बिड संख्या/Bid Number: GEM/2026/B/8211318

दिनांक /Dated: 05-11-2026

## बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details | |
|---|---|
| **बिड बंद होने की तारीख/समय /Bid End Date/Time** | 27-11-2026 10:00:00 |
| **बिड खुलने की तारीख/समय /Bid Opening Date/Time** | 28-11-2026 10:00:00 |
| **बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)** | 180 (Days) |
| **मंत्रालय/राज्य का नाम/Ministry/State Name** | Ministry Of Railways |
| **विभाग का नाम/Department Name** | Indian Railways |
| **संगठन का नाम/Organisation Name** | South Central Railway |
| **कार्यालय का नाम/Office Name** | Principal Chief Material Manager Secunderabad |
| **शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal** | HOD Email id :dycmmic@scr.railnet.gov.in<br>Buyer Email id: dycmmgen@scr.railnet.gov.in |
| **वस्तु श्रेणी /Item Category** | Custom Bid for Services - A1 Hiring Of Innova Crysta or Honda City or Maruti Suzuki Ciaz or Hyundai Verna AC Vehicle 10 Hrs X 80 Km Day Trip 250 Trips , Custom Bid for Services - A2 Usage of Extra KM for Innova Crysta or Honda City or Maruti Suzuki Ciaz or Hyundai Verna AC Vehicle 3500 KM during 250 Trips , Custom Bid for Services - A3 Usage of Extra Hours for Innova Crysta or Honda City or Maruti Suzuki Ciaz or Hyundai Verna AC Vehicle 500 HR during 250 Trips , Custom Bid for Services - B1 Hiring of Maruti Ertiga or XL6 or Mahindra TUV 300 AC Vehicle 10 hrs x 80 km day trip 600 Trips , Custom Bid for Services - B2 Usage of Extra KM for Maruti Ertiga or XL6 or Mahindra TUV 300 AC Vehicle 20000 KM during 600 Trips , Custom Bid for Services - B3 Usage of Extra Hours for Maruti Ertiga or XL6 or Mahindra TUV 300 AC Vehicle 2500 HR during 600 Trips , Custom Bid for Services - C1 Hiring of Maruti Ertiga or XL6 or Mahindra TUV 300 Non-AC Vehicle 10 hrs x 80 km day trip 100 Trips , Custom Bid for Services - C2 Usage of Extra KM for Ertiga or XL6 or Mahindra TUV 300 Non- AC Vehicle 5000 KM during 100 Trips , Custom Bid for Services - C3 Usage of Extra Hours for Ertiga or XL6 or Mahindra TUV 300 Non- AC Vehicle 1200 HR during 100 Trips |

| बिड विवरण/Bid Details | |
|---|---|
| समान श्रेणी/Similar Category | • Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis<br>• Vehicle Hiring Service - Per Vehicle-Day basis |
| अनुबंध अवधि /Contract Period | 2 Year(s) |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover | No |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover | No |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller | Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | No |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension | 1 |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended | 3 |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count | 1 |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled | No |
| बिड का प्रकार/Type of Bid | Single Packet Bid |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes) | 3030250 |

| बिड विवरण/Bid Details | |
|---|---|
| **मूल्यांकन पद्धति/Evaluation Method** | Total value wise evaluation |
| **मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required** | Yes |
| **मध्यस्थता खंड/Arbitration Clause** | No |
| **सुलह खंड/Mediation Clause** | No |

**ईएमडी विवरण/EMD Detail**

| | |
|---|---|
| एडवाईजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount | 60610 |

**ईपीबीजी विवरण /ePBG Detail**

| | |
|---|---|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईपीबीजी प्रतिशत (%)/ePBG Percentage(%) | 5.00 |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 26 |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

**लाभार्थी /Beneficiary :**

PFA/SCR
PFA/SCR, 3rd floor, Rail Nilayam, South Central Railway, Ministry of Railways, Secunderabad (500003), Telangana (Principal Financial Advisor)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

| | |
|---|---|
| एमआईआई अनुपालन/MII Compliance | Yes |

**एमएसई खरीद वरीयता/MSE Purchase Preference**

| | |
|---|---|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X% | 15 |

1. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Scope of Work:**1793273269.pdf

