बिड संख्या/Bid Number: GEM/2026/B/8101517

दिनांक /Dated: 30-09-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	10-10-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	11-10-2026 17:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Indian Oil Corporation Limited
संगठन का नाम/Organisation Name	Indian Oil Corporation Limited
कार्यालय का नाम/Office Name	Iocl- Paradip Refinery
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :ranjitk@indianoil.in Buyer Email id: sahakk@indianoil.in
कुल मात्रा/Total Quantity	42
वस्तु श्रेणी /Item Category	1310261013 , 1310261023 , 1310266043 , 1310261033 , 1310263333 , 1310266023 , 1310511403 , 1310511443 , 1310510653 , 1310510543 , 1310511493 , 1310517453 , 1310514283
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	DISC 5738180124480002
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Oxidase disc, Agriculture Harrow (Disc Type), Disc Friction, Sander Disc, Disc polisher machine, Paper Cup (Dona) cum Paper Disc Machine Kit (GRIMCO Gujarat Govt), Tractor Operated Disc Plough, Hook and loop disc, Padlocks (ताले) conforming To Is 15275, Quartz Plate,Disc,Crucible,Wafer
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	• Duel Adjustable Pulley • Sander Disc
बीओक्यू शीर्षक /BOQ Title	9070M26H11
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
भागीदारी केवल गवर्नमेंट विक्रेता तक सीमित / **Participation restricted to Government seller**	Yes (This bid is reserved for participation only by Government sellers and hence Government sellers will be exempted from payment of Transaction charges)
विक्रेता से मांगे गए दस्तावेज़/**Document required from seller**	Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/**Do you want to show documents uploaded by bidders to all bidders participated in bid?**	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	3
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Single Packet Bid
प्राथमिक उत्पाद श्रेणी/**Primary product category**	1310261013
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	4 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/**Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)**	No
Payment Timelines	Payments shall be made to the Seller within **10** days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/**EMD Detail**

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No

एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

सक्षम प्राधिकारी का नाम/Name of Competent Authority	NA
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	NA
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	NA
सीए अनुमोदन संख्या/CA Approval Number	NA
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	30-09-2026
सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority	SINGLE TENDER PROPRIETARY ITEM.MSE NOT APPLICABLE FOR THIS TENDER.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : View Document

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No

एमआईआई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MII

सक्षम प्राधिकारी का नाम/Name of Competent Authority	Ministry of Petroleum and Natural Gas
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	Deputy Secretary to the Government of India, Ministry of Petroleum and Natural Gas
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	Ministry of Petroleum and Natural Gas
सीए अनुमोदन संख्या/CA Approval Number	FP-20013/2/2017-FP-PNG
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	26-04-2022

सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण/Brief Description of the Approval Granted by Competent Authority	The Purchase Preference (linked with Local Content) policy of MOPNG is not applicable for tenders less than Rs. 1 cr.

Competent Authority Approval for not opting Make In India Preference : View Document

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

1310261013

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	4	180

1310261023

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File

BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	1	180

1310266043

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	2	180

1310261033

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	3	180

1310263333

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	5	180

1310266023

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	4	180

1310511403

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	5	180

1310511443

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	6	180

1310510653

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	1	180

1310510543

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	1	180

1310511493

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	8	180

1310517453

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	1	180

1310514283

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sita Ram Prasad	754141,IOCL Paradip Refinery ,Administrative Building, Post-Jhimani ,Via-Kujang Dist-Jagatsinghpur Odisha	1	180

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Scope of Supply**

   Scope of supply (Bid price to include all cost components) : Only supply of Goods

2. **Buyer Added Bid Specific ATC**

   Buyer Added text based ATC clauses

Indian Oil Corporation Ltd.
Paradip Refinery
IOCL Tender Ref No. 9070M26H11

“Procurement of spares for M/s BHEL make steam drum Drum and super heater Pressure safety valves installed in UBs & HRSGs in CPP unit. at IOCL Paradip Refinery”

INVITED BY:

DEPUTY GENERAL MANAGER (MAT)

