

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	10-09-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	10-09-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Chandigarh
विभाग का नाम/Department Name	Department Of Health And Family Welfare
संगठन का नाम/Organisation Name	Gmsh16
कार्यालय का नाम/Office Name	Chandigarh State Aids Control Society
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :guliams.chd@nic.in Buyer Email id: adf-sacs@chd.nic.in
वस्तु श्रेणी /Item Category	Hiring of Upholstery Service - Cleaning and Dry Cleaning
अनुबंध अवधि /Contract Period	17 Day(s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	10
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid

बिड विवरण/Bid Details	
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	7121
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also

subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Hiring Of Upholstery Service - Cleaning And Dry Cleaning (96)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Product	Chairs sofa stool curtains and blinds
Product Specification	sofa revolving fixed chair curtains and blinds
Unit of measurement of the Product	Per Unit
Type of Upholstery	Fabric
Type of Laundry Service Required	Onsite Laundry (with Service Provider Machine)
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of pieces/Matress/sq. m. during Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Manjeet Singh Gulia	160015,Chandigarh State AIDS Control Society, International hostel, Sector 15A, Chandigarh E-mail chandigarhsacs@gmail.com	96	Number of cleaning required in contract period : 1

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

3. Scope of Work

The work shall include dry cleaning/deep cleaning of office chairs, sofas, curtains, blinds and other related items installed/available at the office premises of Chandigarh State AIDS Control Society (CSACS), as per the quantities and specifications detailed in the bid/work order.

4. Indicative Quantities

The quantities of chairs, sofas, curtains, blinds and other items mentioned in the bid/work order are indicative and may increase or decrease depending upon the actual requirement of CSACS.

5. Variation in Quantity and Pro-rata Payment

In case of an increase in the quantity of any item beyond the quantity mentioned in the bid/work order, the additional work shall be executed at the **same approved unit rates quoted by the agency in the bid**. Payment for the additional quantity shall be made on a **pro-rata basis based on the actual quantity of work executed and satisfactorily completed**, subject to approval of the competent authority and applicable procurement rules.

Similarly, in case the actual quantity is less than the quantity mentioned in the bid/work order, payment shall be restricted to the **actual quantity of work executed and duly verified**. The agency shall have no claim for payment for quantities not actually cleaned.

6. Inspection Before Cleaning

The agency shall inspect all items before commencement of cleaning and identify any existing stains, damage, tears, discoloration, wear and tear or other defects. Such observations shall be brought to the notice of the authorized representative of CSACS before commencement of the work.

7. Cleaning Method

The agency shall use suitable and appropriate dry-cleaning/deep-cleaning methods depending upon the material, fabric and condition of the respective item. The cleaning process shall not cause damage, shrinkage, discoloration, fading, deformation or deterioration of the items.

8. Quality of Work

The cleaning work shall be carried out professionally using suitable equipment and cleaning materials. The agency shall make reasonable efforts to remove dust, dirt, stains, odour and other impurities and shall ensure satisfactory cleaning and finishing of all items.