**GEM Availability Report ( GAR):**1793273285.pdf

**Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:**1793273290.pdf

**Payment Terms:**1793770891.pdf

## Custom Bid For Services - A1 Hiring Of Innova Crysta Or Honda City Or Maruti Suzuki Ciaz Or Hyundai Verna AC Vehicle 10 Hrs X 80 Km Day Trip 250 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | A1 Hiring Of Innova Crysta or Honda City or Maruti Suzuki Ciaz or Hyundai Verna AC Vehicle 10 Hrs X 80 Km Day Trip 250 Trips |

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| एडऑन /Addon(s) | |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - A2 Usage Of Extra KM For Innova Crysta Or Honda City Or Maruti Suzuki Ciaz Or Hyundai Verna AC Vehicle 3500 KM During 250 Trips ( 1 )

तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| कोर / Core | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | A2 Usage of Extra KM for Innova Crysta or Honda City or Maruti Suzuki Ciaz or Hyundai Verna AC Vehicle 3500 KM during 250 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| एडऑन /Addon(s) | |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - A3 Usage Of Extra Hours For Innova Crysta Or Honda City Or Maruti Suzuki Ciaz Or Hyundai Verna AC Vehicle 500 HR During 250 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | A3 Usage of Extra Hours for Innova Crysta or Honda City or Maruti Suzuki Ciaz or Hyundai Verna AC Vehicle 500 HR during 250 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| **एडऑन /Addon(s)** | |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

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**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - B1 Hiring Of Maruti Ertiga Or XL6 Or Mahindra TUV 300 AC Vehicle 10 Hrs X 80 Km Day Trip 600 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | B1 Hiring of Maruti Ertiga or XL6 or Mahindra TUV 300 AC Vehicle 10 hrs x 80 km day trip 600 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| एडऑन /Addon(s) | |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - B2 Usage Of Extra KM For Maruti Ertiga Or XL6 Or Mahindra TUV 300 AC Vehicle 20000 KM During 600 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| कोर / Core | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | B2 Usage of Extra KM for Maruti Ertiga or XL6 or Mahindra TUV 300 AC Vehicle 20000 KM during 600 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| एडऑन /Addon(s) | |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - B3 Usage Of Extra Hours For Maruti Ertiga Or XL6 Or Mahindra TUV 300 AC Vehicle 2500 HR During 600 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | B3 Usage of Extra Hours for Maruti Ertiga or XL6 or Mahindra TUV 300 AC Vehicle 2500 HR during 600 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| **एडऑन /Addon(s)** | |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

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**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - C1 Hiring Of Maruti Ertiga Or XL6 Or Mahindra TUV 300 Non-AC Vehicle 10 Hrs X 80 Km Day Trip 100 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | C1 Hiring of Maruti Ertiga or XL6 or Mahindra TUV 300 Non-AC Vehicle 10 hrs x 80 km day trip 100 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| एडऑन /Addon(s) | |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - C2 Usage Of Extra KM For Ertiga Or XL6 Or Mahindra TUV 300 Non- AC Vehicle 5000 KM During 100 Trips ( 1 )

तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| कोर / Core | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | C2 Usage of Extra KM for Ertiga or XL6 or Mahindra TUV 300 Non- AC Vehicle 5000 KM during 100 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| एडऑन /Addon(s) | |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## Custom Bid For Services - C3 Usage Of Extra Hours For Ertiga Or XL6 Or Mahindra TUV 300 Non- AC Vehicle 1200 HR During 100 Trips ( 1 )

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| **कोर / Core** | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | C3 Usage of Extra Hours for Ertiga or XL6 or Mahindra TUV 300 Non- AC Vehicle 1200 HR during 100 Trips |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |
| **एडऑन /Addon(s)** | |

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

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**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | Quantity | अतिरिक्त आवश्यकता /Additional Requirement |
|---|---|---|---|---|
| 1 | Katipaga Srinivas | 500025,GSTIN Number: 36AAAGM0289C1ZK, Office of the General Managers/SCR, 3rd Floor, Rail Nilayam, South Central Railway, Secunderabad - 500025 | Project / Lumpsum Based | N/A |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

[A] **Service Description**: South Central Railway invites Open tender through GeM portal fr om eligible agencies for the following Service:

1) **INTRODUCTION**: This is a rate contract for hiring of vehicles for officers of South Cent ral Railway on duty at New Delhi .The vehicles hired shall be for departmental use as-and-w hen required by South Central Railway Officers on call basis at New Delhi. The vehicles will be used as per directions given by **Protocol Inspector of SCR at NDLS or Authorized p ersonnel of GM Secretariat, SCR** for official Purpose for a period of 24 months. The bas e location shall be New Delhi.

