

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	30-09-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	01-10-2026 15:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Kerala
विभाग का नाम/Department Name	Local Self Government Department Kerala
संगठन का नाम/Organisation Name	Directorate Of Panchayats
कार्यालय का नाम/Office Name	Nedumkunnam
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :secndmknmgp.lsgd@kerala.gov.in Buyer Email id: nedumkunnamgpktn@gmail.com
कुल मात्रा/Total Quantity	3
वस्तु श्रेणी /Item Category	Entry and Mid Level Laptop - Notebook (Q2) , Ent Computer (Q2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	1 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	3 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	2 Year (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technic
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turr in ATC),OEM Authorization Certificate,OEM Annua specification and supporting document *In case any bidder is seeking exemption from Ex the supporting documents to prove his eligibility uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details

बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन / Past Performance	30 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/ Primary product category	Entry and Mid Level Desktop Computer
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Payment Timelines	Payments shall be made to the Seller within 45 d receipt-cum-acceptance certificate (CRAC) and or is in supersession of 10 days time as provided in
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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एमआईआई खरीद वरीयता/MII Purchase Preference

No

- Entry And Mid Level Laptop - Notebook (2 pieces)**

Yes

* जेम केटेगरी विशिष्टि के अनुसार / As per Gem Category Specification

512, 1024, 2048 Or higher

3 / 9

Specification Parameter Name	Bid Requirement (Allowed Values)
Specification	Core i3/512 SSD/8 GB /15.6"/ubuntu/3 yr warranty/carry bag

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डि
1	Rani Joseph	686542,Nedumkunnam Gramapanchayath Nedumkunnam.p.o Kottayam	2	30

Entry And Mid Level Desktop Computer (1 pieces)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement
PROCESSOR	Description of Stores	Desktop Computer with Table Mount Mon Chipset as per Processor Make with Minir
	Computer Type	Mid Level
	Processor Number	AMD Ryzen 5 5600G, Intel Core i5 12400
OPERATING SYSTEM	Factory Pre-loaded Operating System by Desktop OEM	Window 11 Professional
MEMORY (RAM)	RAM Size (Memory Card/Module) (in GB) (Capacity to be installed in the System)	16, 32 Or higher
STORAGE	Type of Storage Installed with the System	NVMe-SSD
	SSD - Storage Capacity (in GB)	512, 1024, 2048 Or higher
	HDD - Storage Capacity (in GB)	0 as SSD only Installed Or higher
Monitor	Availability of Monitor	Yes as per IS 13252 (Part 1)
	Screen Size (in CMs)	53.1 - 58 (20.91" - 22.83")
WARRANTY	On Site OEM Warranty (in Year)	5 Or higher

Additional Specification Parameters - Entry And Mid Level Desktop Computer (1 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Specification	Core i5 /512 GB / 16GB Ram/21.5 Monitor/Win 11 pro /5 year warranty

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डि
1	Rani Joseph	686542,Nedumkunnam Gramapanchayath Nedumkunnam.p.o Kottayam	1	30

Special terms and conditions-Version:6 effective from 09-09-2026 for category Entry and Mid Level Lap

1.

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| 1 | Category Specification / MeitY Model Technical Specification / ATC Restrictions | The category has been created in accordance with the Model Technic Ministry of Electronics and Information Technology (MeitY) vide letter 19.08.2024 and is based on the parameters defined therein. Buyers s Buyer Added ATCs, any technical parameter, allowed value, particula processor manufacturer or other requirement which restricts or over Specifications. Clause 2(e) of the GeM General Terms and Conditions |
| 2 | Product Verification | Each supplied Device shall bear a unique device serial number or oth traceable to the OEM. The Buyer/Consignee shall be able to verify the product including the configuration through the OEM website. |
| 3 | Requirement of OEM Logo | Buyers shall not prescribe a requirement for embossing, engraving, p name/logo on the motherboard or any internal component. |
| 4 | Operating System - OEM/Publisher Status | There shall be no mandatory requirement that the OEM of the offerec Device Partner or hold any specific Microsoft authorisation. Where an Microsoft Windows is offered, no specific partner status or authorisati Operating System publisher/provider shall be mandated. |
| 5 | Operating System - Licensing | Where Microsoft Windows is supplied, it shall be a genuine, legally lic of the Windows edition/version declared in the catalogue, and the lice through a licensing or distribution mechanism authorised by Microsof System is supplied, it shall comply with the applicable licensing term: concerned Operating System publisher/provider, wherever licensing i |
| 6 | Operating System - Verification | Where Microsoft Windows is supplied pre-installed, the Buyer/Consign the supplied Windows Operating System is genuine and duly activate Microsoft. A valid digital licence or any other licensing mechanism pe supplied device shall be acceptable. Where any other Operating Syst verification of licence authenticity and/or activation status shall be re concerned Operating System publisher/provider provides a device-leve mechanism. Where no such verification mechanism is provided, this i |
| 7 | Operating System - Applicability | The requirements relating specifically to Microsoft Windows licensing shall apply where Microsoft Windows forms part of the contracted cor Operating System other than Microsoft Windows is supplied, the appl of the concerned Operating System publisher/provider shall be compl licence authenticity and/or activation shall be required only where su the concerned Operating System publisher/provider. |
| 8 | Operating System-specific Certification / Compatibility | Hardware compatibility certificate prescribed by a particular Operati may be requested by buyers. |
| 9 | USB Port Declaration | Each physical USB port shall be declared only once under the highest supported by that port. The same physical port shall not be counted i generations/types merely because of backward compatibility. A techn higher-generation version of a prescribed USB/interface standard ma exceeds the functionality and performance of the prescribed standar Category requirements. |

