission / Gear - Manual / Not less than 5, Fuel - Petrol, Emission model - Not less than BS 6, Central locking facility, Seating capacity - 5 persons, Air conditioned, Front & Rear power windows Power Steering, ABS, Dual Air Bags, Music system etc.	For official purposes of CGM (Works)
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2. Period of contract:

The period of the contract shall be **Three (03) years**.

The successful tenderer shall provide hired vehicle(s) conforming to the specifications mentioned above on an "**as and when required**" basis. SGW Kulti reserves the right to discontinue the deployment of any vehicle(s), independently, at any time, for any duration and on any number of occasions, based on operational requirements. In such cases, payment shall be made only for the period during which the vehicle(s) were actually deployed and utilized. No payment shall be admissible for vehicle and/or for driver, for the period during which any vehicle (with driver or without driver) remains discontinued. In the event of discontinuation, SGW Kulti shall issue a written notice **One (01) day** in advance. However, upon resumption of the service, the contractor shall be allowed a lead time of **Seven (07) days** to redeploy the vehicle(s).

3. Reimbursement for cost of fuel consumed:

Reimbursement of the cost of fuel for vehicle shall be made to the party on monthly basis along with the monthly submitted bill as per the following:

- For Sedan like Maruti Ciaz or MUV like Maruti Ertiga or any other similar vehicle – Ten (10) Kms. per Litre.
- For Compact Sedan like Maruti Swift or any other similar vehicle – Twelve (12) Kms. Per Litre.

Note:

- Individual vehicle wise Log book shall be maintained by the Vehicle Provider for perusal of the concerned users, recording of deployment / availability of vehicle and also for billing. Certified copies of log book shall be required to be submitted for billing purposes.
- The party must submit digital bills / POS generated digitalized bills for fuel purchase for the respective month for which the fuel charges will be claimed.

4. Monthly running of vehicles:

Type of Vehicle	Tentative running in three years (Derived from the prev. contracts)
Sedan like Maruti Ciaz or MUV like Maruti Ertiga or any other similar vehicle along with one driver	60,000 kms

Compact Sedan like Maruti Swift or any other similar vehicle without driver	60,000 kms
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Note: Running of the vehicles beyond the above mentioned limit requires approval of the Executing Authority/ Operating Authority of the contract.

5. Terms and Conditions:

- (i) The vehicle shall be used for higher officials like (ED & CGM) posted at Kulti under the direction of Executing / Operating Authority.
- (ii) The following shall be under the scope of supplier –
 - The cost of drivers (minimum semi-skilled category).
 - The driver (s) deployed by the successful tenderer shall present themselves on duty in proper out-fit in clean and well-dressed driver's uniform and perform duties in the correct manner. The successful tenderer shall provide dress, shoes, caps etc. to the drivers and make the washing/cleaning arrangements of the uniform etc. at their own cost.
 - Maintenance, lubricants, coolant, statutory payment etc. for the vehicle will be solely on the supplier's /vendor's account. SGW will not be liable for any payment whatsoever.
 - Party must ensure that adequate fuel is available in the vehicles at any point of time to ensure uninterrupted service by the driver.
 - Valid and up to date Driving license, Registration, Insurance, Road Tax, Pollution Under Control (PUC) Certificate & all Permits, Registration of Vehicle shall be available with the driver on duty. SGW shall have no responsibility / liability towards these. Party must assure that the driver engaged in running the vehicle must keep the up to date documents.
 - The party and driver shall be responsible and liable for any accident/police case, violation of law and compliance of statutory requirement as per provision under the Motor Vehicle Act.
 - The party and driver shall be responsible and liable for maintenance of the vehicle which shall not be carried out inside SGW, Kulti.
 - Alternate vehicle of similar category shall be made available if the specified vehicle is not available for any reason whatsoever.
 - All passes for vehicles / driver as required from CISF will be arranged by the Vehicle Provider as per the procedure.
- (iii) The following shall be under the scope of supplier –
 - All types of toll charges. However, re-imbursement for the expenses incurred against these toll charges shall be allowed.
 - Car perfume, seat covers, towels, umbrella and others, as per the requirements. No reimbursement will be allowed for these expenses.
- (iv) Penalty on pro-rata basis at daily hiring charges (including driver, in case of ED's vehicle) will be deducted from the Vehicle Provider's bill for absence of driver or vehicle from duty for whatsoever reason.

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(v) The vehicle shall normally be used for: -

- Movement inside SGW- Kulti, In & around Kulti, Barakar, Neamatpur, Asansol etc.
- Official visits of ED / CGM to Asansol, Burnpur, Durgapur, Dhanbad, Bokaro Steel City, Ranc Burdwan, Chasnalla, Kolkata etc.