2) Schedule and estimated cost:

| Category | Segment Schedule | Item Desc ription | Quantity | Unit | Estimated Unit Rate ( Rs. ) | Estimated A mount in Rs. |
|---|---|---|---|---|---|---|
| **Segment A** | | | | | | |
| Innova Crysta/ Honda City/ M aruti Ciaz/ Hy undai Verna s egment : AC | A1 | For 10 hrs 80 Kms of duty | 250 | Trip | 2,395 | 5,98,750 |
| | A2 | Extra Kilo meter | 3500 | KM | 22 | 77,000 |
| | A3 | Extra Hour | 500 | Hour | 150 | 75,000 |
| Total Segment A | | | | | | **7,50,750** |
| **Segment B** | | | | | | |
| Maruti Suzuki Ertiga/ Mar uti Suzuki XL6/ M ahindra TUV 3 00 Segment : AC | B1 | For 10 hrs 80 Kms of duty | 600 | Trip | 2,195 | 13,17,000 |
| | B2 | Extra Kilo meter | 20,000 | KM | 17 | 3,40,000 |
| | B3 | Extra Hour | 2,500 | Hour | 100 | 2,50,000 |

| | | | | | | |
|---|---|---|---|---|---|---|
| Total Segment B | | | | | | **19,07,000** |
| **Segment C** | | | | | | |
| Maruti Suzuki Ertiga/ Mar uti Suzuki XL6/ M ahindra TUV 3 00 Segment: NonAC | C1 | For 10 hrs 80 Kms of duty | 100 | Trip | 1,895 | 1,89,500 |
| | C2 | Extra Kilo meter | 5,000 | KM | 15 | 75,000 |
| | C3 | Extra Hour | 1,200 | Hour | 90 | 1,08,000 |
| Total Segment C | | | | | | **3,72,500** |
| TOTAL EstimatedL(A+B+C) | | | | | | **30,30,250** |

The rates quoted by the Service provider shall be inclusive of all charges like Rental, fuel et c. It should also be inclusive of GST. However parking charge at Airport or other location an d toll charge shall be paid extra on reimbursable basis along with bills subject to submissio n of original or true copy certified of payment slip. No other charges shall be paid by Railw ay which includes traffic challan, penalties imposed due to violation of traffic rules, food an d beverage cost for driver during duty hours.

**NOTE:** SCHEDULE WISE RATE SHEET: "Bidders are requested to upload the format for price breakup of the lump sum offering to be provided by the Service Provider [Proforma as per Annexure-V of Buyer uploaded ATC document].The format /performa etc is uploaded in the Buyer uploaded ATC document in the bid document. Bidders are requested to click the link and download from the bid.

**[B] Eligibility / Mandatory criteria for Qualification of bidder:** *The clauses mentione d in this section shall be mandatory for all the bidders. In case of failure of the bidder to su bmit the documents sought in these clauses,Bid document, Buyer Added Bid Specific Additi onal Term s and Conditions and Corrigendum if any , their offer shall be summarily rejected and will not be considere d at the time of representation.*

1) **Availability of Local Office of service provider:** An office of the Service Provider must be located at New Delhi for better coordination and service. DOCUMENTARY EV IDENCE TO BE SUBMITTED.

2) **Submission of Various Undertakings** - The bidders shall upload an undertaking ( a) certifying the truthfulness of all the documents submitted / uploaded along with t

he tender.[**Proforma a s per Annexure-I of Buyer uploaded ATC document**] (b) Declaration of the details of the engagement of Retired/Existing Railway Employees; Regarding site visi t, compliance of statutory laws, penalty for violation of labor laws , Non blacklisting, bankruptcy , termination of contracts etc. [**Proforma as per Ann exure-II of Buyer uploaded ATC document**] The format /performa etc is uploade d in the Buyer uploaded ATC document in the bid document . Bidders are requested to click the link and download from the bid.

**3) Submission of Vehicle Details**: **Minimum 03 commercial Vehicle o f each category [ Premium SUV/Sedan, SUV(A/C)] say total 06 veh icle minimum should be registered in the name of Tenderer and s hould not sublet any part of the contract**. However, the Tenderer ca n have Lease Agreement with the owner of the vehicle/cab aggregator on non-judicial stamp paper for the tenure of the contract, which should be s ubmitted along with the bid. The Tenderer is required to submit the Vehicl es registration details along with supporting documents of the vehicle fulfi lling the category, specifications along with the tender, failing to submit t he same along with the bid, the offer will be summarily rejected.