INDIAN OIL CORPORATION LTD. (IOCL)

Contact details for any Clarification	Mr K. K. Saha , SMTM Senior Materials Manager Contact no.: 0672 225 5260 Email: sahakk@indianoil.in	Mr. Ranjit Kumar Deputy General Manager (Materials) Contact no.: 0672 225 5251 Email: ranjitk@indianoil.in

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Special Instructions to Bidder

1. This **Proprietary Tender** is issued to the approved **OEM: M/s BHEL.**

2. Offer from **M/s BHEL or its authorized dealer / agent / channel partner/ distributor** shall be **considered for evaluation**. Offer received from any other bidder will be treated as **unsolicited offer** and **summarily rejected.**

3. Bidder to quote **all-inclusive total landed price** (inclusive of P&F, Freight, TPI, GST, other taxes, and duties etc. as applicable) **for each individual line item in GeM**.

4. Bidder to submit scan copy of duly signed and stamped or **digitally signed copy of technical specification of IOCL and scope of supply** as a token of acceptance.

5. In case of any deviation to IOCL's technical specification, bidder must submit "Technical deviations" sheet mentioning all the technical deviations as per attached format given in special instruction to bidder. If the deviation sheet is not submitted along with bid it shall be treated as NIL deviation bid.

6. In case of any deviation to GeM's commercial specification, bidder must submit "Commercial deviations" sheet mentioning all the commercial deviations as per attached format given in special instruction to bidder. If the commercial deviation sheet is not submitted along with bid it shall be treated as NIL commercial deviation bid.

7. Please note that any deviations/ reservations/ notes/ comments etc., givens **elsewhere in the offer** other than the "Technical deviations/commercial deviations" sheet **shall not be considered**.[

8. The responsibility of downloading the tender documents including corrigendum, if any, and subsequent uploading of offer shall rest with the bidder.

9. IOCL reserves the right to make any changes in the terms and conditions of enquiry and to accept or reject the bid without assigning any reason and without incurring any liability to the affected bidde

r. Tender can be abandoned without assigning any reason and no compensation shall be paid for th e efforts made by the bidder.

10. **Guarantee/warranty clause: 18 Months from date of delivery or 12 months from date of commissioning whichever is earlier.**

11. In case of any conflict between PO text/ technical specifications/ drawings/ ITP, as such, the more st ringent requirement shall govern. However, the bidder should ask IOCL for clarifications before arriv ing at any conclusion.

12. Quoted Prices shall remain **FIRM and FIXED** till complete execution of the order and shall not be s ubject to variation on any account.

13. If a bidder withdraws its bid/increases the prices within validity period for any reason, their bid shall not be further evaluated, and **suitable penal action** shall be taken at the discretion of IOCL.

14. Negotiations will not be conducted with the bidders as a matter of routine. However, IOCL reserves the right to conduct price negotiations.

15. **Invalid Tenders and tenders liable for rejection:**

A Tender is liable for rejection in the following circumstances, if a bidder:

i. Stipulates the validity period less than what is stated in the Tender Documents and refuses to extend.

ii. Stipulates their own conditions and does not agree to withdraw the deviations, rendering th eir bid unacceptable.

iii. Does not submit bid in the prescribed format making it impossible to evaluate the bid.

iv. Indulges in tampering of tender documents.

v. Does not conform to any tender condition which stipulates non-conformance of tender cond itions as a rejection criteria.

vi. Submits false/ fraudulent / forged documents.

vii. Influences tender outcome.

16. **Third party inspection (TPI): Not Applicable**

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17. **Delivery Period: 6 months from the date of PO**

18. **Weight and Quantity** measured at Paradip Refinery shall be final and binding to the Seller.

19. **Instructions Related to Tagging**:

Vendors must ensure that all dispatched items are properly tagged with durable steel tags clearly mentioning the SAP Material Code, Item Description, SAP PO n o & its item PO sl no.

The tagging shall be firm, legible, and securely fastened to each item to ensure

proper identification during receipt, inspection, and storage at site.

Failure to comply with this requirement may lead to difficulties in material identi fication and may affect acceptance/processing at site.

