

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण / Bid Details                                                                                                      |                                                                                |
|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय / Bid End Date/Time                                                                                | 30-09-2026 18:00:00                                                            |
| बिड खुलने की तारीख/समय / Bid Opening Date/Time                                                                               | 01-10-2026 18:00:00                                                            |
| बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)                                                  | 30 (Days)                                                                      |
| मंत्रालय/राज्य का नाम / Ministry/State Name                                                                                  | Ministry Of Finance                                                            |
| विभाग का नाम / Department Name                                                                                               | Banking Sector                                                                 |
| संगठन का नाम / Organisation Name                                                                                             | Punjab National Bank                                                           |
| कार्यालय का नाम / Office Name                                                                                                | Shimla                                                                         |
| शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal                                                       | HOD Email id : niraj.kaushik@pnb.co.in<br>Buyer Email id: comnditd@pnb.bank.in |
| कुल मात्रा / Total Quantity                                                                                                  | 3                                                                              |
| वस्तु श्रेणी / Item Category                                                                                                 | Safes (V3) ISI Marked to IS 550 (Q2)                                           |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)              | 22.5 Lakh (s)                                                                  |
| मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)                                     | 180 Lakh (s)                                                                   |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service             | 3 Year (s)                                                                     |
| टर्नओवर पात्रता मानदंड / Turnover eligibility criteria                                                                       | To be verified by the buyer at the time of technical evaluation                |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover       | No                                                                             |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover | No                                                                             |

| बिड विवरण/Bid Details                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| विक्रेता से मांगे गए दस्तावेज़/ <b>Document required from seller</b>                                                                                                                                                              | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Compliance of BoQ specification and supporting document<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/ <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?</b> | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)                                                                                                                                                                                                                                                                                              |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>                                                                                  | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>                                                                                                        | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>                                                                                                                                              | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| विगत प्रदर्शन / <b>Past Performance</b>                                                                                                                                                                                           | 50 %                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>                                                                                                                                                                        | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| लागू आरसीएम/ <b>RCM Applicable</b>                                                                                                                                                                                                | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| व्यापक रखरखाव शुल्क आवश्यक / <b>Comprehensive Maintenance Charges Required</b>                                                                                                                                                    | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| बिड का प्रकार/ <b>Type of Bid</b>                                                                                                                                                                                                 | Two Packet Bid                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>                                                                                         | 2 Days                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>                                      | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| अनुमानित बिड मूल्य / <b>Estimated Bid Value</b>                                                                                                                                                                                   | 4500000                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Payment Timelines</b>                                                                                                                                                                                                          | Payments shall be made to the Seller within <b>45</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)                                                                                                                                                                                                                            |
| मूल्यांकन पद्धति/ <b>Evaluation Method</b>                                                                                                                                                                                        | Total value wise evaluation                                                                                                                                                                                                                                                                                                                                                                                                                                         |

### बिड विवरण/Bid Details

|                                  |    |
|----------------------------------|----|
| मध्यस्थता खंड/Arbitration Clause | No |
| सुलह खंड/Mediation Clause        | No |

### ईएमडी विवरण/EMD Detail

|                             |                      |
|-----------------------------|----------------------|
| एडवाइजरी बैंक/Advisory Bank | PUNJAB NATIONAL BANK |
| ईएमडी राशि/EMD Amount       | 90000                |

### ईपीबीजी विवरण /ePBG Detail

|                                                                   |                      |
|-------------------------------------------------------------------|----------------------|
| एडवाइजरी बैंक/Advisory Bank                                       | PUNJAB NATIONAL BANK |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 3.00                 |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 12                   |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

### लाभार्थी /Beneficiary :

DEPUTY GENERAL MANAGER

Punjab National Bank Circle Office, 2nd Floor, Jawahar Nagar, Khaliyar, Mandi, Himachal Pradesh-175001.  
(The Circle Head Dgm, Punjab National Bank, Circle Office Mandi)

### UIN Number NCTGC2415P

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

### एमआईआई खरीद वरीयता / MII Purchase Preference

|                                                                                                                                                                      |     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमआईआई खरीद वरीयता / MII Purchase Preference                                                                                                                         | Yes |
| मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$ | 20  |

|                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference                                                                                                                                                                                                                                                 | 50                                                                                          |
| सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time) | Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time) |