(a) The vehicles deployed for the service shall be registered as commercial vehicles and shall not be more than four (4) years old as on the date of bid closing. Bids offeri ng non-commercial vehicles shall be summarily rejected.

(b) The vehicles should possess valid permits authorising their operation/movement in the Delhi/NCR region. Bidders shall upload valid Registration Certificates (RCs) of minimum six (06) vehicles, as specified in Clause 3, registered under the commercial vehicle category.

**4) Submission of Ongoing Vehicle Contract Details:** Along with tender, bidders to enclose the list of ongoing vehicle hire contracts with Railways, Other Central Gover nment Departments, State Government and PS Us in the same city/location/agglome ration with details of Contract Period, rate per month, Vehicle Class , Model and bran d, Fuel (Diesel/Petrol/LPG/CNG/Electric/Hybrid), procurement cost (ex showroom pric e) etc. Submission of this statement, even if Nil, shall be mandatory enclosure to the tender failing which the offer will be summarily rejected. [**Proforma as per Annexu re-III of Buyer uploaded ATC document**].

**5)** The bidder shall give full details of the constitution of the Firm/Company/Society etc. And shall also submit following documents (as applicable), in addition to documents mentioned above:

a) Sole Proprietorship Firm: The bidder shall submit the notarized copy of the affidavi t or GST certificate indicating Proprietorship certificate.

b) Partnership Firm: The bidder shall submit self-attested copies of (i) registered/not arized Partnership Deed and (ii) Power of Attorney duly authorising one or more o f the partners of the firm or any other persons(s), authorised by all the partners t o act on behalf of the firm and to submit & sign the Bid, sign the agreement, witn ess measurements, sign Measurement Books, receive payment, make correspon dences, compromise/settle/ relinquish any claim (s) preferred by the firm, sign 'N o Claim certificate', refer all or any dispute to arbitration and to take similar actio n in respect of all Bids/contracts OR said Bid/contract.

c) Company registered under Companies Act-1956: The Bidder shall submit (i) the c opies of MOA (Memorandum of Association) and AOA (Articles of Association) of t he Company; and (ii) Power of Attorney duly registered/notarized by the compan y (backed by the resolution of Board of Directors) in favour of the individual, signi ng the Bid on behalf of the Company.

d) Society: The bidder shall submit (i) Self- attested copy of the certificate of Regist ration, (ii) Deed of Formation and (iii) Power of Attorney in favour of the tender si gnatory.

e) Joint Venture (JV): Joint Venture ( JV) not permitted /not allowed in reference to pa ra 2.4.1 of GCC of Services [Hyper link of GCC is https://indianrailways.gov.in/rail wayboard/uploads/directorate/Transformation_Cell/Circulars/General_Condition_C ontract_Service.pdf ].

f) Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, .Buyer Added Bid Specific Additional Ter ms and Conditions and Corrigendum if any.

g) The Service provider having non satisfactory/bad performance in previously comp leted contracts or current live contracts of South Central Railway are liable to be rejected.

**Post bid opening no new documents will be considered for bid evaluation e ven at representation stage.**

**[C] Additional Conditions of Contract:**

1) The contractor/agency participating in the tender should normally be GST compliant regarding registration, filing of returns etc., and shall be fully responsible for the co mpliance as per GST Act at all times. If the Contractor falls either “below the turnove r threshold for GST” or is a “Composition Taxable Person” under the CGST Act, a self -declaration should be enclosed with his offer duly supported by a certificate of turn over from a Chartered Accountant or enclose Form ‘REG-06’ showing as “Compositio n” under Type of Registration and no GST is applicable for contracts with such perso ns/firms. GST for vehicle rental/hire services falls under SAC code 9966, as per whic h, **the present applicable rate is 5% (2.5% CGST+2.5% SGST)** for vehicles des igned to carry men and materials where cost of fuel is included in the rate.

2) **EARNEST MONEY DEPOSIT**: Bidders shall upload EMD particulars or exemption doc uments in the relevant section of GeM while quoting the bid. Please refer clause (a) of the bid document, clause 4 sub clause XIII (m) and clause 2(k) of General Terms and Conditions on GeM hyperlinked with the bid document for further details on Earn est Money Deposit. The EMD shall be submitted in Sealed Envelope with GeM bid nu mber and date , Firms complete address to Dy Chief Material Manager /G, Principal chief Material Manager Office, 6th Floor , Rail Nilayam , Secunderabad , Telengana- 500025.

