

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	25-09-2026 18:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	26-09-2026 18:00:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Civil Aviation
विभाग का नाम / Department Name	Na
संगठन का नाम / Organisation Name	Directorate General Of Civil Aviation (dgca)
कार्यालय का नाम / Office Name	Dgca Hqrs
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id :jdg-admn.dgca@gov.in Buyer Email id: sudhan.dgca@nic.in
कुल मात्रा / Total Quantity	3200
वस्तु श्रेणी / Item Category	Free standing PARTITION PANEL (Q3)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	1 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	1 Year (s)
टर्नओवर पात्रता मानदंड / Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	10 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
-------------------	----

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
-------------------	----

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
--	----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within $L-1+ 15\%$ (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Free Standing PARTITION PANEL (3200 square foot)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	Panel thickness	22.8 mm (no cable management ability)
	Panel structure Hint : Panels are supported on legs with levellers at various locations (depending on the layout requirements)	For 22.8 mm - 2 nos. Vertical trim + Horizontal trims (at every division of blocks/tiles) + Blocks (Intermediate/Top/Bottom) + 1 no. of top trim + 1 no. of end trim + 1 no. of end trim's cap
MATERIAL	Blocks made out of	Particle board with laminate - (Laminate Block- 38 mm Honeycomb+ 3 mm MDF both side + 0.6 Laminate)
	Brackets made of	Work surface bracket and Holder bracket made from 2 mm thick CRCA grade D steel conforming to IS 513 - 19
	Bracket sizes/width	450 mm
	Panel legs (single side) size for 52[dot]4 mm panel thickness (tolerances : +/- 10 mm) Hint : select 'NA' if single side panel legs (for 52[dot]4 mm panel thickness) not required	N.A
	Panel legs (double side) size for 52[dot]4 mm panel thickness (tolerances : +/- 10 mm) Hint : select 'NA' if double side panel legs (for 52[dot]4 mm panel thickness) not required	N.A
	Panel legs (double side) size for 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : select 'NA' if double side panel legs (for 22[dot]8 mm panel thickness) not required	650 mm
PANEL COMPONENTS	Blocks for 52[dot]4 mm panel thickness Hint : these blocks are located in mid segment of the panels and can be provided with cut outs for mounting switch boxes (above or below the work tops)	N.A
	Top tiles finish for 52[dot]4 mm panel thickness Hint : These tiles are slide in to the panels from top before fixing the top horizontal and supported from top and bottom side with clips fitted in horizontal extrusion	N.A

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Height of Top tiles for 52[dot]4 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	N.A
	Width of Top tiles for 52[dot]4 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	285 mm
	Split Top tiles for 52[dot]4 mm and 22[dot]8 mm panel thickness Hint : For two different finishes in single panels	Not available
	Height of Split top tiles for 52[dot]4 mm and 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes (according to panel height) are including the fabric or edge banding thickness if applicable	375 mm (for panel height of 3.5 feet)
	Width of Split top tiles for 52[dot]4 mm and 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	N.A
	Bottom tiles finish for 52[dot]4 mm panel thickness Hint : Bottom tiles are press fitted on to the assembly frame of the panel with the help of snap on clips - Switches can be mounted on these bottom tiles as per buyer's requirement	N.A

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Width of Bottom tiles for 52[dot]4 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	280 mm
	Bottom Blocks for 22[dot]8 mm panel thickness	Laminate finish (made from 18 mm thick particle board)
	Width of Bottom Blocks for 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	285 mm
	Width of Intermediate Blocks for 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	285 mm
	Top Blocks for 22[dot]8 mm panel thickness	Laminate finish (made from 18 mm thick particle board)
	Height of Top Blocks for 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	375 mm
	Width of Top Blocks for 22[dot]8 mm panel thickness (tolerances : +/- 10 mm) Hint : sizes are including the fabric or edge banding thickness if applicable	435 mm
	Height of End panel 22[dot]8 mm (tolerances : +/- 10 mm) Hint : This can be used in aisle conditions only	935 mm
	Width of End panel 22[dot]8 mm (tolerances : +/- 10 mm) Hint : This can be used in aisle conditions only	1360 mm (suitable for 600 mm depth worktop)
	Bottom screen of end panel 22[dot]8 mm (off module fixing)	Laminate finish blocks (made from 18 mm thick particle board)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Top screen of end panel 22[decimal]8 mm (off module fixing)	Laminate finish blocks (made from 18 mm thick particle board)
	Panel joinery / Posts (22[decimal]8 mm panels cannot be interconnected - these are joined as fin panels to 52[decimal]4 mm panels only using fin posts) Hint : panel can be joined to each other directly with 180 degree joinery or with help of post to	2 way 90 degree
	Stability post - according to unit height - to avoid movement of free standing panels (tolerances : +/- 10 mm) Hint : End trim fixing is not required alongwith stability post	1045 mm (for 3.5 feet unit height)

Additional Specification Parameters - Free Standing PARTITION PANEL (3200 square foot)

Specification Parameter Name	Bid Requirement (Allowed Values)
Work including room partition, doors, electrical work, sockets, provision for internet and telephones, transportation of materials, installation etc.	Work including room partition, doors, electrical work, sockets, provision for internet and telephones, transportation of materials, installation etc.
The room-wise allocation is summarised below: S.No Room Details Overall size Proposed accommodation 1 Room 1 30 ft 3 in × 55 ft 3 in 11 rooms 2 Room 3 23 ft × 33 ft 3 in each 5 rooms each	The room-wise allocation is summarised below: S.No Room Details Overall size Proposed accommodation 1 Room 1 30 ft 3 in × 55 ft 3 in 11 rooms 2 Room 3 23 ft × 33 ft 3 in each 5 rooms each The floor layout must be uploaded along with bidding document.

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
---------------	---	-------------	------------------	------------------------------

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sudhan Uthirapathy	600027,O/o Deputy Director General, CAD, International Air Cargo Complex, Meenambakkam	3200	45

Buyer added Bid Specific Additional Scope of Work

क्र.सं./S.N o.	Document Title	Description	रिवर्स प्रभार के अनुसार जीएसटी/Applicable i.r.o. Items
1	SOW View	Bidder should complete all the work as specified in the bid including room partition, doors, electrical work including sockets, provision for internet and telephones, transportation of materials, installation etc.	Free Standing PARTITION PANEL(3200)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

3. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Copy of Trade License Certificate to be submitted
2. Copy of Professional Tax Certificate to be submitted

3. Bidder's financial standing for non-liquidation, non-bankrupt, non-black listing , no court receivership or any such similar proceedings ongoing, no pointers from the EOW of Govt of India.
4. PAN+GST+NEFT/Bank Mandate is necessary.
5. GST returns for the last 2 quarters (6 months) must be submitted.
6. Pre-Bid Inspection: The Bidder Should do the site inspection and get the site inspection completion report from DGCA (respective person) and should upload along with the tender submission process, failing which will lead to the disqualification of their bids /offers.
7. Bidders having registered offices in the Tamilnadu may be preferred, for ease of execution of the contract.
8. ISO certification of the bidder/ OEM to be uploaded.
9. Service escalation matrix to be uploaded.
10. In case of non-submission / failure to upload the required documents as per the Bid GTC & ATCs, the bidder's offer is liable to be rejected.
11. The floor layout must be uploaded, failing which will lead to the disqualification of their bids /offers.

5. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector

Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने

व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा |/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---