#### एमएसई खरीद वरीयता/MSE Purchase Preference

|                                                                                                                                                                                                           |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference                                                                                                                                                                 | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$           | 15  |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference | 25  |

#### ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

**This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.**

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

5. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### **जीएसटी की धारा 9(3)|/Section 9(3) Of GST**

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

#### **जीएसटी की धारा 9(3)| / Section 9(3) Of GST**

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this

Bid.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

### Safes (V3) ISI Marked To IS 550 ( 3 pieces )

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

|              |     |
|--------------|-----|
| Bis Required | Yes |
|--------------|-----|

#### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification   | विशिष्टि का नाम /Specification Name                                                             | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|-----------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| GENERAL REQUIREMENTS  | <b>Classification of Safes (as per Table 1 of IS 550   Format: Class / Classification Code)</b> | A / TRTL - 30 × 6                                               |
|                       | <b>Number of Doors in Safe</b>                                                                  | Single Door                                                     |
| PHYSICAL REQUIREMENTS | <b>Standard Size of Safe (Gross Internal Volume, in L) (As per Table 2 of IS 550)</b>           | 1340 (336 L)                                                    |
|                       | Gross Internal Volume (in L   As per table 2 of IS 550)                                         | 336                                                             |

| व्यापक रखरखाव / Comprehensive Maintenance          |        |
|----------------------------------------------------|--------|
| Comprehensive Maintenance ( Minimum Percentage )   | 3 %    |
| Comprehensive Maintenance ( Maximum Percentage )   | 25 %   |
| Warranty of required product                       | 1 Year |
| Comprehensive Maintenance Duration (Post Warranty) | 4 Year |
| GST as per RCM                                     | 18%    |
| GST Cess 1 as per RCM                              | 9%     |
| Optional RCM                                       | No     |

\*Warranty displayed under the AMC/CMC Details section will supersede the warranty displayed under the catalog specification

**Additional Specification Parameters - Safes (V3) ISI Marked To IS 550 ( 3 pieces )**

| Specification Parameter Name                                              | Bid Requirement (Allowed Values)                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Additional Lock - Biometric Lock & Duress Feature. 2. Vibration Sensor | 1. Battery - Temper proof with battery of life of minimum 1 year. Biometric Locks to be linked with auto-dialer and must be capable to generate silent alarm in case of Duress (message to at least pre-stored numbers except Branch Staff) (On Gold Safe). 2. Gold Safe must be installed with Vibration Sensor to be connected with auto dialer and Hooter. |
| 3. Fogging System 4. Shelves trays or with Key Deter Mechanism.           | 3. Fogging System is to be installed & must operate on standalone battery to sustain at least 02 attempts/incidents (on Gold Safe). 4. Gold Safes Class A, AA & AAA either with Shelves & Trays (with or without Drawers) or with KDM (Key Deter Mechanism) as required (Inside Gold Safe).                                                                   |
| 5. Terms & Conditions of the Tender as per Request for Proposal (RFP).    | 5. The Tender Bid Terms and Conditions of the Procurement of Gold Safe will be as per Request for Proposal (RFP) uploaded in Buyer Added Bid Specific ATC in this Bid, Interested Bidders to download the RFP and submit their Bid as per Annexures Check list.                                                                                               |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details**

| जीएसटी पर इनपुट कर क्रेडिट /ITC on GST | जीएसटी उपकर कर क्रेडिट /ITC on GST Cess | लागू आरसीएम/R CM Applicable | रिवर्स प्रभार के अनुसार जीएसटी/GST as per RCM | रिवर्स प्रभार के अनुसार जीएसटी उपकर 1 /GST Cess 1 as per RCM | GST Cess 2 as per RCM | वैकल्पिक रिवर्स प्रभार /Optional RCM |
|----------------------------------------|-----------------------------------------|-----------------------------|-----------------------------------------------|--------------------------------------------------------------|-----------------------|--------------------------------------|
| NA                                     | NA                                      | Yes                         | 18%                                           | 9%                                                           | 9 (INR) - Per Unit    | No                                   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                   | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---------------------------------------------------------|-----------------------------------------------|------------------|------------------------------|
| 1             | Abhishek Kumar                                          | 175001,JAIL ROAD MANDI HIMACHAL PRADESH MANDI | 3                | 50                           |

**Special terms and conditions-Version:1 effective from 08-08-2025 for category Safes (V3) ISI Marked to IS 550****1. Note to Buyers:**

The Central Ministries/ Departments and other government buyers, as applicable, shall note that this category is covered under Scheme - I (ISI Mark Scheme) of BIS (Bureau of Indian Standards).