9. **Cleaning Materials and Consumables**
All required cleaning chemicals, solvents, detergents, equipment, machines, tools and other consumables required for completion of the work shall be arranged by the agency at its own cost. The materials used shall be of suitable quality and compatible with the material/fabric being cleaned.
10. **Responsibility for Damage**
The agency shall be fully responsible for any damage, staining, discoloration, tearing, breakage, shrinkage or deterioration caused to chairs, sofas, curtains, blinds or any other office property due to improper handling, negligence or use of unsuitable cleaning materials/methods. The agency shall repair or replace the damaged item, as applicable, at its own cost.
11. **Handling of Curtains and Blinds**
The agency shall be responsible for careful removal, handling and reinstallation of curtains and blinds where required for carrying out the cleaning work. No separate charges shall be admissible for such handling, removal or reinstallation unless specifically approved by CSACS in writing.
12. **Protection of Office Premises**
The agency shall take adequate precautions to protect flooring, walls, electrical equipment, furniture, documents, fixtures and other office assets from water, chemicals, dust or any other damage during execution of the work.
13. **Execution at Office Premises**
The cleaning work shall ordinarily be carried out at the CSACS office premises at a time mutually agreed with the authorized representative of CSACS so as to minimize disruption to routine office functioning.
14. **Manpower and Equipment**
The agency shall deploy adequate, trained and experienced manpower along with suitable cleaning equipment and machinery for completion of the work. All personnel deployed shall maintain proper discipline, cleanliness and decorum while working at the office premises.
15. **Safety and Security**
The agency shall ensure that its personnel comply with all safety and security instructions of CSACS while working at the premises. The agency shall be responsible for the conduct of its deployed personnel.
16. **Removal of Items from Premises**
No chair, sofa, curtain, blind or other office item shall be removed from the CSACS premises without prior written permission of the authorized representative of CSACS. Where any item is permitted to be taken outside for cleaning, the agency shall be responsible for its safe transportation, custody and return.
17. **Loss or Damage During Transportation/Custody**
In case any item is removed from the premises with the approval of CSACS, the agency shall remain responsible for the safe custody of the item until it is returned to the CSACS premises and accepted by the authorized representative.
18. **Work Schedule and Completion Period**
The agency shall complete the assigned work within the period specified in the bid/work order or as directed by CSACS. The work shall be scheduled in consultation with the authorized representative of CSACS.
19. **Re-cleaning/Rectification**
If any portion of the work is found to be unsatisfactory, the agency shall carry out re-cleaning or necessary rectification, as directed by CSACS, at no additional cost.
20. **Inspection and Acceptance**
The work shall be subject to inspection and verification by the authorized representative/committee of CSACS. The work shall be considered completed only after satisfactory inspection and acceptance by CSACS.
21. **Rates**
The rates quoted by the agency shall remain firm for the entire period of the contract/work order and shall be inclusive of all expenses relating to manpower, cleaning materials, equipment, machinery, transportation, handling, removal/reinstallation and other incidental expenses required for satisfactory completion of the work.
22. **Taxes and Statutory Charges**
Applicable GST and other statutory taxes/charges, if any, shall be dealt with as per prevailing Government rules and the terms of the bid/work order. The agency shall comply with all applicable statutory requirements.
23. **No Additional Charges**
No additional charges shall be payable for activities necessary for satisfactory completion of the work, including transportation within the premises, handling, removal/reinstallation of curtains/blinds, cleaning materials, equipment, manpower and other incidental activities, unless specifically approved by CSACS in writing.
24. **Actual Quantity for Payment**
Payment shall be restricted to the actual quantity of items cleaned, verified and accepted by the authorized representative of CSACS. The agency shall not be entitled to claim payment for any quantity which has not actually been cleaned or satisfactorily completed.
25. **Variation in Scope/Quantity**
Any variation in quantity or additional requirement shall be undertaken only with the approval of the comp

ent authority of CSACS and in accordance with applicable procurement rules. The approved rates shall remain applicable to such additional quantities wherever permissible.

26. **Payment Terms**

Payment shall be released after satisfactory completion and acceptance of the work, submission of the required bill/invoice and verification of the actual quantity of work executed, subject to applicable rules and procedures of CSACS.

27. **Submission of Bill**

The agency shall submit the bill/invoice clearly indicating the item-wise quantity cleaned, applicable unit rate, taxes, if any, and total amount payable. The bill shall be processed only after verification of the work by the authorized representative of CSACS.

28. **No Claim on Account of Quantity Variation**

The agency shall not have any claim for compensation, loss of profit or any other additional payment merely on account of increase or decrease in the actual quantity of work as compared to the indicative quantity mentioned in the bid/work order.

29. **Agency's Responsibility for Site Conditions**

The agency shall be deemed to have inspected/assessed the nature and extent of work before quoting its rates. No additional claim arising out of lack of knowledge of the site conditions, nature of material or scope of work shall ordinarily be entertained after award of the work.

30. **Compliance with Instructions of CSACS**

The agency shall comply with reasonable instructions issued by the authorized representative of CSACS regarding the timing, sequence, method and manner of execution of the work.

31. **Sub-contracting**

The agency shall not sub-contract the assigned work to any third party without prior written approval of the competent authority of CSACS.

32. **Confidentiality and Office Security**

The agency and its personnel shall maintain confidentiality regarding any official information, documents or activities they may come across while working at CSACS. No official information or material shall be removed, copied or disclosed without authorization.

33. **Compliance with Procurement Rules**

The work shall be executed in accordance with the applicable procurement rules, terms and conditions of the bid/work order/GeM, wherever applicable, and instructions issued by the competent authority of CSACS.

34. **Termination/Cancellation**

CSACS reserves the right to terminate/cancel the work order, subject to applicable rules and contractual provisions, in case of unsatisfactory performance, failure to comply with the terms and conditions, undue delay or any other breach of the agreed terms.

35. **Dispute Resolution**

Any dispute arising in connection with the execution of the work shall initially be brought to the notice of the competent authority of CSACS for resolution. The matter shall thereafter be dealt with in accordance with the applicable contractual and Government rules.

36. **Final Acceptance**

Final acceptance of the work shall be subject to satisfactory completion, inspection and verification by the authorized representative/committee of CSACS. Only the quantity of work actually completed and accepted shall be considered for payment.

37. **General Condition**

The agency shall be responsible for ensuring complete and satisfactory execution of the work within the approved rates and stipulated period. All terms and conditions contained in the bid/work order shall be binding upon the agency.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).

2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service

Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---