

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details                                                                                                                                                                                                    |                                                                                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय /Bid End Date/Time                                                                                                                                                                             | 26-09-2026 15:00:00                                                                                                                                                                                                           |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time                                                                                                                                                                            | 27-09-2026 15:00:00                                                                                                                                                                                                           |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)                                                                                                                                                | 90 (Days)                                                                                                                                                                                                                     |
| मंत्रालय/राज्य का नाम/Ministry/State Name                                                                                                                                                                                | Uttar Pradesh                                                                                                                                                                                                                 |
| विभाग का नाम/Department Name                                                                                                                                                                                             | Ground Water Department Uttar Pradesh                                                                                                                                                                                         |
| संगठन का नाम/Organisation Name                                                                                                                                                                                           | N/a                                                                                                                                                                                                                           |
| कार्यालय का नाम/Office Name                                                                                                                                                                                              | Ground Water Department                                                                                                                                                                                                       |
| शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal                                                                                                                                                    | HOD Email id :anupam.16689@up.gov.in<br>Buyer Email id: buycon8.gwdup.up@gembuyer.                                                                                                                                            |
| वस्तु श्रेणी /Item Category                                                                                                                                                                                              | Manpower Outsourcing Services - Fixed Remun Secondary School                                                                                                                                                                  |
| अनुबंध अवधि /Contract Period                                                                                                                                                                                             | 2 Year(s) 1 Day(s)                                                                                                                                                                                                            |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)                                                                                                           | 300 Lakh (s)                                                                                                                                                                                                                  |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service                                                                                                           | 3 Year (s)                                                                                                                                                                                                                    |
| इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required                                                                                                                                  | Yes                                                                                                                                                                                                                           |
| टर्नओवर पात्रता मानदंड/Turnover eligibility criteria                                                                                                                                                                     | To be verified by the buyer at the time of techn                                                                                                                                                                              |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover                                                                                                             | Yes   Complete                                                                                                                                                                                                                |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover                                                                                             | Yes   Complete                                                                                                                                                                                                                |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller                                                                                                                                                             | Experience Criteria,Bidder Turnover,Certificate Authorization Certificate,OEM Annual Turnover, ATC)<br>*In case any bidder is seeking exemption from supporting documents to prove his eligibility fo evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarifica tender/bid process will also be displayed to oth in)                                                                                                                          |

| बिड विवरण/Bid Details                                                                                                                     |                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension | 1                                                                                                                                                                                                                    |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended                       | 3                                                                                                                                                                                                                    |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count                                                             | 1                                                                                                                                                                                                                    |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                        | No                                                                                                                                                                                                                   |
| बिड का प्रकार/Type of Bid                                                                                                                 | Two Packet Bid                                                                                                                                                                                                       |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation         | 2 Days                                                                                                                                                                                                               |
| न्यूनतम मूल्य/Floor Price                                                                                                                 | This bid has been created/published with floor price set by the Buyer. Service Providers are advised to quote above the floor value.                                                                                 |
| अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)                              | 16727568                                                                                                                                                                                                             |
| Payment Timelines                                                                                                                         | Payments shall be made to the Seller within 15 days of acceptance certificate (SDAC) and on-line submission of the bid. In case of supersession of 10 days time as provided in clause 4.1.1 of the Bidding Document. |
| मूल्यांकन पद्धति/Evaluation Method                                                                                                        | Total value wise evaluation                                                                                                                                                                                          |
| मध्यस्थता खंड/Arbitration Clause                                                                                                          | No                                                                                                                                                                                                                   |
| सुलह खंड/Mediation Clause                                                                                                                 | No                                                                                                                                                                                                                   |

#### ईएमडी विवरण/EMD Detail

|                             |                     |
|-----------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount       | 167276              |

#### ईपीबीजी विवरण /ePBG Detail

|                                                                   |                     |
|-------------------------------------------------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank                                       | State Bank of India |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 3.00                |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 26                  |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के बिडर को बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। EMD EXEMPTION: The bidder must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of the exemption.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the

**लाभार्थी /Beneficiary :**

Director, Groundwater Department

State Ground water Informatics centre, Ground Water Department, Bhujal bhawan, Village Hariharpur, Shaheed Path (Rajesh Kumar Prajapati)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

|                               |     |
|-------------------------------|-----|
| एमआईआई अनुपालन/MII Compliance | Yes |
|-------------------------------|-----|

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|                                                                                                                                                                                                           |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference                                                                                                                                                                 | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$           | 15  |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 100 |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder is offering similar products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the year preceding the bid opening, shall be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets or from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded along with bid in support of having provided services during each of the Financial year. If the bidder's date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed period shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in the bid document (prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. The bidder shall upload the supporting documents to prove his eligibility for Relaxation.

7. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the list of Micro and Small Enterprises (MSEs) having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal. The bidder seeking Relaxation from Purchase preference, shall upload the supporting documents to prove his eligibility for Relaxation. The bidder seeking Relaxation from Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for

Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quota (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed or validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in years:**The Service Provider should have experience of completed similar type of services (minimum 20 nos manpower the last 3 years (FY 2023-24,2024-25 and 2025-26) of minimum 03 buyers in Government, PSU etc

**The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each core services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in** Service Provider should have experience of executed / completed similar type of services (minimum 20 nos manpower the last 3 years (FY 2023-24,2024-25 and 2025-26)

**In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list quantity of each type or resource to be continued by the successful bidder/service provider under the new contract concluded on the basis of this bid along with approval of Competent Authority.:**[178954283](#)

**Scope of work & Job Description:**[1789549110.pdf](#)

#### Manpower Outsourcing Services - Fixed Remuneration - Admin; Driver - LMV; Secondary

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      |
|---------------------------|
| कोर / Core                |
| Type of Function          |
| List of Profiles          |
| Educational Qualification |
| Specialization            |
| Post Graduation           |
| Specialization for PG     |
| Experience                |
| State                     |
| District                  |
| Zipcode                   |

**विवरण/ Specification**

Is Geographical presence of the Service Provider registered office is required in the consignee's State

Name of states/ UT for geographical presence is required

**एडऑन /Addon(s)**

**अतिरिक्त विवरण /Additional Details**

Designation

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

Yes

**प्राचल/Parameter**

**मूल्य**

**कोर / Core**

3.85

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा /<br>Number of<br>Resources to be<br>hired |
|---------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|
|---------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|

| क्र.सं./S.No. | प्रेषिती/रिपोर्टिंग अधिकारी<br>/Consignee<br>Reporting/Officer | पता/Address       | संसाधनों की मात्रा /<br>Number of<br>Resources to be<br>hired |
|---------------|----------------------------------------------------------------|-------------------|---------------------------------------------------------------|
| 1             | Pawan Kumar                                                    | 226001,DN LUCKNOW | 26                                                            |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25% of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased. The buyer and the service provider are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25% of the original contract value. The service provider is required to accept the revised scope of work and contract value.

### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceeding. The bidder should upload undertaking to this effect with bid.

### 3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the obligations of the Seller.

### 4. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as per the law. The Buyer will make payment done to staff.

## 5. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Director  
payable at  
Groundwater Department, Uttar Pradesh, Lucknow

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to date / Bid Opening date.

## 6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBC GTC). FDR should be made out or pledged in the name of

Director Groundwater Department, Uttar Pradesh, Lucknow  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

## 7. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid if any.

## 8. Human Resource Service

**Continuity of resources deployed by Service Provider:** Successful Service provider will ensure continuity of resources with the prior consent of the buyer department. Deployed resources cannot be replaced by Service provider. Any replacement will also be provided through Sewayojan Portal only.

## 9. Human Resource Service

**Deployment of Existing working / deployed resources:**

26  
number of Existing working / deployed resources of the procurement department having job satisfactory certificate from successful Service Provider under the new contract also – subject to their consent to the Terms and conditions on the basis of this bid.

## 10. Human Resource Service

**Recruitment mandated through Sewayojan Portal:** Recruitment of candidates is mandated through Sewayojan Portal ([url:www.sewayojan.up.nic.in](http://www.sewayojan.up.nic.in)). Successful bidder / Service Provider has to select candidates registered on the portal for deployment under this contract. As such successful Service provider will have to make available adequate number of candidates registered on sewayojan portal for selection / short listings by the Buyer department For 1 employee selection 2 employees to be three times, subject to the min of 10 candidates.