10	Warranty	The warranty applicable to the supplied device shall be as specified/s reflected in the resultant contract. The applicable warranty shall be v website, OEM customer support facility or warranty certificate/tag pr
11	Acceptance of Supplies	Before acceptance and generation of CRAC, the Buyer/Consignee ma the supplied device conforms to the contracted specifications, config requirements and is free from apparent physical damage or defects. new, unused and non-refurbished. The Buyer/Consignee may verify tl accessories/documentation, installed operating system where applica number/identifier, contracted configuration and applicable warranty.
12	Service Escalation Matrix	The Seller shall provide appropriate contact details and an escalation support to the Buyer/Consignee at the time of delivery.
13	HDD/SSD Storage Retention	Where required on account of information-security or data-retention (prescribe an appropriate contractual condition under ATCs (in case of regarding retention of storage media such as HDDs/SSDs used in the
14	Configuration Alteration	The configuration supplied shall conform to the configuration offered contract and shall be supported/authorised by the OEM. The Seller sh substitution of components which results in deviation from the contra OEM warranty/support. The machine should be delivered to the Consi approved configuration

Special terms and conditions-Version:7 effective from 09-09-2026 for category Entry and Mid Level Des

1.

Category Specification / MeitY Model	The category has been created in accordance with the Model Technical Specification issued I and Information Technology (MeitY) vide letter No. W-43/4/2020-IPHW dated 19.08.2024 and defined therein. Buyers shall not prescribe, through Buyer Added ATCs, any technical param
1 Technical Specification / ATC Restrictions	processor, processor brand, processor manufacturer or other requirement which restricts or Specifications. Clause 2(e) of the GeM General Terms and Conditions (GTC) shall apply accor
2 Product Verification	Each supplied Device shall bear a unique device serial number or other unique device identifi Buyer/Consignee shall be able to verify the authenticity of the supplied product including the OEM website.
3 Requirement of OEM Logo	Buyers shall not prescribe a requirement for embossing, engraving, printing or affixing the O motherboard or any internal component.
4 Operating System - OEM/Publisher Status	There shall be no mandatory requirement that the OEM of the offered device should be a Mic any specific Microsoft authorisation. Where an Operating System other than Microsoft Windo partner status or authorisation from the concerned Operating System publisher/provider sha
5 Operating System - Licensing	Where Microsoft Windows is supplied, it shall be a genuine, legally licensed and duly activate edition/version declared in the catalogue, and the licence shall be obtained through a licensi authorised by Microsoft. Where any other Operating System is supplied, it shall comply with and conditions of the concerned Operating System publisher/provider, wherever licensing is
6 Operating System - Verification	Where Microsoft Windows is supplied pre-installed, the Buyer/Consignee shall be able to veri Operating System is genuine and duly activated through the OEM, i.e. Microsoft. A valid digi licensing mechanism permitted by Microsoft for the supplied device shall be acceptable. Whi System is supplied, similar verification of licence authenticity and/or activation status shall b concerned Operating System publisher/provider provides a device-level or equivalent verifict such verification mechanism is provided, this requirement shall not apply.
7 Operating System - Applicability	The requirements relating specifically to Microsoft Windows licensing, activation and verifict Microsoft Windows forms part of the contracted configuration. Where an Operating System o is supplied, the applicable licensing requirements of the concerned Operating System publ with, and verification of licence authenticity and/or activation shall be required only where s by the concerned Operating System publisher/provider.
8 Operating System-specific Certification / Compatibility	Hardware compatibility certificate prescribed by a particular Operating System publisher/pro buyers.

