

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण / Bid Details                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय / Bid End Date/Time                                                                    | 01-10-2026 12:00:00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| बिड खुलने की तारीख/समय / Bid Opening Date/Time                                                                   | 02-10-2026 12:00:00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)                                      | 120 (Days)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| मंत्रालय/राज्य का नाम / Ministry/State Name                                                                      | Ministry Of Defence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| विभाग का नाम / Department Name                                                                                   | Department Of Defence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| संगठन का नाम / Organisation Name                                                                                 | Controller General Of Defence Accounts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| कार्यालय का नाम / Office Name                                                                                    | *****                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal                                           | HOD Email id : sandhijain.03@gov.in<br>Buyer Email id: abhimanyusingh.dad@hub.nic.in                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| कुल मात्रा / Total Quantity                                                                                      | 7874                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| वस्तु श्रेणी / Item Category                                                                                     | Writing Pens (Q4) , File/Folder (V3) (Q4) , Wax Candle as per IS 11359 (Q4) , Pressure Sensitive Adhesive Tapes with Plastic Base (V4) Conforming to IS 13262 (Q4) , Sticky Notes (V2) (Q4) , Markers and Highlighters (Q4) , Eraser (V2) (Q4) , Sealing Wax (V2) as per IS 868 (Q4) , Note Sheet Pad (Azure Laid) (V3) (Q4) , Pads for Rubber Stamps (V2) Conforming to IS 4747 (Q4) , Paper Weights (V2) (Q4) , Stationery Holder/Pen Stand(V3) (Q4) , Black Lead Pencils (V3) Conforming to IS 1375 (Q4) , Paper Punch Machine(V2) (Q4) , Register (V2) (Q4) , Plain Copier Paper (V3) ISI Marked to IS 14490 (Q4) |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)  | 1.75 Lakh (s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)                         | 2 Lakh (s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service | 2 Year (s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| टर्नओवर पात्रता मानदंड / Turnover eligibility criteria                                                           | To be verified by the buyer at the time of technical evaluation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover     | Yes   Complete                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

| बिड विवरण/Bid Details                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / <b>Startup Relaxation for Years Of Experience and Turnover</b>                                                                                               | Yes   Complete                                                                                                                                                                                                                                                                                                                      |
| विक्रेता से मांगे गए दस्तावेज़/ <b>Document required from seller</b>                                                                                                                                                              | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/ <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?</b> | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)                                                                                                                                                              |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>                                                                                  | 1                                                                                                                                                                                                                                                                                                                                   |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>                                                                                                        | 3                                                                                                                                                                                                                                                                                                                                   |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>                                                                                                                                              | 1                                                                                                                                                                                                                                                                                                                                   |
| विगत प्रदर्शन / <b>Past Performance</b>                                                                                                                                                                                           | 30 %                                                                                                                                                                                                                                                                                                                                |
| बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>                                                                                                                                                                        | Yes                                                                                                                                                                                                                                                                                                                                 |
| रिवर्स नीलामी योग्यता नियम/ <b>RA Qualification Rule</b>                                                                                                                                                                          | 50% Lowest Priced Technically Qualified Bidders                                                                                                                                                                                                                                                                                     |
| बिड का प्रकार/ <b>Type of Bid</b>                                                                                                                                                                                                 | Two Packet Bid                                                                                                                                                                                                                                                                                                                      |
| प्राथमिक उत्पाद श्रेणी/ <b>Primary product category</b>                                                                                                                                                                           | Writing Pens                                                                                                                                                                                                                                                                                                                        |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>                                                                                         | 2 Days                                                                                                                                                                                                                                                                                                                              |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>                                      | No                                                                                                                                                                                                                                                                                                                                  |
| मूल्यांकन पद्धति/ <b>Evaluation Method</b>                                                                                                                                                                                        | Total value wise evaluation                                                                                                                                                                                                                                                                                                         |
| मध्यस्थता खंड/ <b>Arbitration Clause</b>                                                                                                                                                                                          | No                                                                                                                                                                                                                                                                                                                                  |
| सुलह खंड/ <b>Mediation Clause</b>                                                                                                                                                                                                 | No                                                                                                                                                                                                                                                                                                                                  |

#### ईएमडी विवरण/EMD Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

**ईपीबीजी विवरण /ePBG Detail**

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता / MII Purchase Preference**

|                                                                                                                                                                |     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमआईआई खरीद वरीयता / MII Purchase Preference                                                                                                                   | Yes |
| मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X% | 20  |
| मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference                      | 50  |