## 11. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

# **Additional Terms and Conditions of Bidding (Manpower Outsourcing)**

1. Bidder shall confirm that the firm will abide by the terms and conditions of

will provide manpower as per required educational and experience criteria and required scope of works.

2. The bidder must submit certified copies of PAN, GST, MSME/Startups, Labour Registration Certificate, Uttar Pradesh, ESIC, EPF and EDLI registration certificate. The successful bidder shall abide by the current/ prevalent rules towards Employees' Provident Fund Insurance (ESI) Act 1948/ Rules, EPF, EDLI etc as amended up-to-date and all regulations for its hired staff. The successful bidder is required to comply with all Central/State Acts/Rules with respect to EPF/EDLI for the hired staff.
3. The bidder shall submit affidavit (duly notarized) that the bidding firm is not blacklisted/deregistered/debarred by any Government institution/Organization for the last 10 years. The bidder shall submit affidavit of Bid Securing Declaration as per format mentioned in Annexures.
4. The bidder shall upload Bid Security scanned copy / proof of the DD along with the bid. The bidder has to ensure delivery of hardcopy to the Buyer within 5 days of Bid Ending date, whichever is later. The exemption from Earnest Money Deposit will be applicable to MSMEs/Startups from Uttar Pradesh as per UP Govt GO no 23/2022/165/MSME/O/2016 TC Micro, Small and Medium Udyam- anubhag-2 dated 29.6.2022 and latest GO of UP Government provided they submit bid securing declaration as per Annexure A.
5. Bidder Turnover Criteria is required to be fulfilled as- average turnover of the bidder for the financial year i.e 2023-24, 2024-25 and 2025-26 should be **Rs 300 lacs (Rs Three Hundred Lacs)** duly certified by the Chartered Accountant.
6. Copies of Income Tax Returns of last three consecutive years i.e 2023-24, 2024-25 and 2025-26.
7. The Bidder must upload profit making certificate copy of last three years (2023-24, 2024-25 and 2025-26) with UDIN.
8. As per provisions of Government Order No. L-42/2020/ई-153/18-2-2020-97 (कॉन्सल्टिंग सेवाएँ) dated 07.02.2020, in order to ensure the quality of services, service charge will be minimum 3.85% of the bid price.
9. The Service Provider should have experience of executed / completed similar services (minimum 20 nos manpower) in various departments during the last three years (2023-24, 2024-25 and 2025-26) of minimum 03 buyers in Government, PSU, and other bodies.
10. Past Experience of Similar Services: The Bidder must have successfully executed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 40 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value of similar service(s) in last three years to any Central / State Govt Organization or Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services.

names, address and contact details of clients shall be uploaded with the bid on by the Buyer.

11. Geographic Presence: Office registration certificate: Uttar Pradesh- Principle of the firm must be situated in the Lucknow District of Uttar Pradesh.
12. Bidder financial standing: The bidder should not be under liquidation, courtship or similar proceedings, should not be bankrupt. Bidder to upload undertaking with bid.
13. Dedicated /toll Free Telephone No. for Service Support: BIDDER/OEM must provide /toll Free Telephone No. for Service Support.
14. Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix /toll Free Telephone Numbers for Service Support.
15. Continuity of resources deployed by Service Provider: Successful Service provider ensure continuity of any or all currently deployed resources with the buyer and deployed resources cannot be replaced by Service Provider without prior approval. Any replacement will also be provided through Sewayojan Portal only.
16. Each page of all enclosures has to be signed by the authorized signatory and uploaded on the Portal.
17. The contractual drivers shall be entitled for 14 days of casual leave and 02 sick leave per year.

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## Annexure A

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### Form of Bid-Securing Declaration

Dat

Bid RFB No.: -----

To:

**The Director,**

Ground Water Department, U.P.,

State Ground Water Informatics Centre (Bhujal Bhawan),

Vill- Hariharpur, Shaheed Path, Lucknow-226002.