(vi) The hiring charges bills in triplicate together with log book and other supporting documents to be submitted on monthly basis duly certified by the concerned user/Executing authority/Operating authority for arranging payment. Also fuel purchase bills to be submitted for verifying the existing rate of petrol. The monthly statement should maintain the following particulars:

1. Vehicle No.
2. Wage sheet of Drivers deployed, as applicable.
3. Details of duty in extended hours, if any.
4. KM run and fuel consumed along with fuel purchase bills.

(vii) Vehicle taken on hire will be spared by the user at a suitable time for 2 hours/week for general maintenance/servicing cleaning etc. For any delay beyond 2 (two) hours a fine of Rs. 50/- per hour will be charged.

(viii) SGW-Kulti reserves the right to terminate the contract at any time without assigning any reason.

6. Safety:

All necessary safety precautionary measures are to be adopted by the service provider for their driver. All safety rules including the works are to be followed strictly as per the standard practice of the company. All Road traffic safety rules are to be followed as per the Rules of RTO. Speed of vehicles inside SGW should not exceed the permissible speed limit i.e 20 Km/ Hr. For more than three reported violations during the tenure of the contract period, SGW Kulti reserves the right to terminate the contract forthwith. Moreover, the defaulter may be debarred from participating in future tenders for the next one cycle.

General Terms & Conditions

1. SECURITY DEPOSIT:-

The successful Tenderer shall deposit an amount equivalent to 3% of the total Work value (exclusive of GST) towards Security Deposit. The Security Deposit less the Earnest Money already deposited (if Any) is to be furnished by the successful tenderer **through on line mode /Bank draft /Bank Guarantee/ Banker's Cheque/Fixed Deposit Receipt (FDR)** from any Scheduled Commercial Bank except Co-operative and Gramin Bank but shall not be accepted in cash., in favour of "SAIL Growth Works, Kulti", payable at 'State Bank of India, Kulti', ***within ten (10) days from the date of issue of Work Order.*** The Security Deposit shall bear no interest and refund will be made as per provision. **In case the contractor delays submission of Security Deposit, a penalty of 0.2 % of the original SD per completed day of delay, limited to an amount not exceeding 5% of the original SD shall be applicable. Payment for executed portion of order/contract should only commence on submission of requisite SD.**

2. REFUND OF SECURITY DEPOSIT:-

The Security Deposit shall be retained by the Company for a period extending one month beyond the validity period of the Contract. In case the Contract is extended, the validity period of the Security Deposit shall also have to be extended accordingly. The Security Deposit shall be released after completion of the validity of the Contract Period as above and on submission of "No Dues Certificate" by the Contractor obtained from the Executing Authority and the Operating Authority and compliance of statutory provisions after deduction of any dues from the Contractor arising out of any claim by SGW, Kulti on the Contractor.

3. GUARANTEE / MAINTENANCE PERIOD:

As mentioned under parameters on quality assurance, the Guarantee period for all works shall be ONE YEAR from the date of completion of the particular whole work.

Any construction or manufacturing defect noticed during this period, arising out of poor workmanship or quality of the materials used, is to be rectified / replaced by the Contractor at his own risk and cost. The Security Deposit will be released after successful completion of Maintenance period as mentioned above, duly certified by Executing & Operating Authority.

4. TAXES & DUTIES, STATUTORY OBLIGATIONS AND RATE:-

The Rate quoted by the tenderer should be inclusive of all applicable taxes, duties, levies, Cess and all other statutory obligations/expenses including Contractor's contributions towards P.F. (present rate is 13.6% of minimum wages (including 1.6% as Administrative Charges)), ESI (present rate is 3.25% of minimum wages), Annual Bonus (present rate is 8.33% of minimum wages) payment against four (04) National Holidays and SAIL day (24th January) even if they fall on Sunday. Additional welfare amenity of maximum Rs. 3300/- per month per worker & ESI contribution thereon as mentioned below, Personal Protective Equipment's etc. for the workers engaged on the Work, but excluding GST and shall be firm during the entire period of Contract ((except increase in minimum wages as mentioned under escalation clause).