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|                                                                                                                                                                                                           |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference                                                                                                                                                                 | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%                 | 15  |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 25  |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder

Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

8. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

**9. Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

10. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

11. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

12. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

### Writing Pens ( 300 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen  |
|                     | Tip Size                            | 0.7 mm                                                          |
|                     | Ink Color                           | Blue                                                            |

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 300              | 15                           |

### Writing Pens ( 50 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen  |
|                     | Tip Size                            | 0.7 mm                                                          |
|                     | Ink Color                           | Red                                                             |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                   | *****PATNA  | 50               | 15                           |

### Writing Pens ( 1000 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen  |
|                     | Tip Size                            | 0.7 mm                                                          |
|                     | Ink Color                           | Blue                                                            |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                   | *****PATNA  | 1000             | 15                           |

## Writing Pens ( 300 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen  |
|                     | Tip Size                            | 0.3 mm, 0.5 mm, 0.7 mm, 1.0 mm, 1.2 mm                          |
|                     | Ink Color                           | Blue, Black, Red, Green                                         |

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                   | *****PATNA  | 300              | 15                           |

## Writing Pens ( 1000 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen  |
|                     | Tip Size                            | 0.7 mm                                                          |
|                     | Ink Color                           | Red                                                             |

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                         | *****PATNA  | 1000             | 15                              |

### Writing Pens ( 50 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|----------------------------------------|--------------------------------------------------------------------|
| Generic             | Type of Pen                            | Ballpoint Pen (Conforming to IS 3705), Rollerball Pen, Gel Pen     |
|                     | Tip Size                               | 0.3 mm, 0.5 mm, 0.7 mm, 1.0 mm, 1.2 mm                             |
|                     | Ink Color                              | Blue, Black, Red, Green                                            |

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                         | *****PATNA  | 50               | 15                              |

### Writing Pens ( 50 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|----------------------------------------|--------------------------------------------------------------------|
| Generic             | Type of Pen                            | Gel Pen                                                            |
|                     | Tip Size                               | 0.7 mm                                                             |
|                     | Ink Color                              | Red                                                                |

**परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परिषदी/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|--------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                        | *****PATNA  | 50               | 15                              |

**Writing Pens ( 50 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|----------------------------------------|--------------------------------------------------------------------|
| Generic             | Type of Pen                            | Gel Pen                                                            |
|                     | Tip Size                               | 0.7 mm                                                             |
|                     | Ink Color                              | Black                                                              |

**परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परिषदी/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|--------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                        | *****PATNA  | 50               | 15                              |

**Writing Pens ( 40 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|----------------------------------------|--------------------------------------------------------------------|
| Generic             | Type of Pen                            | Gel Pen                                                            |
|                     | Tip Size                               | 0.5 mm                                                             |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
|                     | Ink Color                           | Blue                                                            |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                   | *****PATNA  | 40               | 15                           |

### Writing Pens ( 40 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Gel Pen                                                         |
|                     | Tip Size                            | 0.5 mm                                                          |
|                     | Ink Color                           | Red                                                             |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                   | *****PATNA  | 40               | 15                           |

### Writing Pens ( 40 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Pen                         | Rollerball Pen, Gel Pen                                         |
|                     | Tip Size                            | 0.5 mm                                                          |
|                     | Ink Color                           | Black                                                           |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 40               | 15                           |

**File/Folder (V3) ( 800 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name     | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                               |
|---------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| GENERAL             | File/Folder type with binding mechanism | L File Folder, Cobra Spring File, Stick File/Slide Blinder File, Expanding Folder, Display File/Portfolio file, Clear bag folder              |
|                     | Material of File/Folder                 | Plastic                                                                                                                                       |
|                     | File/Folder Closure Type                | Button Lock                                                                                                                                   |
|                     | File/Folder Size Compatibility          | 29.7 cm x 42 cm(A3), 21 cm x 29.7 cm (A4), 14.8 cm x 21 cm (A5), 21.5 cm x 34.5 cm (FS), 21.5 cm x 33.5 cm (Legal), 21.5 cm x 35.5 cm (Legal) |
|                     | Cover Design                            | Plain, Printed                                                                                                                                |
|                     | Number of pockets in a File/Folder      | 1, 2, 13, 20, 24, 30, 40, NA (In case of No pockets)                                                                                          |
|                     | Color of File/Folder                    | Green, Black, White, Yellow, Blue, Pink, Orange, Red, Brown, Khaki                                                                            |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                         | *****PATNA  | 800              | 15                              |