Compulsory use of Standard Mark - Goods or articles shall conform to the corresponding Indian Standard and shall bear the Standard Mark under a license from the Bureau as per Scheme-1 of Schedule-II of the Bureau of Indian Standards (Conformity Assessment) Regulations, 2018:

Buyer shall verify and confirm compliance with the applicable BIS order during the procurement and fulfillment process.

**Note to Sellers:**

Sellers shall offer and supply products conforming to the corresponding Indian Standard and bear the Standard Mark under a license from the Bureau as per Scheme-1.

Non-compliance shall result in action as per GeM IM policy.

Buyers and sellers may refer to the relevant S.O at <https://www.bis.gov.in/product-certification/products-under-compulsory-certification/scheme-i-mark-scheme/>

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. **Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

PUNJAB NATIONAL BANK, BRANCH OFFICE NER CHOWK, NER CHOWK, TEHSIL BALH, MANDI HIMACHAL PRADESH PIN 175008.

PUNJAB NATIONAL BANK, BRANCH OFFICE ANI, VPO ANI, TEHSIL ANI, DISTRICT KULLU, HIMACHAL PRADESH , PIN CODE 172026

PUNJAB NATIONAL BANK, BRANCH OFFICE SUNDARNAGAR, VPO PURANA BAZAR, SUNDARNAGAR ,TEHSIL SUNDARNAGAR, DISTT MANDI ,HIMACHAL PRADESH PIN CODE 175019

NIL

NIL

.

### 3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

### **Additional Features/ Requirements (Mandatory part of additional terms & conditions (ATC) - in GeM Tendering):**

- a) Every gold safe shall be provided with a permanent identification metallic plate as per applicable BIS standards should be fixed by using riveting/welding. The plate shall be engraved (not printed or pasted) with the following: -
  - i) Manufacturer's name / trademark.
  - ii) BIS Certification Mark (Standard Mark) with CM/L number.
  - iii) Safe model/type and class (e.g., Class A / AA / AAA).
  - iv) Standard reference (e.g., IS number with latest revision).
  - v) Year of manufacture.
  - vi) Unique serial number.

vii) Engraving shall be **legible, indelible, and tamper evident**.

viii) **Affixing QR Code:** - QR Code must be affixed by OEM on each Gold Safe before dispatching it to Bank with having above mentioned information, securely to prevent any tempering).

- b) OEM has to provide Undertaking for Declaration of Gold Safes Specifications as per type tested Gold Safes for BIS Certification on OEM's Letter Head.
- c) All wires in Gold Safe must be properly insulated.
- d) Vibration Sensor must be installed inside the safe door appropriately.
- e) Gold Safe must be provided with minimum 12 fixed Drawers with KDM (Key Deter Mechanism) feature to ensure that one drawer can only be opened at a time.
- f) Each Drawer must be provided with 02 removable vertical partitions.
- g) The biometric lock should have minimum battery life of 1 year. The autodialed system should be capable of sending required /applicable Call/SMS Alerts for duress events (silent alarm only) during working hours, such Alerts should go to staff other than the Branch Staff.
- h) The intrusion-related SMS/Call alerts should be generated during non-working hours and holidays, including activation of siren / fogging system as applicable during any incident.
- i) At any point of time only two authorized custodians be permitted to operate Biometric Lock.
- j) Fogging System must operate on standalone battery having optimum useful life for operating the fogging system at least twice successfully during attempts/incidents.
- k) The Biometric Device with Lock /Sensors/Fogging Device/Auto Dialer must have the certification by BIS/ any other applicable Certification if applicable.
- l) Bank has right to go random testing of Gold Safes, if deemed necessary.
- m) OEM indemnity bond (to ensure testing on cost sharing Basis / Recovery of compensation cost on failure of re-tested Gold Safe during testing.