GST will be reimbursed by the Company at actuals on submission of relevant documents submitted to that documentation is done as per GST rule and GST Points as per Annexure-G

5. PAYMENT OF WAGES BY CONTRACTOR TO HIS WORKERS :-

- a) **The Contractor shall make payment to his workers within seven (07) days of completion of a month, and the wages paid by him to his workers shall not be less than the minimum wages payable as per the Minimum Wages Act as notified by Govt. of West Bengal from time to time for various Categories. The Payment of wages by the Contractor to his workers must be made through Bank by directly depositing the amount payable, to the Bank Account of the Worker. The Contractor will be required to submit the copy of the Bank document in support of the said deposit along with his Bills for necessary verification by the Finance Department.**
- b) **The Contractor shall be fully responsible to comply with all his Statutory obligations/liabilities as Employer in respect of their labour engaged by them for the Job undertaken under the Contract as per applicable Statutory provisions/Law and Government Notification, and will take full liability on this account. The Tenderers should bear the**

s in mind before submitting their Offers and may refer Clause - 8, herein above for guidance. The Contractor shall ensure that the 'Wage Slip' is issued one day in advance to his workers.

Further, the Contractor will ensure that all Half yearly as well as Yearly Returns are submitted in time with the appropriate authority. The Company will not take any liability on this account.

- c) **The Contractor shall deposit their own Contribution as well as Contribution of the workers, engaged under the Contract, towards P.F. and ESI well in time and submit copies of the Challan with the Bills for verification. Release of payment to the Contractor shall be made after due verification of the actual executed quantities by the Executing Authority and verification of copies of various Challans, as proof of compliance of statutory requirements and payment of all dues to the Contractor's Workmen, by Finance Department**
- d) **In the event of failure of the Contractor to comply with the above, the Company shall be entitled to recover the amount by deduction from any amount payable to the Contractor under the Contract, including Security Deposit, or as debt payable by the Contractor.**

Additional welfare amenity for Contract workers:-

The contractor shall pay the additional welfare amenity in the form of allowance (not linked to wages) @ Rs. 126.92 per day of actual attendance, subject to a maximum of Rs. 3300/- per month to each of the contract labours engaged, ESI contributions shall be payable on this allowance by the contractor. Quoted rates shall be considered accordingly and no extra payment shall be made to the contractors on this account.

- 6. During the period of Contract, if any Govt. dues or other dues under whatsoever Act/Attachment/Notice related to the Contractor may be received by the Company, the same shall be realized from the Supplier bill.**

7. ESCALATION CLAUSE:

- a) **ANY ESCALATION/DE-ESCALATION OF AWA AMOUNT SHALL BE RE-IMBURSED TO THE CONTRACTOR/RECOVERED FROM THE CONTRACTOR ON ACTUALS ON SUBMISSION OF DOCUMENTARY PROOF.**

8. Election Clause:

IN THE EVENT OF PARLIAMENTARY/STATE ELECTIONS, IF THERE IS A DECLARED HOLIDAY BY THE GOVERNMENT, THEN PAYMENT OF WAGES FOR THIS DECLARED HOLIDAY WILL BE REIMBURSED TO THE CONTRACTOR ON ACTUALS.

9. Insurance (Mandatory):

The Contractor shall provide Group Insurance coverage, as necessary, for any eventuality at work place, to all his workers engaged for the Job.

10. MATERIALS:

As per the Scope of Work

11. SPLIT UP OF RATES:

Order shall be placed on one Party on overall L-1 basis and, if required, negotiation will be held with L-1 tenderer only. However, all the tenderers may be required to explain/justify the basis of their quoted Rates, as and when asked for. In case, any tenderer fails to justify his quoted price or refuses to cooperate in this regard, he will not be considered for participating in the retendering, if Order/Contract is not finalized from the present tender.

12. PERFORMANCE GUARANTEE BOND:

If a tenderer quotes unworkable Rates, i.e. if the quoted rate is abnormally low, such that it raises material concerns as to the capability of the Bidder to perform the Contract at the offered rate, the Party will be asked to justify the rate quoted. After evaluating the justification provided, if it is felt that the bidder has failed to substantially demonstrate its capability to deliver the contract at the offered rate, the bid/quote may be rejected.

However under compelling circumstances, where the bidder is considered for placement of order despite having quoted abnormally low rates, the Bidder may be required to give Performance Guarantee Bond (PGB) (in addition to the Security Deposit, if applicable) in the form of Bank Draft/Bank Guarantee. The amount of PGB to be decided by SAIL/Plant at the time of placement of order which will be the amount less than lower limit -25% of the Estimate.