**Wax Candle As Per IS 11359 ( 5 packet )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification    | विशिष्टि का नाम /Specification<br>Name                                                                                                      | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Material and Dimension | <b>Dimensions</b>                                                                                                                           | Size - 2 : 20 mm Diameter & 220 mm Length                          |
| Packing                | <b>Number of Candle in one pack</b>                                                                                                         | 10, 20, 30, 40, 50 Or higher                                       |
| Test Report Details    | <b>Availability of Test Reports from Central Govt/NABL/ILAC accredited Lab covering all the declared parameters as per IS specification</b> | Yes, No                                                            |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                         | *****PATNA  | 5                | 15                              |

**Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 200 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                      | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                    |
|---------------------|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Specification       | <b>Governing Specification</b>                                                           | Conforming to IS 13262                                                                                                                             |
| Generic             | <b>Types of Tapes of Typical Base material</b>                                           | Cellulose Tape, Plasticized PVC Tape, Unplasticized PVC Tape, Polyester Tape, Polyethylene Tape, Polypropylene Tape, Heavy duty polypropylene Tape |
|                     | <b>Colour</b>                                                                            | Transparent                                                                                                                                        |
|                     | <b>Internal Core Diameter</b>                                                            | 75 ± 1.5 mm, 50 ± 0.5 mm                                                                                                                           |
|                     | <b>Tape Width (In mm)<br/>(Tolerance Up to 25 is ±1.0<br/>Tolerance Over 25 is ±1.5)</b> | 12 mm, 24 mm, 48 mm, 60 mm                                                                                                                         |
|                     | <b>Tape Length ( In meters)</b>                                                          | 10 meter, 25 meter, 50 meter, 100 meter                                                                                                            |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 200              | 15                           |

#### Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 125 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                                      | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                    |
|---------------------|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Specification       | <b>Governing Specification</b>                                                           | Conforming to IS 13262                                                                                                                             |
| Generic             | <b>Types of Tapes of Typical Base material</b>                                           | Cellulose Tape, Plasticized PVC Tape, Unplasticized PVC Tape, Polyester Tape, Polyethylene Tape, Polypropylene Tape, Heavy duty polypropylene Tape |
|                     | <b>Colour</b>                                                                            | Transparent, Brown                                                                                                                                 |
|                     | <b>Internal Core Diameter</b>                                                            | 75 ± 1.5 mm, 50 ± 0.5 mm                                                                                                                           |
|                     | <b>Tape Width (In mm)<br/>(Tolerance Up to 25 is ±1.0<br/>Tolerance Over 25 is ±1.5)</b> | 12 mm, 24 mm, 48 mm, 60 mm                                                                                                                         |
|                     |                                                                                          |                                                                                                                                                    |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
|                     | Tape Length ( In meters)            | 10 meter, 25 meter, 50 meter, 100 meter                         |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 125              | 15                           |

### Pressure Sensitive Adhesive Tapes With Plastic Base (V4) Conforming To IS 13262 ( 125 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name                                       | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                    |
|---------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Specification       | Governing Specification                                                   | Conforming to IS 13262                                                                                                                             |
| Generic             | Types of Tapes of Typical Base material                                   | Cellulose Tape, Plasticized PVC Tape, Unplasticized PVC Tape, Polyester Tape, Polyethylene Tape, Polypropylene Tape, Heavy duty polypropylene Tape |
|                     | Colour                                                                    | Transparent, Brown                                                                                                                                 |
|                     | Internal Core Diameter                                                    | 75 ± 1.5 mm, 50 ± 0.5 mm                                                                                                                           |
|                     | Tape Width (In mm) (Tolerance Up to 25 is ±1.0 Tolerance Over 25 is ±1.5) | 12 mm, 24 mm, 48 mm, 60 mm                                                                                                                         |
|                     | Tape Length ( In meters)                                                  | 10 meter, 25 meter, 50 meter, 100 meter                                                                                                            |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                         | *****PATNA  | 125              | 15                              |

