बिड संख्या/Bid Number: GEM/2026/B/8213922

दिनांक /Dated: 30-10-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	19-11-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	20-11-2026 17:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Ayush
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	National Institute Of Siddha (nis)
कार्यालय का नाम/Office Name	O/o Director, Nis Chennai
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :director.nis-tn@gov.in Buyer Email id: udc3-adm.nis-tn@gov.in
कुल मात्रा/Total Quantity	7615
वस्तु श्रेणी /Item Category	Writing Pens (Q4) , Eraser (V2) (Q4) , Manual Pencil Sharpener (V3) (Q4) , Markers and Highlighters (Q4) , Correction Fluid Pen(V3) (Q4) , Staplers(V3) (Q4) , Staple Pins/Staples(V3) (Q4) , Self Adhesive Flags (V3) (Q4) , File/Folder (V3) (Q4) , Register (V2) (Q4) , Carbon Papers (V2) (Q4) , Correspondence Envelopes (V3) (Q4) , rubber bands (Q4) , Desk Pads - Writing (V2) (Q4) , Note Sheet Pad (Azure Laid) (V3) (Q4) , Paper Weights (V2) (Q4) , Plain Copier Paper (V3) ISI Marked to IS 14490 (Q4)
पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	1 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)	10 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	GeM verified turnover
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes | Complete

बिड विवरण/Bid Details	
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / **Startup Relaxation for Years Of Experience and Turnover**	Yes | Complete
विक्रेता से मांगे गए दस्तावेज़/**Document required from seller**	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/**Do you want to show documents uploaded by bidders to all bidders participated in bid?**	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
विगत प्रदर्शन /**Past Performance**	10 %
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/**Primary product category**	Plain Copier Paper (V3) ISI Marked to IS 14490
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	3 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/**Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)**	No
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Bank Of Baroda
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	2

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Director
O/o Director, Nis Chennai, NA, National Institute of Siddha (NIS), Ministry of AYUSH
(Director)

UIN Number NCTGC2415P

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers availabele upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and

technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three financial years, ending on 31st March of the previous financial year, should be as indicated in the bid document. The turnover of the bidder shall be validated by the system based on the financial data available on the GeM portal. The average turnover shall be calculated based on the last three financial years where data is available; in case data is available for only two of the last three financial years, the average shall be computed based on those two years. In case the date of constitution / incorporation of the bidder is less than three years old, the average turnover in respect of the completed financial years after the date of constitution / incorporation shall be taken into account for this criterion. No separate documentary evidence is required to be uploaded by the bidder for this criterion, as the system shall derive and validate the turnover figures from the data available on the GeM portal.
6. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
7. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
8. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate.The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

9. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and

Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
10. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Writing Pens (600 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Pen**	Ballpoint Pen (Conforming to IS 3705)
	Tip Size	1.0 mm
	Ink Color	Blue

Additional Specification Parameters - Writing Pens (600 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Ballpoint pens, 1.0 mm, ABS Plastic or Polycarbonate -Brand: Hauser	Ballpoint pens, 1.0 mm, ABS Plastic or Polycarbonate -Brand: Hauser

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	600	15

Writing Pens (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification]

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Pen**	Ballpoint Pen (Conforming to IS 3705)
	Tip Size	0.7 mm
	Ink Color	Red

Additional Specification Parameters - Writing Pens (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Ballpoint pens, 1.0 mm, ABS Plastic or Polycarbonate -Brand: Hauser	Ballpoint pens, 1.0 mm, ABS Plastic or Polycarbonate -Brand: Hauser

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Writing Pens (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification]

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Pen**	Ballpoint Pen (Conforming to IS 3705)
	Tip Size	1.0 mm

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Ink Color	Black

Additional Specification Parameters - Writing Pens (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Ballpoint pens, 1.0 mm, ABS Plastic or Polycarbonate -Brand: Hauser	Ballpoint pens, 1.0 mm, ABS Plastic or Polycarbonate -Brand: Hauser

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Eraser (V2) (5 Unit)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	**Eraser Type**	Pencil Eraser
	Length of the Eraser	3cm to 5 cm, 5.1 cm to 7 cm
	Width of the Eraser	1.5 cm to 3 cm
	Colour of the eraser	White
PACKING	**Type of Unit**	Box
	No of Erasers in a Unit	20

Additional Specification Parameters - Eraser (V2) (5 Unit)