### **Other Mandatory part of ATC**

### **Random Lab Testing & Compliance Framework**

Random Testing of Gold Safes is mandated based on procurement thresholds as follows:

- i) Testing of gold safes shall continue at procurement thresholds of 15/30/60 gold safes from any single OEM by the Bank (as a whole) irrespective of any time span.
  - ii) Testing shall be conducted at BIS/NABL/Government accredited laboratories only, with OEMs responsible for transportation testing, and replacement of the earmarked gold safe.
  - iii) Cost-sharing shall follow the approved framework. Cost includes Packaging Cost, Transportation cost, Testing cost and replacement cost of testing gold safe or any other cost involved) (Bank vs OEM contribution depending on procurement volume). As per the following:

| Procurement Volume (within FY) | Cost Sharing (in %) |        | Responsibility | Remarks |
|--------------------------------|---------------------|--------|----------------|---------|
|                                | By Bank             | By OEM |                |         |
|                                |                     |        |                |         |

|                       |     |       |                                                      |                                                                                                                                                                                                                                                                                |
|-----------------------|-----|-------|------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15-29 Gold Safes      | 75% | 25%   | OEM / its Dealer to arrange Transportation / Testing | i) Mandatory testing on procurement of every 60 gold safes per OEM irrespective of any time span.<br>ii) However, the Bank reserves the right to carry out testing of procured Gold Safes as per mentioned cost sharing arrangements or even for less than 15 at its own cost. |
| 30-59 Gold Safes      | 50% | 50%   | OEM / its Dealer to arrange Transportation / Testing |                                                                                                                                                                                                                                                                                |
| 60 Gold Safes or more | Nil | 100 % | OEM / its Dealer to arrange Transportation / Testing |                                                                                                                                                                                                                                                                                |

#### **Key Conditions**

- a) Testing at BIS/NABL/Government accredited labs, only.
- b) **For testing, the OEM will be responsible for Cost of followings:**
  - i) Transportation.
  - ii) Testing logistics.
  - iii) Replacement of tested unit.
  - iv) Any other cost involved
- c) Mandatory testing on procurement of every 60 gold safes (per OEM irrespective of any time span). All costs be borne by the OEM.
- d) The Bank reserves the right to order testing at threshold of 15-29 or 30-59 Gold Safes or even at lower procurement threshold, if deemed necessary. In this scenario, all costs will be borne between Bank vs. OEM as per proposition tabulated above.

#### **In case of Failure in Lab Testing the followings will be the consequences: -**

- i) Full cost borne by OEM.
- ii) Re-testing will be mandatory.
- iii) **Re-testing Failure**
  - Rejection of entire lot.
  - OEM will be debarred as per Bank's procurement Policy,
  - OEM is liable to compensate full procurement cost of all Gold Safes (OEM must provide Indemnity Bond).

**Full Cost Definition:** - It includes all the costs i.e., Packaging cost, Transportation cost, Testing Cost, cost of replacement of testing gold safe or any other cost involved as per the proposition of procurement volume vis-à-vis threshold level set for testing and Cost Sharing between OEM Vs Bank involved in testing process.

### **Testing Framework Strengthening**

- a) Mandatory adherence to testing thresholds (60 Gold Safes)
- b) Strict enforcement of: -
  - i) OEM indemnity bond (to ensure testing on cost sharing Basis / Recovery of compensation cost on failure of retested Gold Safe during testing.
  - ii) Quarterly reporting on Gold Safes procurement by Zonal Offices (for all its Circle Offices) to HO Gold Loan Vertical (under Agriculture Division) with a copy to HO, GSAD & HO Security for proper consolidation to arrive at a decision for testing in consultation with parent division i.e., Agriculture Division by 10<sup>th</sup> of the following months.
- c) Bank has right to go random testing of Gold Safes, if deemed necessary.

### **Mandatory Guidelines for Packaging, Transportation Documentation and**

#### **Testing of Gold Safe**

Details of Gold Safe earmarked for testing must be communicated to OEM / its Authorized Dealer. OEM is bound to provide replacement of Gold Safe against earmarked Gold Safe for testing so as to ensure safe keeping of pledged Gold.

- a. Each gold safe must be signed by Branch Officials on each face (except bottom) with permanent Marker.
- b. OEM to ensure proper packaging & transportation of the gold safe.
- c. OEM to seal the earmarked Gold Safe with temper evident seal, in presence of Bank Officials. Dedicated transport must be arranged by OEM / its Authorized Dealer.
- d. Photography to be done before/during loading the gold safe on vehicle.
- e. Testing report is to be submitted to the Bank.