### File/Folder (V3) ( 50 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name  | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values)                                                                            |
|---------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| GENERAL             | File/Folder type with binding mechanism | Cobra Spring File                                                                                                                             |
|                     | Material of File/Folder                 | Cardboard / Duplex Board, Mill Board, Plastic                                                                                                 |
|                     | File/Folder Size Compatibility          | 29.7 cm x 42 cm(A3), 21 cm x 29.7 cm (A4), 14.8 cm x 21 cm (A5), 21.5 cm x 34.5 cm (FS), 21.5 cm x 33.5 cm (Legal), 21.5 cm x 35.5 cm (Legal) |
|                     | Cover Design                            | Plain, Printed                                                                                                                                |
|                     | Number of pockets in a File/Folder      | 1, 2, 13, 20, 24, 30, 40, NA (In case of No pockets)                                                                                          |
|                     | Color of File/Folder                    | Green, Black, White, Yellow, Blue, Pink, Orange, Red, Brown, Khaki                                                                            |

### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                         | *****PATNA  | 50               | 15                              |

### Sticky Notes (V2) ( 300 packet )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

## तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name                   | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                               |
|---------------------|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| GENERIC             | <b>Types of Sticky Note</b>                           | Standard Sticky Note, Lined Sticky Note, Grid Sticky Note                                     |
|                     | <b>Overall Size of the Sticky Note pad ( In inch)</b> | 2 x 2 Inch, 2 x 3 inch, 3 x 3 Inch, 4 x 6 Inch                                                |
|                     | <b>GSM of the Sticky Note</b>                         | 70 gsm, 80 gsm                                                                                |
|                     | <b>No of sticky note pads in a single packet</b>      | 1, 3, 5, 10                                                                                   |
|                     | <b>Total Number of sheets per pad</b>                 | 50 sheets, 100 sheets, 120 Sheets, 150 Sheets, 200 Sheets, 250 Sheets, 300 Sheets, 400 sheets |

## प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|----------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                    | *****PATNA  | 300              | 15                           |

## Markers And Highlighters ( 30 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

## तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| Generic             | <b>Type of Product</b>              | Permanent Markers                                               |
|                     | <b>Tip Point Type</b>               | Bullet or Fine Tip                                              |
|                     | <b>Tip Width Size</b>               | 1.0 mm                                                          |
|                     | <b>Ink Color</b>                    | Blue                                                            |

परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परिषदी/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|--------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                        | *****PATNA  | 30               | 15                              |

**Markers And Highlighters ( 100 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|----------------------------------------|--------------------------------------------------------------------|
| Generic             | <b>Type of Product</b>                 | Permanent Markers                                                  |
|                     | <b>Tip Point Type</b>                  | Chisel Tip, Bullet or Fine Tip, Broad Tip                          |
|                     | <b>Tip Width Size</b>                  | 0.7 mm, 1.0 mm, 1.5 mm, 2.0 mm, 3.0 mm, 4.0 mm, 5.0 mm             |
|                     | <b>Ink Color</b>                       | Black                                                              |

परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परिषदी/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|--------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                        | *****PATNA  | 100              | 15                              |

**Markers And Highlighters ( 200 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|----------------------------------------|--------------------------------------------------------------------|
| Generic             | <b>Type of Product</b>                 | Highlighters                                                       |
|                     | <b>Tip Point Type</b>                  | Chisel Tip                                                         |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
|                     | Tip Width Size                      | 1.0 mm                                                          |
|                     | Ink Color                           | Blue, Black, Red, Green, Pink, Yellow                           |

**परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 200              | 15                           |

**Eraser (V2) ( 13 Unit )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| STANDARDS           | Eraser Type                         | Pencil Eraser, Ink Eraser                                       |
|                     | Length of the Eraser                | 3cm to 5 cm, 5.1 cm to 7 cm                                     |
|                     | Width of the Eraser                 | 1.5 cm to 3 cm, 3.1 cm to 5 cm                                  |
|                     | Colour of the eraser                | White, Assorted                                                 |
| PACKING             | Type of Unit                        | Box, Pouch                                                      |
|                     | No of Erasers in a Unit             | 10, 20, 50                                                      |

**परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 13               | 15                           |

**File/Folder (V3) ( 800 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name     | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)    |
|---------------------|-----------------------------------------|--------------------------------------------------------------------|
| GENERAL             | File/Folder type with binding mechanism | L File Folder                                                      |
|                     | Material of File/Folder                 | Plastic                                                            |
|                     | File/Folder Size Compatibility          | 21 cm x 29.7 cm (A4)                                               |
|                     | Cover Design                            | Plain, Printed                                                     |
|                     | Number of pockets in a File/Folder      | 1, 2, 13, 20, 24, 30, 40, NA (In case of No pockets)               |
|                     | Color of File/Folder                    | Green, Black, White, Yellow, Blue, Pink, Orange, Red, Brown, Khaki |