3) **Vehicle Condition**: The vehicles provided must be in good condition and should not be in a damaged condition & should be free from any visible damage that could affe ct their functionality, safety, or appearance. Both the interior and exterior of the vehi cles must be clean and free from dust and dirt. This ensures a pleasant and hygienic

environment for users of the vehicles. If any Complaint from service user received to the controlling Officer regarding the condition or upkeep of the vehicles, action as mentioned below may be taken against the contractor responsible for maintaining those vehicles as per penalty clauses mentioned in Annexure -A3 attached with Buyer uploaded ATC document attached with the bid.

4) In Situations where, on demand of non-AC SUV vehicle, service provider has provided vehicles fitted with AC, the payment shall be made at contract rate for non-AC vehicle only. If a higher segment vehicle is supplied against the demand for the lower segment vehicle, the agency shall be paid charge s for the lower segment only. Normally, Service provider shall provide vehicle as per contract on demand basis. However, due to non-availability of vehicle /unavoidable situations, if a lower segment vehicle is provided against the order/demand for higher segment vehicle, the payment will be made for lower segment only.

5) In case of breakdown of the hired vehicle, the service provider has to provide an alternate vehicle within 30 minutes from the time of breakdown

6) No night charges will be payable.

7) The substitute vehicle offered shall not be older than the vehicle under breakdown at any point of ti me during the currency of contract.

8) No mileage will be allowed for Drivers' lunch / breakfast or for drawl of Petrol / Diesel / CNG etc.

9) The average running of vehicles and duty hours may at times exceed the limit of hours and kilometers in a day.

10) The Driver of the vehicle will maintain log-sheets in respect of each vehicle run and the same should be attached to the bill. Duty slips should invariably indicate reporting time, opening reading, location name of boarding the car, releasing time, closing meter reading and location name of de-boarding the car with the concerned officer s ignature. Format of duty slip at Annexure A1 and **No bills will be entertained with incomplete duty slips both annexure A1 and A2.**

11) All Hired vehicles should be equipped with prescribed emergency medical kit and a fire extinguisher as per statutory provisions.

12) Contractor will ensure that the tank of all cars supplied is filled up with adequate amount of diesel/petrol/CNG before these are sent for duty to avoid any hitch or inconvenience to the officer using the vehicle.

13) The vehicle Drivers should be provided with Live Mobile Phones with instructions to the Drivers to keep the phone always 'ON'.

14) The Driver provided by the agency should be well-mannered, well acquainted with Delhi NCR area. He should possess valid Driving License. He should be in proper neat and clean uniform and be punctual, with name badge/identity card etc.

15) The hiring vehicles provided by the agency may be required to ply in Delhi NCR areas such as NOIDA, Ghaziabad and Gurugram and therefore, vehicles supplied should be fit to ply in all such areas.

16) The contractor shall assign the job of driving a hired vehicle only to qualified experie

nced license drivers and also assume full responsibility for the safety and security of the officer/officials as well as essential store items while running the vehicle by ensu ring safe driving. Railways shall have no direct or indirect liability arising out of such negligent, rash and impetuous driving which is an offence under relevant section un der IPC and any loss caused to railways have to be compensated by the contractor.

17) In case, if the hired vehicle is involved in an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as the lia bility under relevant sections of Motor Vehicle Act 1968 and Railways, the hiring aut hority shall have no responsibility of whatsoever and will not entertain any claim in t his regard under the said provisions of Law. The sole responsibility for any legal or fi nancial implication would vest with the contractor.

18) If the driver is found to be under influence of alcohol / drugs etc. the service provide r shall replace t he driver immediately.

19) The contractor should ensure valid insurance & Pollution check certificates for the v ehicles. Copies of the same should be made available in the vehicles for verification by the competent authorities.

20) Penalties as per Annexure-A3. The details of breach and associated penalty is elucid ated in Annexure-A3 available in Buyer uploaded ATC document attached with the bi d and clause.8 of [D] Special conditions.

21) Service Provider shall ensure that the Invoice is raised on the name of Consignee with GSTIN of Con signee only.