**Note:** A committee will be formed at Branch level to ensure that all the Gold / Ornament (pledged Assets) to be shifted into new gold safe provided as replacement against earmarked gold safe for testing. Everything must be recorded and duly signed by committee and the report in this regard be forwarded to the respective Circle Office.

**All Gold Safes and Key locks should meet the latest Bureau of Indian Standards (BIS).**

#### **Additional Mandatory Biometric Lock features:**

- a) Duress Feature to be finger based (a third finger biometric to be stored in the system to activate duress alarm). A Call and message will be sent to minimum 8 pre-stored numbers silently (Such alerts should go to staff other than Branch Staff).
- b) Tamper proof with Battery life of minimum 1 year. Alert to be generated continuously when the battery attains the residual capacity of 30%(approx.), a message will be sent to minimum 8 pre-store numbers apart from physical LED alert.
- c) **Tamper Proof Lock:** Vibration Sensor to be installed with the Lock so as to raise an alarm if tampering is done on the Lock (A call and message will be sent to minimum 8 pre-stored numbers). Sound alert also be generated.
- d) **Dual Biometric Authentication-**At any point of time only two authorized custodians are to be permitted to operate Biometric Lock.
- e) Biometric Lock with electronic display / digital display facility.

- f) Minimum 15 User access - should support biometric access for minimum 15 registered users and 45 finger biometric access enrolment.
- g) **Electronic Display-** For monitoring the operations on screen & displaying regular alerts & battery life.
- h) **Door open indication-** Buzzer alerts the user if door remains open beyond the specified time with provision for modifying the time & sound range.
- i) **Door not locked indication-** if the door is closed but not locked along with key, door not locked indication should be displayed on the screen. These details should be available in event logs.
- j) **Door auto Lock-**Biometric lock gets automatically locked once the door is locked and handle is rotated.
- k) Dual mode control with the role of administrators/manager with enabling & disabling access & the role of users for regular operations.
  - l) **Minimum 1000 Event Audit Logs** -Should maintain detailed log of minimum 1000 latest access to the events, such as, biometric details for opening Gold Safe with date & time stamped and details of closure of gold safe like rotation of handle for monitoring and audit purpose along with wire audit download functionality and option for only downloading the log but not uploading. Log count should be displayed on the screen.
  - m) For new gold safe, Biometric facilities should be inbuilt, factory modulated safes and no retrofitting biometric at branches is allowed on new gold safe.
  - n) Log analysis software to be provided by the vendor supplying Gold Safes.
  - o) **Fail-Secure Condition-** Gold Safe cannot be opened, if Biometric lock fails or battery is dead ( **It should not be a Fail-Safe Condition**).
  - p) Biometric Lock's Battery must be securely fitted within a pre-fabricated casing.
  - q) Biometric Lock system and Fogging system should be provided with comprehensive warranty for 3 years and Comprehensive Annual Maintenance Contract (CAMC) for a period of 05 years. OEM/its Authorized Dealer must provide maintenance support throughout its useful life (Certificate be issued from OEM/Authorized Dealer with MAF).
  - r) OEM/its Authorized Dealer must provide maintenance support throughout its useful life (Certificate be issued from OEM/Authorized Dealer with MAF).

**Delivery Timeline:** - Bidder to deliver the product within 7-9 weeks from date of purchase order.

#### 4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).

2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

## **Additional Clause For Comprehensive Maintenance Charges**

- 1.CMC shall include preventive maintenance including calibration as per technical/ service /operational manual of the manufacturer, service charges and spares, after satisfactory completion of Warranty. During the CMC period commencing from date of the successful completion of warranty period, Service personnel shall visit each consignee site as recommended in the manufacturer's technical/ service /operational manual, at least once in six months or as per user requirement. Cost of consumables shall not be included in CMC. Further there will be 98% uptime warranty during CMC period on 24 (hrs) X 7 (days) X 365 (days) basis, with penalty, to extend CMC period by double the downtime period.
- 2.CMC charges to be indicated as percentage of cost of equipment quoted for each year after the warranty period.
- 3.GST shall be included in the CMC Charges quoted.
- 4.Cost of CMC will be added for Ranking/Evaluation purpose with depreciation formula. A 10% discounting rate per year shall be applied on CMC Charges for price evaluation on Net Present Value.
- 5.The payment of CMC will be made on quarterly basis after satisfactory completion of said period, duly certified by end user.
- 6.While creating a bid or RA, buyers shall indicate whether CMC is required against Yes/No" options. If CMC Charges are included, an option for number of years for CMC required after the warranty period shall be available. Under this option up to 15 years can be chosen for CMC charges beyond warranty period.
- 7.In case the bid has a provision for CMC, the warranty of the product will also be deemed to have been converted into Comprehensive warranty including preventive maintenance and calibration as per technical/ service /operational manual of the manufacturer, service charges and spares, during the Warranty Period also. Sellers are therefore advised to include the cost of Comprehensive Warranty including spares (excluding

consumables) also in product Cost.