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

#### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|----------------------------------------------------------|-------------|------------------|------------------------------|
| 1              | *****                                                    | *****PATNA  | 800              | 15                           |

#### Sealing Wax (V2) As Per IS 868 ( 1 kilogram )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification             | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------------------|-------------------------------------|-----------------------------------------------------------------|
| Requirement (Chemical/Physical) | Grade (Type)                        | Grade 1 (Type 1), Grade 1 (Type 2), Grade 2                     |
|                                 | Form                                | Sticks                                                          |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
|                     | Colour                              | Red                                                             |

परिषेती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषेती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 1                | 15                           |

### Sticky Notes (V2) ( 100 packet )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|------------------------------------------------|-----------------------------------------------------------------|
| GENERIC             | Types of Sticky Note                           | Standard Sticky Note, Lined Sticky Note, Grid Sticky Note       |
|                     | Overall Size of the Sticky Note pad ( In inch) | 3 x 3 Inch                                                      |
|                     | GSM of the Sticky Note                         | 70 gsm, 80 gsm                                                  |
|                     | Colour of sticky note                          | Assorted Coloured                                               |
|                     | No of sticky note pads in a single packet      | 1, 3, 5, 10                                                     |
|                     | Total Number of sheets per pad                 | 100 sheets                                                      |

परिषेती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परिषेती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 100              | 15                           |

**Note Sheet Pad (Azure Laid) (V3) ( 300 pad(s) )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                  | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|------------------------|------------------------------------------------------|-----------------------------------------------------------------|
| GENERAL REQUIREMENT    | Technical specification of "Azure Laid Paper"        | Conforming to IS 1848 (part 1)                                  |
|                        | Margin line required                                 | One side of the sheet                                           |
|                        | Margin line distance from the side edge of the sheet | 40 mm, 45 mm, 50 mm, 55 mm                                      |
|                        | Provision of File Number at top of the sheet         | One side of the sheet, Both sides of the sheet, NA              |
|                        | File number distance from the top edge of the sheet  | 15 mm, 20 mm, 25 mm, NA ( In case of no File Number)            |
| DIMENSION AND GRAMMAGE | Size of paper (W x L) in mm                          | 210 x 335 (mm), 215 x 320 (mm), 430 x 690 (mm), 594 x 841 (mm)  |
|                        | GSM of the Paper                                     | 70 GSM, 80 GSM, 90 GSM, 100 GSM                                 |
| PACKING                | Number of Sheets in a Pad                            | Pad of 100 Sheets                                               |

**प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|----------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                    | *****PATNA  | 300              | 15                           |

**Pads For Rubber Stamps (V2) Conforming To IS 4747 ( 150 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| STANDARDS           | Size of the Stamp Pad               | Large size - 16 cm x 9 cm                                       |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
|                     | Stamp pad type                      | With Ink, Without Ink                                           |
|                     | Colour of the Stamp pad             | Violet, Blue, Green, Red, Black, NA (Stamp pad without Ink)     |

**परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 150              | 15                           |

**Paper Weights (V2) ( 150 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name      | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|------------------------------------------|-----------------------------------------------------------------|
| GENERIC             | Material of the Paper Weight             | Glass                                                           |
|                     | Shape of the Paper Weight                | Oval                                                            |
|                     | Net weight of the Paper Weight ( in gms) | 176 gm to 200 gm                                                |

**परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 150              | 15                           |

**Stationery Holder/Pen Stand(V3) ( 100 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)****तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification          | विशिष्टि का नाम /Specification Name            | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                               |
|------------------------------|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| MATERIAL, DESIGN & DIMENSION | <b>Design of Pen Stand</b>                     | Tumbler Type, Pen stand with Socket                                                                                           |
|                              | <b>Pen socket</b>                              | One Pen Socket, Two Pen Socket, Three Pen Socket, Four Pen Socket, No Pen Socket                                              |
|                              | <b>Add-ons</b>                                 | Calendar, Digital Clock, Analog Clock, Visiting Cardholder, Mobile holder, Globe, Indian National Flag and Emblem, No Add-ons |
|                              | Primary Material of Product                    | Metal                                                                                                                         |
|                              | <b>Length of Product(in inches)</b>            | ?3 inch to ?6 inch, >6 inch to ?9 inch, >9 inch to ?12 inch                                                                   |
|                              | <b>Width of Product(in inches)</b>             | ?3 inch to ?4 inch, >4 inch to ?5 inch, >5 inch to ?6 inch, >6 inch to ?7 inch                                                |
|                              | <b>Diameter of Product(in case of Tumbler)</b> | ?3 inch to ?5 inch, NA( In case of No Tumbler)                                                                                |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 100              | 15                           |

**Black Lead Pencils (V3) Conforming To IS 1375 ( 15 box )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| STANDARDS           | <b>Pencil Type</b>                  | General Writing Pencil                                          |
|                     | <b>Pencil Grades</b>                | 2B, B, HB, H, 2H                                                |
|                     | <b>Pencil Shapes</b>                | Round, Hexagonal                                                |

परिषद्/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परिषद्/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|--------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                        | *****PATNA  | 15               | 15                              |

**Paper Punch Machine(V2) ( 50 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification             | विशिष्टि का नाम /Specification<br>Name     | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values)                                                              |
|---------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| MATERIAL, DESIGN<br>& DIMENSION | <b>Product Type</b>                        | Single Hole Paper Punch Machine                                                                                                 |
|                                 | <b>Punch hole Diameter</b>                 | 4.5 mm, 5.5 mm, 6 mm                                                                                                            |
|                                 | <b>Punching Capacity</b>                   | Up to 10 Sheets, Up to 20 Sheets, Up to 50 Sheets,<br>Up to 100 Sheets, Up to 150 Sheets, Up to 200<br>Sheets, Up to 300 Sheets |
|                                 | <b>Availability of Paper Chip<br/>Tray</b> | Yes, No                                                                                                                         |

परिषद्/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N<br>o. | परिषद्/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|--------------------------------------------------------------|-------------|------------------|---------------------------------|
| 1                 | *****                                                        | *****PATNA  | 50               | 15                              |

**Register (V2) ( 100 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                                                                                                                                                                                                                                |
|------------------------|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERAL REQUIREMENT    | <b>Product Type</b>                                                 | Register                                                                                                                                                                                                                                                                                                                                                       |
|                        | <b>Register type</b>                                                | Acknowledgement (Peon) book, Attendance register, Service book register, Dispatch register, Pay bill register, Cash book register, Stock register, Gate Register, Accession register, Minute register, Log Book, Ledger Book, Contingent Register, OPD Register, Medical Bill Register, Plain Register, Bill Register, Receipt Register, Pension Payment Order |
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Account Book paper, Azure Laid paper, Bond paper, Cream laid and cream wove/printing white/printing coloured/printing offset paper, Printing maplitho paper                                                                                                                                                                                                    |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 41-60, 61-80, 81-100, 101-120, 121-150, 151-200, 201-250, 251-300, 301-350, 351-400, 21-40                                                                                                                                                                                                                                                                     |
|                        | <b>Binding of Register</b>                                          | Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding                                                                                                                                                                                                                                                             |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60, 75, 90                                                                                                                                                                                                                                                                                                                                                     |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 148, 176, 210, 250, 297, 420, 317, 320, 490 (millimeter)                                                                                                                                                                                                                                                                                                       |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 148, 176, 210, 250, 297, 420, 190, 195, 380 (millimeter)                                                                                                                                                                                                                                                                                                       |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 110, 130, 150, 175, 200, 225, 275, 325                                                                                                                                                                                                                                                                                                                         |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 100              | 15                           |

**Register (V2) ( 200 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                             |
|------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GENERAL REQUIREMENT    | <b>Product Type</b>                                                 | Register                                                                                                                                                    |
|                        | <b>Register type</b>                                                | Plain Register                                                                                                                                              |
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Account Book paper, Azure Laid paper, Bond paper, Cream laid and cream wove/printing white/printing coloured/printing offset paper, Printing maplitho paper |
|                        | Paper colour                                                        | White, Green/Light Green                                                                                                                                    |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 201-250                                                                                                                                                     |
|                        | <b>Binding of Register</b>                                          | Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding                                                          |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60, 75, 90                                                                                                                                                  |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 148, 176, 210, 250, 297, 420, 317, 320, 490 (millimeter)                                                                                                    |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 148, 176, 210, 250, 297, 420, 190, 195, 380 (millimeter)                                                                                                    |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 110, 130, 150, 175, 200, 225, 275, 325                                                                                                                      |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 200              | 15                           |