20. Instruction To Bidder For Transportation Of Materials

Bidder (Vendor) to dispatch the materials by any bank approved road transport ers. Necessary Road Permits/Waybills is in the scope of supplier. Materials shoul d be booked on Freight paid basis and dispatched on door delivery basis to our I OCL Paradip Refinery, Central stores.

Safety Practices In Material Dispatch & Transportation

Refinery being sensitive establishment from fire and safety point of view, theref ore there are certain rules and regulation while entering the vehicle and person nel in Central Stores, Paradip Refinery.

Vendor to ensure availability of required original and valid documents for entry of Vehicle carrying Consignment / Material inside the Refinery Premises like RC Book, Insurance Papers, Fitness certificate of Vehicle (Tanker/Truck/Container), Driving License and Cleaner's photo pass etc. at the time of dispatch of Material s & delivery at Paradip Refinery. Vendor to also ensure that the materials / supp lies under the PO are transported through registered common carrier only as pe r relevant provisions of the updated Road Act (Motor vehicle act 1988 & its late st updated revision). This shall enable CISF at Paradip Refinery to allow them s moothly inside Refinery due to security reasons and avoiding any hassles at Refi nery Gate.

Truck / Tanker should report at IOCL gate by 8.30 am (excluding Sundays or holi days as per Refinery norms) to facilitate unloading at the earliest and release of trucks.

For Entry in Refinery Premises, Vehicle should be fitted with Spark Arrestor, Fire Extinguisher & back horn. Drives and Cleaner should wear PPE i.e. Shoes, Apron and Safety Helmets.

CNG / Two Stroke engine Vehicles are not allowed to enter the refinery premises. Please ensure to send the material in Non-CNG / Non-Two St roke Engine Vehicles only.

i) Motor vehicle act: Vehicles shall follow motor vehicle act 1988 & its latest upd ated revision and all other applicable laws of land during transportation of the material from bidder’s works to Paradip Refinery.

ii) Successful Vendor to indicate the name of driver/khalasis on the lorry receipt/ challan etc. so that the same can be verified at the entry gate while allowing entry by CISF. khalasis (Cleaner) should have at least one ID card such as Aa dhar Card, Bank Passbook , Driving License etc. This is required for enhancin g security measures for incoming material.

iii) Successful Vendor to also ensure availability of required original and valid do

cuments like RC Book, Insurance Papers, Fitness certificate of Vehicle (Tanke r/Truck/Container), Driving License and Cleaner's photo pass etc. at the time of dispatch of Materials & delivery at Paradip Refinery. This shall enable CISF at Paradip Refinery to allow them smoothly inside Refinery due to security re asons and avoiding any hassles at Refinery Gate. In case of non availability of original RC Book in the vehicle, Notarised (True Copy) of RC Book will also be accepted. Vehicle propelled by CNG/LPG or vehicles having less than 4 wheels viz. 3 wheelers etc. are not allowed in Refinery

(iv) Penalties for Violation / Non-adherence of safety procedures and practices (Applicable for Tenders/Purchase Orders involving site work):

a) Violation of applicable Safety, Health and Environment related norm a penalty of

Rs.5,000.00 per occasion

b) Violation as above resulting in any physical injury, a penalty of 0.5% of the contract value (maximum of Rs.2,00,000.00) per injury in addition to Rs.5,000.00 per occasion as in item a.

c) Fatal accident, a penalty of 1% of the contract value (maximum of Rs.1 0,00,000.00) per injury in addition to Rs.5,000.00 per occasion as in item a.

The vendor is advised to take appropriate insurance policy for the effectiv e implementation of the above penalty provision.

In case of accidents depending on the seriousness of injury etc. in addition to the hospitalization / treatment charges and group insurance a mount, compensation shall be paid by the vendor to the affected person / his family members in presence of Engineer-in-charge as per Workmen Co mpensation Act.