8.The CMC functionality shall be available in bid only and no direct RA shall be applicable.In case of bid to R/A decrement rules shall be applicable on total price inclusive of CMC charges. Bunching of products shall not be available while creating bids with CMC charges.

8.1.Buyer shall indicate number of years of warranty by selecting different options available in the field depending on warranty parameter applicable in category parameters for the equipment. No. of years of warranty indicated here shall supersede the warranty period indicated elsewhere in bid or product specifications. The Seller while participating in Bid/RA will get fields to indicate CMC charges as percentage depending on number of years of CMC selected by Buyer. The following shall be applicable, if 5 year CMC selected:

CMC charges for 1st year after warranty period- Percentage to be indicated- A1

CMC charges for 2nd year after warranty period- Percentage to be indicated- A2

CMC charges for 3rd year after warranty period - Percentage to be indicated- A3

CMC charges for 4th year after warranty period - Percentage to be indicated- A4

CMC charges for 5th year after warranty period - Percentage to be indicated- A5

Similarly, A6 to A15 are to be indicated for 6th to 15th year of CMC if applicable.

8.2.The calculation of CMC Charges shall take into account the number of years of warranty and duration of CMC as specified while creating bid.

8.3.In the price evaluation, the system shall provide function to calculate the cost of each equipment by formula indicated below including CMC and then show the inter-se-ranking of the bidders. The following are the variables

(i) Number of years for which CMC required.

(ii) Number of years of product warranty

The formula for calculating total cost including CMC charges shall be as under:

Total Cost for evaluation=

$C + C * \{ (A1/100)/(1.10^n) + (A2/100)/(1.10^{n+1}) + (A3/100)/(1.10^{n+2}) + (A4/100)/(1.10^{n+3}) + (A5/100)/(1.10^{n+4}) \}$  and so on

C – Cost for equipment quoted and n shall be number of years of product warranty specified.

If 2 year warranty specified, n shall be 2 and if 5 year warranty specified, n shall be 5. A1,A2, A3, A4& A5 shall depend on how many years CMC selected. For 3 year CMC, only A1,A2 and A3 factors are to be taken into account and A4 and A5 will not be applicable.

8.4.CMC charges offered for each subsequent year should be same or higher than preceding year.

8.5.The CMC charges shall be offered within range of 3 to up to 50% of cost of equipment as defined by buyer.

9.Since CMC charges are to be paid only later for each year during CMC period,applicable performance guarantee amount after placement of contract shall be based on the cost of equipment excluding the cost of CMC Charges.

10.Performance bank guarantee applicable for CMC is to be submitted at start of the CMC and shall be applicable between 2.5% to 10% as specified in bid on total CMC Charges.The PBG submitted after award of contract shall be released only after new PBG for the CMC period is submitted and accepted by buyer/consignee after due verification.Bank guarantee for CMC is to remain valid till completion of CMC period plus one year. The bank guarantee for CMC shall be submitted to buyer directly. In case, seller fails to submit the PBG or does not provide services for the CMC contract after expiry of warranty period then PBG of equipment shall be forfeited.

11.In case of splitting of order quantity, equipment cost and CMC charges offered by L1 bidder shall be matched by higher quoting eligible bidders on one-to-one basis.The equipment cost and CMC charges (year to year) shall be matched individually.

12.The CMC Contract shall be an offline contract to be handled by buyer.The payment of CMC will be made on quarterly basis after satisfactory completion of said period, duly certified by end user and scope of CMC will be as per para 1 above.

13.CMC Charges are inclusive of all the charges for Transportation, Lodging, Boarding, all insurances including third party insurance and all other incidental charges. The same shall include GST. The prices also include cost of spares and damaged parts. Purchaser does not have any liability, whatsoever, over and above the cost of CMC. It also includes for arranging hand tools & tackles, special tools etc. required to carry out the work.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The**

**Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**