9	USB Port Declaration / Higher Interface Standard	Each physical USB port shall be declared only once under the highest interface capability supported. The same physical port shall not be counted under multiple USB generations/types merely because a technically backward-compatible higher-generation version of a prescribed USB/interface standard is used where it meets or exceeds the functionality and performance of the prescribed standard and Category requirements.
10	Warranty	The warranty applicable to the supplied Device shall be as specified/selected in the product specification contract. The applicable warranty shall be verifiable through the OEM website, OEM customer support certificate/tag provided by the OEM.
1	Scope of Installation	Installation requirements, wherever applicable, shall be specified by the Buyer in the bid under the Commissioning and Testing (ICT) clause. Where installation is stipulated in the bid, the Seller shall be responsible for installation of the complete system and for demonstrating its satisfactory functioning to the authorised representative.
1	Installation	In the case of Direct Purchase and L1 Purchase, installation of the computer system by the Seller. Installation shall be limited to the supplied computer system and shall not include supply or procurable software such as antivirus software, office productivity software, etc., unless such software is contracted scope through an appropriate GeM category.
12	Buyer/Consignee Obligations for Installation	Where installation is included in the resultant contract, the Buyer/Consignee shall provide required installation location and make available the necessary site infrastructure, including power supply, site-preparation requirements not forming part of the Sellers contractual scope. Necessary equipment required, shall be facilitated by the Buyer/Consignee.
13	Acceptance of Supplies	Before acceptance and generation of CRAC, the Buyer/Consignee may verify, as appropriate, that the product conforms to the contracted specifications, configuration, quantity and warranty requirements. The Seller shall verify physical damage or defects. The supplied product shall be new, unused and non-refurbished. The Seller shall verify the packaging, supplied accessories/documentation, installed operating system where applicable, serial number/identifier, contracted configuration and applicable warranty.
14	HDD/SSD Storage Retention	Where required on account of information-security or data-retention considerations, the Buyer shall specify appropriate contractual condition under ATCs (in case of procurement via bids) regarding retention of data as HDDs/SSDs used in the supplied device.
15	Availability of Monitor	Supply of the monitor shall be governed by the applicable Category parameter relating to "Availability of Monitor". Specifications or requirements relating to the monitor shall apply only where a monitor forms part of the configuration.
16	Configuration Alteration - Seller	The configuration supplied shall conform to the configuration offered in the catalogue and be supported/authorised by the OEM. The Seller shall not make any alteration or substitution of components or deviation from the contracted configuration or affects OEM warranty/support. The machine shall be supplied by the Seller/Consignee in its original, factory-approved configuration.
17	Service Escalation Matrix	The Seller shall provide appropriate contact details and an escalation matrix for warranty/service. The Buyer/Consignee at the time of delivery.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25% of the original quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the date of delivery order and in cases where option clause is exercised during the extended delivery period the addition shall be from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional delivery period shall be 30 days. The Purchaser may extend this calculated delivery duration up to the original delivery period. Bidders must comply with these terms.

2. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can upload the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the

3. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test cert and other certificates as prescribed in the Product Specification given in the bid document.

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- 1) Only Kerala based bidders are preferred. Bidders should upload a copy of GST as proof of nativity
- 2) Bidder should have a GEM star rating of 4.6 or above. Should upload copy of same
- 3) Bidder should clearly mention the specification details in BOQ
- 4) Bidder should provide pointing I/p device (oem) with the laptop. Should upload serial no of product for veri
- 5) Bidders should upload a copy of GEM Incidence report
- 6) Bidder offer is liable to be rejected if they don't upload any of the certificates/documents sought in the bid um if any
- 7) The buyer reserves the right to accept/reject the bid based on market survey of the product specified in the

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent / responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions / representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and no clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null and void. The Buyer reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation.

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Source Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension is not allowed by GeM.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted with physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be deterred by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specific Bid Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM rules.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional technical specifications in other document. If buyer needs more items along with the main item, the same must be added through bunching by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be

Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this representation against the same by using the Representation window provided in the bid details field in Seller dashboard. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to respond.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Act, 1947; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948; The Industrial Disputes Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and other requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable laws.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement for the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted or overridden by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के बाहरी देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिडर को अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अंतर्गत कार्रवाई होगी।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India shall be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any non-compliance would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---