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding or submitting proposals in the period of time of **1 Year** starting on **Bid Opening Date/Date of Letter of Acceptance, as applicable** n(s) under the Bid conditions, because we:

- (a) have withdrawn our Bid during the period of Bid validity specified in the Letter of Bid; or
- (b) having been notified of the acceptance of our Bid by the Purchaser during the period of Bid validity, (i) or (ii) fail or refuse to furnish the Performance Security, if required, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Name of the Bidder \_\_\_\_\_

Name of the person duly authorized to sign the Bid on behalf of the Bidder \_\_\_\_\_

Title of the person signing the Bid \_\_\_\_\_

Signature of the person named above \_\_\_\_\_

Date signed \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

## ANNEXURE:B

### **PROFORMA OF DECLARATION OF BLACK LISTING /HOLI**

To,

.....

.....

SUB: SUB: "HIRING OF OUTSOURCED SERVICES FOR .....IN .....  
OF ..... YEARS".

In the case of Proprietary Concern:

I hereby declare that neither I in my personal name or in the name of my Proprietary/Ltd/partnership firm/sc

..... which is submitting the accompanying Bid/ Tender nor any other concern in which I am proprietor nor I am involved as a Partner, are presently on any Black List or Holiday List declared by ..... by ..... in respect of any corrupt or fraudulent practice(s) against me or any other against any partnership firm(s) in which I am or was at the relevant time involved as a partner, except as in case of blacklisting or holiday listing, and/or inquiry and in absence thereof state "NIL").

It is understood that if this declaration is found to be false in any particular, Groundwater Department shall have and if the bid has resulted in a contract, the contract is liable to be terminated without prejudice to any other thing or holiday listing) available to .....

Place :

Signature of Bidder

Date :

Name of Signatory

## ANNEXURE:C

Affidavit (to be submitted on non-judicial stamp paper (of value as per Government norms) and should be duly signed by Proprietor)

I ..... (Name of Director/Partners/ Proprietor) ..... Resident of ..... (Permanent Address) is the Owner/Partner/Director of M/S..... The Firm/Company is registered Companies Act, 2013/ The Central Goods and Services Tax (CGST) Act, ..... and the area..... (Copy of GST attached). The firm/Company is in/Not in (tick which is valid Labour License for provision of watch and ward Casual/Contract Labour from the office of the concerned authority with the Government orders on the subject.

On behalf of (Name of service provider) M/s ..... , I undertake the following

1. That the payments will be made to all the outsource employee deployed at the department as per minimum wages and as revised from time to time by the Labour department, and as per minimum wages Act 1948.
2. That Employee's provident fund (EMPLOYER AS WELL AS EMPLOYEE contribution) will be deposited to the employees' provident and miscellaneous provision act 1952 in respect of our outsource employee deployed at .....
3. That ESI contribution, if applicable (on the BASIC+VDA+ALLOWANCES) will be deposited to the concerned state insurance act 1948 in respect of our employee deployed at .....
4. That all the guidelines will be followed as stipulated from time to time by Ministry of Labour and Employment Classification:
5. That the firm will be solely responsible for any Noncompliance to Minimum wages Act 1970 and other Labour laws of the state of Uttar Pradesh
6. That the firm will be solely responsible for any dispute arising out of the appointment/termination of service of branches of our department.

Date

Signature of Director/Partners/Proprietor

With name and Seal

Place:

## 12. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## 13. Purchase Preference (State)

**Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSE: Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registr Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry c Enterprises and its subsequent Orders/Notifications issued by concerned Ministry / State of Bid inviting author themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering product OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Servic Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered p decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid Seller (s) has / have quoted price within L-1+ 15 % of margin of purchase preference /price band defined in re shall be given opportunity to match L-1 price and contract will be awarded for 100 percentage of total quantiti the OM No. F.1/4/2021-PPD dated 18.05.2023 OM\_No.1\_4\_2021\_PPD\_dated\_18.05.2023 for compliance of Cor Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer submitted.

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent / responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension p
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted with physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' cc State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redre Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.

12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specific and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional to document. If buyer needs more items along with the main item, the same must be added through bunching or bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this representation against the same by using the Representation window provided in the bid details field in Seller dashboard. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to :

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2019; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc.) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over-ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेने के लिए पात्रता के लिए बिडर को बिड के अंतर्गत सभी आवश्यकताओं का पालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कार्रवाई का अधिकार होगा।

GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India, only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance with the same shall lead to termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---