22) Fixed KMs will be given for cars traveling from contractor's office/Garage to places of boarding the car by officer and after de-boarding the car by officer to contractor' s office/Garage. For this purpose, SCR Officers' Rest House at Hailey Road will be c onsidered as a nodal location irrespective of successful bidder's office/Garage locat ion in order to calculate the fixed KMs. For fixed KMs, pickup/drop at Delhi AirPort a s 21 KMs, New Delhi Railway Station as 4 KMs, Nizamuddin Railway station-9KM s, Delhi Railway Station as 7 KMs or actual whichever is less as indicated in Annexu re 1(a). For locations other than above Google map distance from/to SCR Officers' Rest House at Hailey Road in car mode or actual whichever is less is applicable. For any dispute regarding KM's, **Secretary/PG/SCR** decision will be final. Any offer rec eived without proof of Registered office/Garage address in tender may be rejected.

23) A Format of Duty Slip as enclosed (Annexure-A1 and A2)) with "Any other documen ts as per specific requirement of Buyer" which will be signed by persons as indicated in format with all entries to be completed in all sense and same duty slips will be us ed to pass the bill. **Without Duty slip, Bill will not be processed.**

24) **PAYMENT CONDITION**: This is a Rate Contract. Payment shall be made only for th e quantity executed / operated in the contract. If a vehicle is used for less than 4 ho urs in a trip, then 60% of the rate f or 1 trip usage (For eligible Segment) will be paid plus additional KM if any above 40KMs will be paid at extra KMs rate quoted against that segment.. Please refer to the detailed condition of payment in the hyperlinked p df file in 'payment terms' of bid document/ contract.

25) **Termination / short closure of contract**:

(A)Unsatisfactory performance: If the service of service provider for the vehicles co ntract is unsatisfactory and there are repeated breaches in contract condition b

y Servie provider, Railway can terminate the contract short notice of 15 days in addition to raising an incident on GeM.

(B) Mutual consent: The Railway has liberty to short-close the contract with any or all of the service providers normally with three months' notice without assigning any reason. However, in case a service provider wants to short close his service s, he will have to serve 4 months advance written notice.

(C) In case of any dispute of any kind, the Contractor/ Agency shall abide by the de cision of the controlling authority or Nodal Officer or Buyer in charge of hiring of the vehicle as the case may be.

26)

(a) The Seller shall not assign the Contract in whole or part without obtaining the pri or written consent of buyer.

(b) The Seller shall not sub-contract the Contract in whole or part to any entity with out obtaining the prior written consent of the buyer.

(c) The Seller shall, notwithstanding the consent and assignment/sub-contract, rema in jointly and severally liable and responsible to the buyer together with the assig nee/ sub-contractor, for and in respect of the due performance of the Contract a nd the Sellers obligations there under.

27) **VARIATION OF QUANTITIES**: This is a Rate Contract of vehicles with anticipated quantity indicated against each Schedule. The quantities of each item of work furnis hed in the schedule are approximate and are intended for the guidance of the tende rer/ contractor. In actual execution of work there may be increase/decrease in the qu antity operated during the Service contract. The increase of quantity can be made d epending upon the requirement of the Railway. The variation shall be dealt as per G eneral Condition of Service Contract and extent procedure of Railways. The quantitie s of each item of work furnished in the schedule are approximate and are intended f or the guidance of tenderer/contractor. In actual execution of work there may be so me increase/decrease in the vehicle months specified, such variation up to 25°/o (ve hicle months) shall in no degree affect the validity of the contract and it shall be per formed by the contractor as provided therein and be subject to the same conditions, stipulations and obligations originally and expressly included and provided for the a mounts to be paid therefore shall be calculated in accordance with the accepted sch edule of rates.

28) In case the contractor fails to attend the meeting after being notified to do so or in t he event of no settlement being arrived at, the Railway shall be entitled to execute e xtra works by other means and the contractor shall have no claim for loss or damag e that may result from such procedure.

29) In the event any reduction in the quantity (24 Vehicle Months) to be executed for a ny reasons whatsoever, the contractor shall not be entitled to any compensation, but shall be paid only for the actual amount of work done.

30) **TAXES:** The quoted rates should be deemed to include all taxes, direct or indirect li able for under central/state or local bodies. Only Toll tax and parking charges will be paid extra as applicable.

31) COMPLIANCE OF LABOUR LAWS:

a) The contractor shall not employ labour below the age of 18 years.

b) The contractor shall abide by all Labour laws.

32) **PRICE VARIATION CLAUSE**: Price Variation Clause on any account shall not be applicable to this service contract.

[D] **Special Conditions**:

1) Please refer the scope of work uploaded in scope of work for the service section in Bid document.