In case the Tenderer refuses to give PGB, the following action may be taken against them

- a) If they have submitted Earnest Deposit – their EMD will be forfeited and they will not be considered in re-tendering if order/contract is not finalized from the present tender.
- b) If they have submitted Bid Securing Declaration – action may be taken against them as stipulated in the Bid Securing Declaration.
- c) **PGB Calculation: Departmental Estimate * 75% - Party's Quoted Price**

13. RISK & COST:

In case of failure on part of the Contractor to Supply/complete the entire job within the scheduled completion period as per specification and satisfaction of the Executing & Operating Authorities, the company will be at liberty to get the job done through any other agency at the risk & cost of the original Contractor.

14. COMPLETION TIME:

The Contractor shall be allowed to start work immediately after giving Work Order. The work shall be performed with due diligence and shall be completed in all respects within the Contract period from the date as stipulated in the Work Order or actual date of commencement of work at Site, whichever is earlier. Company shall have the right to take possession of or use any completed or partially completed part of Work at any time. Such possession or use shall not be deemed to be completion and acceptance of any work not done in accordance with terms of the Contract.

15. LABOUR LICENSE:

The Contractor shall produce valid Labour License, obtained from the Licensing Authority

y under Contract Labour (Regulation & Abolition) Act, 1970; within 15 days from the date of acceptance of Work Order and the same shall be kept valid till the completion of the Contract period. The Contractor shall ensure that engagement of Contract labour is strictly as per valid Labour License.

16. LIQUIDATED DAMAGES FOR DELAY IN COMPLETION:

If the contract fails to complete the work within the stipulated period. Contractor shall pay to the Company as LD to 1% of value of work for every day's delay beyond stipulated period provided the entire amount of LD shall not exceed 10% of value of work. However no claim, whatsoever, against the Company will be entertained if the work is postponed to any later date or abandoned in the overall interest of the Company or for any other reason. Company's discretion in this matter shall be the final and binding on the Contractor.

17. CONTRACT DOCUMENT:

The several documents forming the Contract are to be taken as mutually explanatory to one another. Should any condition in 'General Conditions of Contract (GCC)' be contrary to 'Special Conditions of Contract (SCC)', then 'Special Conditions of Contract' shall prevail.

18. PENALTY: As per the Scope of Work.

19. JURISDICTION: The Asansol Court shall have the exclusive jurisdiction upon any matter arising out of the Contract.

Eligibility Criteria

Technical Eligibility	Experience /Documents Required
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The Tenderer must have Experience of having successfully Completed or Substantially Completed similar Work by the bidder during last seven (07) years ending last day of the month previous to the one in which tender is issued should be either of the following: (a) Three similar completed work each costing not less than the amount equal to Rs. 3.111 Lacs OR (b) Two similar completed work each costing not less than the amount equal to Rs 3.888 Lacs OR (c) One similar completed work each costing not less than the amount equal to Rs 6.221 Lacs Similar work/s is/are defined as: Annual Job Contract in “Supplying/Hiring of four-wheeler LMV vehicles”.	Experience: Should be from Central/State Govt. Or organizations/PSUs/Joint Venture Company where at least one of the partners shall be Central or State Government Organization or PSU/Public Limited Companies: Requisite Documents: - Self- attested copies of work orders - Self- attested copies of Completion Certificate (issued by the concerned work Executing Authority etc.) - Substantially Completed ongoing Work Orders having Duration of contract of more than one year may also be considered for technical evaluation under “similar work” as per Eligibility criteria, if the party has completed at least 50% of the work as per the work order. In such case already executed value shall be considered for evaluation. - In Case work completion certificate is issued without value of the completed work, RA Bills paid or any other document(s) evidencing value of completed work may also be considered. - The work order and completion certificate / Paid Bills so submitted should be in the name of participating tenderer.
Financial Criteria: Average Annual Financial Turn Over during the last three (03) years ended 31st March 2026 should be at least Rs. 2.333 Lacs.	Documents Required: - If requisite turnover is up to Rs 1 Cr. - Turn over Certificate from a practicing Chartered Accountant (CA) - If requisite Turn over > Rs 1 Cr - Audited Profit and Loss (P/L) Accounts Statement. Note: - Turn over shall be submitted exclusive of GST. - P&L Statement should be in the name of the participating tenderer. - Financial documents issued by CA must contain Unique Document Identification Number (UDIN) and Membership Number of CA.

Note:

1. Tenderer should have P.F. Code (Provident Fund Registration No. as provided by the concern Regional Fund Commissioner) as well as ESI Registration No. and shall submit copy of the same (Original to be produced on demand).
2. In case any document/information submitted by bidder(s) is found to be false or containing a misrepresentation or having fraudulent declaration in it, then in such eventuality legal action including cancellation of the contract, banning of business dealing, damages, criminal proceedings, etc.) as deemed fit may be initiated by SGW against the bidder.
3. Offers received from any Party whose contracts have been terminated in any agency as per the eligibility criteria would be rejected.
4. All work- orders having similar work where completion date falls within last seven (07) years ending last day of the month previous to the one in which tenders are invited shall be considered for evaluation as per Eligibility Criteria, irrespective of date of work order.
5. Documents to be submitted by the Bidders should be in line with the requisite documents as specified in the tender document.