**Register (V2) ( 120 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| GENERAL REQUIREMENT | <b>Product Type</b>                 | Register                                                        |
|                     | <b>Register type</b>                | Minute register, Plain Register                                 |

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                             |
|------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Account Book paper, Azure Laid paper, Bond paper, Cream laid and cream wave/printing white/printing coloured/printing offset paper, Printing maplitho paper |
|                        | Paper colour                                                        | White, Green/Light Green                                                                                                                                    |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 41-60, 61-80, 81-100, 101-120, 121-150, 151-200, 201-250, 251-300, 301-350, 351-400, 21-40                                                                  |
|                        | <b>Binding of Register</b>                                          | Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding                                                          |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60, 75, 90                                                                                                                                                  |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 148, 176, 210, 250, 297, 420, 317, 320, 490 (millimeter)                                                                                                    |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 148, 176, 210, 250, 297, 420, 190, 195, 380 (millimeter)                                                                                                    |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 110, 130, 150, 175, 200, 225, 275, 325                                                                                                                      |

**परिषेती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषेती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 120              | 15                           |

**Register (V2) ( 120 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| GENERAL REQUIREMENT | <b>Product Type</b>                 | Register                                                        |
|                     | <b>Register type</b>                | Plain Register                                                  |

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                             |
|------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Account Book paper, Azure Laid paper, Bond paper, Cream laid and cream wave/printing white/printing coloured/printing offset paper, Printing maplitho paper |
|                        | Paper colour                                                        | Green/Light Green                                                                                                                                           |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 41-60, 61-80, 81-100, 101-120, 121-150, 151-200, 201-250, 251-300, 301-350, 351-400, 21-40                                                                  |
|                        | <b>Binding of Register</b>                                          | Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding                                                          |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60, 75, 90                                                                                                                                                  |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 148, 176, 210, 250, 297, 420, 317, 320, 490 (millimeter)                                                                                                    |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 148, 176, 210, 250, 297, 420, 190, 195, 380 (millimeter)                                                                                                    |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 110, 130, 150, 175, 200, 225, 275, 325                                                                                                                      |

**परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परिषदी/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|--------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                  | *****PATNA  | 120              | 15                           |

**Register (V2) ( 50 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| GENERAL REQUIREMENT | <b>Product Type</b>                 | Register                                                        |
|                     | <b>Register type</b>                | Minute register, Plain Register                                 |

| विवरण/Specification    | विशिष्टि का नाम /Specification Name                                 | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)                                                                                             |
|------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | <b>Inner paper specification confirming as per Is 1848 (Part 1)</b> | Account Book paper, Azure Laid paper, Bond paper, Cream laid and cream wove/printing white/printing coloured/printing offset paper, Printing maplitho paper |
|                        | Paper colour                                                        | White, Green/Light Green                                                                                                                                    |
|                        | <b>Number of pages (Excluding Cover)</b>                            | 41-60, 61-80, 81-100, 101-120, 121-150, 151-200, 201-250, 251-300, 301-350, 351-400, 21-40                                                                  |
|                        | <b>Binding of Register</b>                                          | Softcover Binding, Hardcover Binding, Saddle Stitching/Staple Binding, Sewn Binding, Cloth Binding                                                          |
| GRAMMAGE AND DIMENSION | <b>Grammage (substance) of Paper (in GSM)</b>                       | 60, 75, 90                                                                                                                                                  |
|                        | <b>Minimum Length of Register (in mm)</b>                           | 148, 176, 210, 250, 297, 420, 317, 320, 490 (millimeter)                                                                                                    |
|                        | <b>Minimum Width of Register (in mm)</b>                            | 148, 176, 210, 250, 297, 420, 190, 195, 380 (millimeter)                                                                                                    |
|                        | <b>Grammage (substance) of cover board (in GSM)</b>                 | 110, 130, 150, 175, 200, 225, 275, 325                                                                                                                      |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 50               | 15                           |

**Plain Copier Paper (V3) ISI Marked To IS 14490 ( 50 ream )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

|              |     |
|--------------|-----|
| Bis Required | Yes |
|--------------|-----|