2) This tender is governed by Gem SLA, GTC of GeM, Scope of work in which special conditions are defined. Situation whenever relevant rules/guidelines/clauses are not available in bid conditions, the relevant clause/paras of General conditions of contract for services will be applicable. GCC for services 2018 and its amendments (up to tender opening date) are available on the Railway board website. The Hyperlink for GCC for services in Railway is as following

https://indianrailways.gov.in/railwayboard/uploads/directorate/Transformation_Cell/General%20Conditions% 20of%20Contract%20for%20Services.pdf.

3) Post tender opening no new documents (which are not part of original bid offer uploaded by service provider before opening of GeM bid) will be considered for bid evaluation. Bidder's offer is liable to be rejected if they don't upload any of the certificate s / documents sought in the Specification , Bid document, .Buyer Added Bid Specific Additional Terms and Conditions and Corrigendum if any.

4) **PERFORMANCE GUARANTEE**: Successful Bidders have to submit the Performance Security in the form of Fixed Deposit Receipt /Performance bank Guarantee [Proforma as per Annexure-IV of Buyer uploaded AT C document] . FDR should be made out or pledged in the name of PFA/SCR (Name of the Service Provider). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the buyer after making endorsement on the back of the FDR duly signed and stamped along with a covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the buyer within 30 days of award of bid in GeM/ date of issue of intimation to deposit Performance Security. GeM contract will be issued only after receipt of Performance Security. Extension of time for submission of PG beyond 30 days and up to the date of submission of PG from the date of issue of intimation to deposit Performance Security may be given by Dy CMM/G However, a penal interest o f 15 % per annum shall be charged for the delay beyond 30 days (i.e from 31st day after the date of issue o f intimation to deposit Performance Security. In case the contractor fails to submit the requisite PG after 60 days from the date of issue of intimation to deposit Performance Security , a notice shall be served to the contractor to deposit PG immediately however not exceeding 90 days from date of intimation. In case the contractor fails to submit the requisite PG even after 90 days from the date of intimation, a notice shall be served to the contractor and the GeM Bid shall be canceled duly forfeiting EMD and other dues, if any payable against the tender. The failed Service Provider shall be debarred from participating in re-tender for that service. In case, 60th day is a bank holiday or office closure next working day should be considered as the last day for submission of PGs, Decision of Dy CMM/G would be final in case

of any dispute.

5) Normally PG has to be submitted before generation of Contract , however in urgency , if contract is generated and Service Provider fails to submit PG within permissible period / or fails to start to execute the contract within allowed/extended period , the equivalent amount of PG shall be recovered from any bills in Indian Railways towards General Damage apart from raising incident of GeM for banning the firm.

6) The authorized railway representative for the work is **Dy Secretary (General)**, 3rd Floor, Rail Nilayam, Secunderabad and order shall be executed only after taking his/her consent . The Bill Passing officer is **Dy Secretary (General)/SC** (If there is offline bill payment) or as per GeM process (In case of online bill payment) and the Bill Paying Officer is FA & CAO/SCR.

7) Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance).

8) PENALTY clause:

PENALTIES AND FINE: In case of noncompliance of the standards of the services to be provided as per this agreement, the buyer would be at liberty to levy such penalty and terminate the contract as per the conditions detailed out below:

| Sl.No | Nature of Default | Default Details | Penalties | | | Remarks |
|---|---|---|---|---|---|---|
| | | | 1st instance | 2nd instance | 3rd instance | |
| 1 | Non deployment of vehicle /driver (no replacement provided) | Non deployment for 30 min or more, no replacement provided. | Amount of charges for vehicle hired by Buyer from third party | Amount of charges for vehicle hired by Buyer from third party and a penalty of 10% of that trip cost | Amount of charges for vehicle hired by Buyer from third party and a penalty of 15% of of that trip cost | After 3rd instance, the buyer may terminate the contract or continue to impose the same penalty as imposed for 3rd instance. |
| 2 | Non deployment of vehicle /driver (replacement provided) | No replacement provided up to 2 hours | Amount of charges for vehicle hired by Buyer from third party | Amount of charges for vehicle hired by Buyer from third party and a penalty of 10% of of that trip cost | Amount of charges for vehicle hired by Buyer from third party and a penalty of 15% of that trip cost | After 3rd instance, the buyer may terminate the contract or continue to impose the same penalty as imposed for 3rd instance. |
| 3 | Breakdown of vehicle during trip (no replacement provided) | No replacement provided up to 30 mins | Amount of charges for vehicle hired by Buyer from third party | Amount of charges for vehicle hired by Buyer from third party and a penalty of 10% of that trip cost | Amount of charges for vehicle hired by Buyer from third party and a penalty of 15% of that trip cost | After 3rd instance, the buyer may terminate the contract or continue to impose the same penalty as imposed for 3rd instance. |