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Proprietary Article Certificate (PAC)

(For tendering through BoQ / Custom Bidding)

i. The indented goods/services are manufactured / service provided by **M/s BHEL.**

ii. **No other make or model / service provide is acceptable for the tender**

"Procurement of spares for M/s BHEL make steam drum Drum and super heater Pressure safety valves installed in UBs & HRSGs in CPP unit. at IOCL Paradip Refinery, on proprietary basis from M/s BHEL. on single tender proprietary basis" due to following reasons.

a) Requirement of genuine spare parts from OEM for reliable operation of equipment taking into consideration criticality of the equipment. The system & its component have been designed by the OEM. Hence, the spares for the system can be manufactured and supplied as per original design for complete compatibility with the existing system and its components only by the OEM.

b) Absence of manufacturing procedure as well as dimensional drawing & d

etails of spares. The manufacturing process and dimensional details of the system & its components are available only with the OEM and hence, the spares of the system can be manufactured as per required original design only by the OEM.

c) The reliability of the electrical system & its components are critical for su stained operation of the equipment & plant. Hence, to ensure reliability of the system, there is a requirement of genuine spare parts of the existing s ystem which can be sourced only from the OEM.

In view of the above, there is no technically feasible & plausible alternative b ut to procure the spares / components of the system from the OEM on propri etary basis from **M/s BHEL.**

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i. Concurrence of Finance to the proposal vide dated 19.03.2026.

ii. Approval of the competent authority vide dated 21.03.2026.

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Vendor Invoice Management

Communication to Business Partners

Dear Business Partners,

Indian Oil has been keeping its systems updated with latest developments and newest technologies to effi ciently add to the delight of our partner vendors. Many digitalization steps have been taken in the past and have been successfully implemented with the continuous support of partners.

We are introducing Vendor Invoice Management system for centralized processing of invoices for supply of goods and services with an intent to further expedite the payment process. A centralized query manageme nt system including self-help is also being introduced for convenience of the vendors on tracking details rel ated to payments.

A. **Invoice Management System**

With effect from **04.07.2022**, **original copy of invoice** raised on **this office** against SAP PO shall be sub mitted to the following address: -

Indian Oil Corporation Limited

IBM Building, 2nd Floor,

A 26, Rani Ramgarh Road,

Block A, Industrial Area,

Sector 62, NOIDA,

Uttar Pradesh-201309

Only Original Invoice along with supporting invoices for any reimbursement like freight & inspection bills should be sent to the above address. The documents like **Inspection Release Note, Test Certifica te, Bank Guarantee** etc. in original should continue to be submitted to the **Office** of supply or service.

Invoice shall be raised as per SAP PO only.

To achieve the full benefit of the newly introduced system, you are requested to note the following change s in Invoicing and submission of the same: -

Invoice Requirement - Physical

Digitally signed invoice uploaded through Vendor Portal is preferred .

However, where vendor submits the physical copy of the invoice, following points may be ensured: -

- Ø It should not be handwritten invoice.
- Ø It should be in English language only.
- Ø It should not be photocopy.
- Ø It should not be carbon copy.
- Ø It should not be Dot Matrix Print copy.
- Ø Invoice should not be damaged or tampered and should always be preser ved in original state.
- Ø Writing of comments, remarks etc. on the Invoice may be avoided.

2. **Invoice Requirement - Content**

- · Mention PO Number on Invoice where invoice is raised against SAP Ord er
- · Where SAP Order not issued, vendor should mention details of IOCL Offi cer like email on whose order work has been executed
- · Invoice should be in line with Order conditions
- · Invoice should comply with applicable GST provisions including HSN/SA C Code
- · Ensure that the address in Invoice is correctly mentioned as per Order i ncluding Company Code & Plant Code available on Order
- · In case where Vendor knows its SAP Vendor Code with Indian Oil, the s ame should also be captured on the body of Invoice

3. **Price Reduction on account of Delay**

- Raise invoice after effecting Price Reduction on account of Delay in Invoice, wherever applicable.
- In case where request for time extension has been submitted but not approved by EIC, invoice still should be raised by reduced amount.
- Subsequently, Vendor can issue Debit Note when time extension is granted after raising of invoice.
- This process will eliminate the requirement of credit note for GST accounting and consequential delay in processing payment of the entire amount due to complication of GST input credit.