SCHEDULE OF RATES

Sl. No.	Type of Vehicle	Qty.	Specifications	Rate per month
1	Sedan like Maruti Ciaz / MUV like Maruti Ertiga or any other similar vehicle along with one driver	One (01)	Vehicle purchased on or after 01/01/2025 With AC, Preferably White Color. Radial tyres tubeless, Transmission / Gear - Manual / Not less than 5, Fuel - Petrol, Emission model - Not less than BS 6, Central locking facility, Seating capacity - 5 persons, Air conditioned, Front & Rear power windows Power Steering, ABS, Dual Air Bags, Music system etc.	
2	Compact Sedan like Maruti Swift or similar without driver	One (01)	Vehicle purchased on or after 01/01/2025 With AC, Preferably White Color. Radial tyre tubeless, Transmission / Gear - Manual / Not less than 5, Fuel - Petrol, Emission model - Not less than BS 6, Central locking facility, Seating capacity - 5 persons, Air conditioned, Front & Rear power windows Power Steering, ABS, Dual Air Bags, Music system etc.	

GST @ 18%	
Total	
In Words: Note: The hired vehicle(s) conforming to the specifications mentioned above shall be supplied on an "as and when required" basis. Any vehicle can be discontinued, independently, at any time, for any duration and on any number of occasions, based on operational requirements. In such cases, payment shall be made only for the period during which the vehicle(s) were actually deployed and utilized. No payment shall be admissible for vehicle and/or for driver, for the period during which any vehicle (with driver or without driver) remains discontinued. Notice of discontinuation shall require to be given One (01) day in advance. Resumption of the service, shall be done within Seven (07) days. Reimbursement of the cost of fuel for vehicle shall require to be made on monthly basis as per the following: For Sedan like Maruti Ciaz or MUV like Maruti Ertiga or any other similar vehicle – Ten (10) Kms. Per Litre & For Compact Sedan like Maruti Swift or any other similar vehicle – Twelve (12) Kms. Per Litre.	

2. **Special Terms and Conditions for Tender Documents: -**

- All bidders participating in the tender are required to carefully read the complete tender document and strictly adhere to all instructions and guidelines specified therein.
- Bidders must submit all required documents as specified in the NIT, including EM Bid Securing Declaration (as applicable), acceptance of all Terms & Conditions, compliance with Eligibility Criteria (Technical and Financial), and Commercial Terms & Conditions, prior to the opening of the tender.

Kindly note that no additional documents shall be accepted after opening of the tender. However, documents may be sought only for clarification purposes in respect of the documents already submitted.

1. **Verification of Credentials:** SGW, Kulti reserves the right to verify any supporting document(s) submitted by the bidder directly from the issuing authority. Bidders must submit

a list of all supporting documents with contact details of the issuing authorities on their letterhead as per the **Annexure “S”**.

2. **Submission of Genuine Information:** Non-verification of documents by the Employer (who issued the documents) does not-absolve the bidder of the responsibility to provide genuine information. If any document is found fake, forged, or tampered with at any stage, the bidder is liable for punitive actions per extant guidelines.
3. **Representations for Rejection:** In the event of techno-commercial rejection, the bidder will be provided a period of at least 2 working days to submit clarifications. If new documents (dated after the tender opening) will be entertained; only clarifications on existing submissions will be considered.
4. **Conflict of Interest:** The bidder must ensure there is no conflict of interest. Similarly, the evaluation process is governed by strict transparency, requiring declaration from all committee members.
5. **MSE & Start-ups:** A 15% relaxation in financial turnover criteria is provided for MSMEs and DPIIT-recognized start-ups for procurements up to ₹5 Crores. For Digital Transformation initiatives, technical and financial experience may be relaxed up to 100%.

SAIL Guideline on Verification of Credentials submitted by Bidders during Tender Evaluation

Annexure - S

Sl. No.	Type of Document (e.g. work order/job completion certificate/ Invoice/ RA bill/Final Bill etc.)	Issuing Authority Company Details (with full postal address)	Contact Official Name, Designation & Email Address of Issuing Authority	Contact Official Land Line & Mobile Number of Issuing Authority
1				
2				
3				
4				
5				

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted with 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020 and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिक के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---