| | | | | | | |
|---|---|---|---|---|---|---|
| 4 | Breakdown of vehicle during trip (replacement provided) | No replacement provided up to 30 mins | Warning | Amount of charges for vehicle hired by Buyer from third party and a penalty of 8% of that trip cost | Amount of charges for vehicle hired by Buyer from third party and a penalty of 10 % of that trip cost | After 3rd instance, the buyer may terminate the contract or continue to impose the same penalty as imposed for 3rd instance |
| 5 | Delay in arrival of vehicle/ driver | Up to 30 mins | Warning | Penalty of 5 % of that trip cost | Penalty of 8% of that trip cost | After 3rd instance, the buyer may continue to impose the same penalty as imposed for 3rd instance. |
| 6 | Misbehavior by driver/ unacceptable behavior by driver | Any instance | Penalty of Rs. 1000 | Penalty of Rs. 2000/- | | After 2nd instance, the service provider will have to replace the driver |
| 7 | Driver in intoxicated state | Any instance | Penalty of Rs. 2500/- | | | After 1st instance, the service provider will have to replace the driver. After 2 cumulative instances, buyer may terminate the contract. |
| 8 | Failure to address deficiencies pointed out at inspection | Deficiencies not addressed after 24 hours of inspection | Penalty of Rs. 500/- | Penalty of Rs. 800/- | Penalty of Rs. 1000/- | After 3rd instance, the buyer may continue to impose the same penalty as imposed for 3rd instance. |
| 9 | In case of failing to ensure vehicle in neat and clean condition | If any complaint is received from vehicle user | Penalty equivalent to 25 % of one day's accepted unit fare. | Penalty equivalent to 25 % of one day's accepted unit fare. | Penalty equivalent to 25% of one day's accepted unit fare. | After 3rd instance, the buyer may continue to impose the same penalty as imposed for 3rd instance. |

9) Mandatory documents to be uploaded with offer:

a) MSME or other documents as per clause.4-xiii(m) of GeM GTC / DD to be submitted and a scanned copy of DD to be uploaded in GeM. for EMD or EMD Exemption.

b) MSME certificate / GST certificate / valid Rental Agreement/ Electricity bill etc; as proof of local office.

c) Annexure- I & II attached in Buyer uploaded ATC document for Undertakings

d) Minimum 06 vehicle RC documents copy & Lease Agreement(if required)as specified in clause 3 , 3(a) and 3(b) of [B] Eligibility criteria.

e) Annexure- III attached in Buyer uploaded ATC document as specified in clause 4 of [B] Eligibility criteria.

f) Bidders shall upload the relevant documents specified in Clause 5 of [B] Eligibility Criteria as proo

f of the constitution of the firm.

g) Rate Sheet: Bidders shall submit the financial price breakup in the prescribed format as per Ann exure-V attached to the Buyer-Uploaded ATC document.

The following points shall be considered while scrutinising the vehicle documents submitted by the bidders:

● RCs of vehicles which are more than four (04) years old as on the date of bid closing shall not be considered.

● RCs of vehicles registered under the private/non-commercial category shall not be considered.

● RCs of vehicles registered in the name of the tenderer shall be considered without requiring a Le ase Agreement/MOU.

● If the vehicle is not registered in the name of the tenderer, a valid Lease Agreement/MOU execut ed on non-judicial stamp paper between the vehicle owner/cab aggregator and the tenderer, coveri ng the entire contract period, shall be submitted along with the bid. Otherwise, such vehicle RC shal l not be considered.

●The bidder shall submit a minimum of three (03) eligible vehicle RCs for each of the following cate gories:

a) Premium SUV/Sedan – Minimum 03 vehicles.

b) SUV (A/C) – Minimum 03 vehicles.

Note:

● If the bidder submits four (04) eligible vehicles under the SUV (A/C) category and only two (02) el igible vehicles under the Premium SUV/Sedan category, the bid shall not be considered, as the mini mum requirement of three (03) vehicles under each category is not fulfilled.

● However, if the bidder submits four (04) eligible vehicles under the Premium SUV/Sedan category and two (02) eligible vehicles under the SUV (A/C) category, all six (06) vehicle RCs shall be conside red, as the Premium SUV/Sedan category is higher than the SUV (A/C) category.

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3. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.

5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and

Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**