4. **Other Requirements**

- Ensure that Bank Guarantee, wherever applicable, has been submitted at local office of the place of supply/ service as per required format
- Ensure submission of all the documents at local office of the place of supply/ service in line with conditions of the contract

B. Query Management System

For expeditious resolution of queries from the vendors, Round the clock Self-help tool (BOT), Webform, Dedicated Email and 9 to 5 Helpdesk have been introduced, details of which are as under: -

Email	VIMHelpdesk@indianoil.in
Helpdesk Phone	+91 120 6730555

In order to further enhance the Vendor Experience, a Web-based self-help Chatbot "***Indu***" has been developed.

Key features include status of invoice, payment details including deductions, if any, and the UTR details checked in the below link

https://apps.indianoil.in/vim/resources/out/index.html

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Annexure - 1

Performa for declaration on proceedings under Insolvency and Bankruptcy Code, 2016 {To be submitted in bid documents}

I/ We hereby declare that I/We /M/s_____, declare that:

i. I / We am/are not undergoing insolvency resolution process or liquidation or bankruptcy proceeding as on date.

Or,

ii. I / We am/are undergoing insolvency resolution process or liquidation or bankruptcy proceeding as on date as per details mentioned below. (Attached detail with technical bid)

Note: - Strike out which is not applicable.

It is understood that if this declaration is found to be false, Indian Oil Corporation Ltd. shall have the right t o reject my/our bid and forfeit the EMD. If the bid has resulted in a contract, the contract will be liable for t ermination without prejudice to any other right or remedy (including blacklisting or holiday listing) availabl e to Indian Oil Corporation Ltd.

Place: **Seal & Signature of Bidder:**

Date: **Name of Signatory:**

Annexure – 2

Proforma of Declaration of Blacklisting / Holiday Listing

In the case of a Proprietary Concern:

I hereby declare that neither I, in my personal name nor in the name of my Proprietary Concern, M/s_____ _____ which is submitting the accompanying Bid/Tender
nor any other concern in which I am proprietor nor any partnership firm in which I am involved as a Partne r are presently on any blacklist or holiday list declared by Indian Oil Corporation Ltd. or by Ministry of Petro leum & Natural Gas (MOPNG), nor any inquiry is pending by Indian Oil Corporation Ltd. or MOPNG, in respe ct of any corrupt or fraudulent practice(s) against me or any other of my proprietorship concern(s) or again st any partnership firm(s) in which I am or was at the relevant time involved as a partner, except as indica ted below:

(Here give particulars of blacklisting or holiday listing, and /or inquiry and in absence ther eof state "NIL")

Particulars – “NIL”

In the case of a Partnership Firm:

We hereby declare that neither we, M/s _____, which is submitting the accompanyin g Bid/Tender, nor any partner involved in the said firm either in his individual capacity or as proprietor or p artner of any other firm or concern presently, are placed on any blacklist or holiday list declared by Indian Oil Corporation Ltd. or by Ministry of Petroleum & Natural Gas (MOPNG), nor any inquiry is pending by Indi an Oil Corporation Ltd. or MOPNG, in respect of corrupt or fraudulent practice(s) against us or any partner or any other concern or firm of which he is proprietor or partner, except as indicated below:

(Here give particulars of blacklisting or holiday listing and/or inquiry and in the absence th ereof state "NIL")

Particulars – “NIL”

In the case of Company:

We hereby declare that we are presently neither placed on any holiday list or blacklist declared by Indian Oil Corporation Ltd. Or by Ministry of Petroleum & Natural Gas (MOPNG), nor any inquiry is pending by Indi an Oil Corporation Ltd. or MOPNG, in respect of corrupt or fraudulent practice(s), except as indicated belo w:

(Here give particulars of black listing or holiday listing and/or inquiry and in the absence t hereof state "NIL")

Particulars – “NIL”

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In the case of Consortium:

We hereby declare that none of the members of the Consortium are presently placed on any holiday list or blacklist declared by Indian Oil Corporation Ltd. Or by Ministry of Petroleum & Natural Gas (MOPNG), nor a ny inquiry is pending by Indian Oil Corporation Ltd. or MOPNG, in respect of corrupt or fraudulent practice(s), except as indicated below:

(Here give particulars of black listing or holiday listing and/or inquiry and in the absence t hereof state "NIL")

Particulars – “NIL”

It is understood that if this declaration is found to be false in any particular, Indian Oil Corporation Ltd. shal l have the right to reject my/our bid, and if the bid has resulted in a contract, the contract is liable to be ter minated without prejudice to any other right or remedy (including black listing or holiday listing) available

to Indian Oil Corporation Ltd.

Place: Signature of Bidder:

Date: Name of Signatory:

NOTE: Default declaration has been kept as "NIL". The same to be replaced with "Particulars o f black listing or holiday listing and/or inquiry", If applicable.

Annexure –3

(Please submit on Bidder's Letterhead)

RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICHSHARES A LAND BOR DER WITH INDIA

UNDERTAKING

1. I have read the clauses of Order no. F. No. 6/ 18/ 2019-PPD dated 23.07.2020 issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, regarding restrictions on procurement fr om a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evide nce of valid registration by the Competent Authority shall be attached]

2. I further undertake that if above undertaking / certificate given by the bidder whose bid is accepted is found to be false, this would be a ground for immediate termination and further legal action in accordan ce with Law.

SIGNED FOR AND ON BEHALF OF BIDDER (S)

Date:

Place:

Name of Bidder (s)

Seal & Signature of Bidder

NOTE: This declaration should be signed by the Bidder's authorized representative on COMPAN Y LETTERHEAD who is signing the Bid and scanned copy to be uploaded.

***Annexure*-4 (a)**

Deviations Statement- Technical

Please note that bidders are, normally, not allowed to take deviations and any deviation listed below may make the Bid liable for rejection.

Sl. No.	Ref doc name/page no.	Clause No.	Description of Clause	Deviation proposed by bidder
1				
2				
3				**No Deviation**

4				
5				

***Annexure*-4 (b)**

Deviations Statement- Commercial

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Please note that bidders are, normally, not allowed to take deviations and any deviation listed below may make the Bid liable for rejection.

Sl. No.	Ref doc name/page no.	Clause No.	Description of Clause	Deviation proposed by bidder
1				
2				
3				**No Deviation**

4				
5				

***Annexure*-5**

General Declaration-1

Bidders are required to furnish declaration as per the following format.

GEM BID NO.	
Bidder’s Name	
Vendor code with IOCL (if available)	
Email ID(s)	

Mobile No.(s)	
Whether bidder is PSU (Yes/No)	
Whether Bidder is a Joint Venture (JV) company of IOCL (Yes/No)	
Please Confirm as per applicability	Whether any of the Directors of BIDDER is a relative of any Director of IOCL or the BIDDER is a firm in which any Director of IOCL or their relative is a Partner or the BIDDER is a private company in which any director of IOCL is a member or Director **Yes / No - _____ (Bidder to confirm)**

Check List of documents to be submitted with offer

Sr. No.	Description	Remarks (Yes / No)
1	Declaration of proceedings under Insolvency and Bankruptcy Code,2016 (Annexure-1)	
2	Declaration of Blacklisting / Holiday listing (Annexure-2)	
3	A COUNTRY WHICHSHARES A LAND BORDER WITH INDIA (Annexure-3)	

4	Deviations Statement – Technical & Commercial, if any (Annexure-4 (a & b))	
5	Bidder’s input (Annexure-5)	
6	Integrity Pact, if applicable	
7	Relevant Power of Attorney	

Kindly upload this file with all Annexures duly filled, signed and stamped.

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3. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

4. **Generic**

   Bidder shall submit the following documents along with their bid for Vendor Code Creation:

   a. Copy of PAN Card.

   b. Copy of GSTIN.

   c. Copy of Cancelled Cheque.

   d. Copy of EFT Mandate duly certified by Bank.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as

the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में

भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---