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| STANDARDS           | <b>Paper Size</b>                   | Legal size                                                      |
|                     | <b>Grammage (GSM) of the Paper</b>  | 80 gsm                                                          |

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|-----------------------------------------------------------------|
| PACKING AND MARKING | Packing                             | Ream of 500 Sheet                                               |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 50               | 15                           |

**File/Folder (V3) ( 700 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name     | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-----------------------------------------|-----------------------------------------------------------------|
| GENERAL             | File/Folder type with binding mechanism | Office File Board                                               |
|                     | Material of File/Folder                 | Mill Board                                                      |
|                     | File/Folder Closure Type                | Open                                                            |
|                     | File/Folder Size Compatibility          | 21 cm x 29.7 cm (A4)                                            |
|                     | Cover Design                            | Plain, Printed                                                  |
|                     | Number of pockets in a File/Folder      | 1, 2, 13, 20, 24, 30, 40, NA (In case of No pockets)            |
|                     | Color of File/Folder                    | White, Khaki                                                    |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-------------|------------------|------------------------------|
| 1             | *****                                                   | *****PATNA  | 700              | 15                           |

**Special terms and conditions-Version:2 effective from 22-01-2025 for category File/Folder (V3)****1. Note to Buyers :-**

For printing on the File/Folder as per Buyer's requirement - The buyer shall create the BID and mention the contents to be printed such as Logo, text etc. in the ATC.

**Note to Sellers :-**

- 1) Sellers must declare their catalog price for 1 standard Piece of File/Folder
- 2) The seller shall quote their price during bidding in accordance to the buyer's requirements as per the printing requirements of the buyer

**Special terms and conditions-Version:1 effective from 16-01-2025 for category Sealing Wax (V2) as per IS 868**

1. The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

**Special terms and conditions-Version:1 effective from 25-09-2025 for category Pads for Rubber Stamps (V2) Conforming to IS 4747**

1. **ISI Mark:** The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

**Special terms and conditions-Version:1 effective from 17-10-2025 for category Paper Weights (V2)****1. Note to Buyer and Seller****For DP/L1 mode of Purchase :**

1. Once the contract is generated, the Buyer shall email/whatsapp to the seller provided in the contract, if they require paper weight with a specific design requirement/Logo to be engraved or printed or any Text to the engraved or printed.
2. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

**For BID:**

1. Buyer may provide details such specific design requirement/Logo to be engraved or printed or any Text to the engraved or printed.
2. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

**Special terms and conditions-Version:1 effective from 24-09-2025 for category Black Lead Pencils**

### **(V3) Conforming to IS 1375**

1. **ISI Mark:** The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

### **Special terms and conditions-Version:1 effective from 30-06-2026 for category Register (V2)**

#### **1. Note to Buyer and Seller - For DP/L1 mode of Purchase**

1. Once the contract is generated, the Buyer shall email or communicate through other modes of communication to the seller provided in the contract, with their Design/Requirement to be printed in the Register.
2. The details may include Content, Font Style, Font Size, Logos, Page designs, Layout, Language, Page numbers etc in the Front Cover page, Inner pages, Back cover pages, in accordance with the catalogue specifications and requirements provided by the buyer at the time of purchase.
3. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

#### **Note to Buyer and Seller - For BID**

1. Buyer may provide complete details with their Design/Requirement to be printed in the Register at the time of BID creation.
2. The details may include Content, Font Style, Font Size, Logos, Page designs, Layout, Language, Page numbers etc in the Front Cover page, Inner pages, Back cover pages, in accordance with the catalogue specifications and requirements provided by the buyer at the time of purchase.
3. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

**Note:** Page count shall mean the total number of printable sides. For example : 2 Pages = 1 Leaf (Front and Back).

### **Special terms and conditions-Version:3 effective from 10-03-2026 for category Plain Copier Paper (V3) ISI Marked to IS 14490**

#### **1. Catalogue Image Upload Guidelines**

**Product catalogue Images uploaded should carry the following informations:**

1. Should have original product image.
2. Should carry the marking information as per IS:14490 such as ISI Mark, BIS License Number (CM/L), Net weight of the Ream, GSM etc.
3. Should have the ISI Mark label on the wrapping cover

### **क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

#### **1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original

delivery period while exercising the option clause. Bidders must comply with these terms.

## 2. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

## 3. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

## 4. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 2 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

## अस्वीकरण/**Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.

11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

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