Specification Parameter Name	Bid Requirement (Allowed Values)
white, 65 mm × 23 mm × 13 mm big size-Brand: Apsara, doms, natraj	white, 65 mm × 23 mm × 13 mm big size-Brand: Apsara, doms, natraj

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	5	15

Manual Pencil Sharpener (V3) (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	**Types of Manual Pencil sharpeners**	Handheld Manual Pencil Sharpener
	Type of Sharpening Mechanism	Twist Mechanism
	Material of the Sharpener body	Plastic
	Number of Holes in Manual Pencil sharpener	Single hole
	Shavings Container	No, Yes

Additional Specification Parameters - Manual Pencil Sharpener (V3) (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Handheld Manual Pencil Sharpener-Brand: Apsara, doms,kores,xyster	Handheld Manual Pencil Sharpener-Brand: Apsara, doms,kores,xyster

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (300 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Whiteboard Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2.0 mm
	Ink Color	Black

Additional Specification Parameters - Markers And Highlighters (300 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	300	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Whiteboard Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2.0 mm
	Ink Color	Blue

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Whiteboard Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2.0 mm

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Ink Color	Red

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Whiteboard Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2.0 mm
	Ink Color	Green

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Permanent Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	1.0 mm
	Ink Color	Blue

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
CD MARKER- Fine tip-1mm -Brand: Camlin, luxor, artline, rorito, and pentel	CD MARKER- Fine tip-1mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (50 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Highlighters
	Tip Point Type	Chisel Tip
	Tip Width Size	5.0 mm
	Ink Color	Green

Additional Specification Parameters - Markers And Highlighters (50 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
fluorescent water-based ink , chisel tip 5.0 mm-Brand: Luxor, artline, rorito, and xyster, faber castel	fluorescent water-based ink , chisel tip 5.0 mm-Brand: Luxor, artline, rorito, and xyster, faber castel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	50	15

Correction Fluid Pen(V3) (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	**Capacity of Correction Fluid**	8 ml
	Pen Tip Size	1 mm

Additional Specification Parameters - Correction Fluid Pen(V3) (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
anti-clog metal tips, quick-drying white fluid-Brand: DOMS, Camlin, Kores	anti-clog metal tips, quick-drying white fluid-Brand: DOMS, Camlin, Kores

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Staplers(V3) (50 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
MATERIAL, DESIGN & DIMENSION	Outer Body Material	Metal Body
	Staple Pin Size Compatibility	10/4
	Staple Loading Capacity	50 Staples, 100 Staples
	Throat Depth	17mm, 52 mm
	Stapling Capacity(Sheets)	20 Sheets

Additional Specification Parameters - Staplers(V3) (50 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
a metal-and-plastic body structure, compatibility with No. 10 staple pins-Brand: kangaro, Kokuyo, max	a metal-and-plastic body structure, compatibility with No. 10 staple pins-Brand: kangaro, Kokuyo, max

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	50	15

Staplers(V3) (30 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
MATERIAL, DESIGN & DIMENSION	Outer Body Material	Metal Body
	Staple Pin Size Compatibility	24/6
	Staple Loading Capacity	50 Staples
	Throat Depth	45 mm
	Stapling Capacity(Sheets)	30 Sheets

Additional Specification Parameters - Staplers(V3) (30 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Big stapler-24/6-Brand: kangaro, max	Big stapler-24/6-Brand: kangaro, max

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	30	15

Staple Pins/Staples(V3) (300 box)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	**Size of Staple Pins**	10/4
	Number of Staple Pins in a box	1000

Additional Specification Parameters - Staple Pins/Staples(V3) (300 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
small staple pin-No.10-kangaro, max, kores,camel	small staple pin-No.10-kangaro, max, kores,camel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	300	15

Staple Pins/Staples(V3) (100 box)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	**Size of Staple Pins**	24/6
	Number of Staple Pins in a box	1000

Additional Specification Parameters - Staple Pins/Staples(V3) (100 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
Big staple pin-No.24/6-kangaro, max, kores,camel	Big staple pin-No.24/6-kangaro, max, kores,camel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Self Adhesive Flags (V3) (50 pad(s))

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	**Material of the Self Adhesive Flags**	Paper
	Total Number of assorted colours in a pad	3
	Flag colours in the pad	Pink, Green, Yellow
	Total Number of flags per each colour in the pad	100
	Dimensions of each Flag (In mm) in the pad	25 mm × 75 mm

Additional Specification Parameters - Self Adhesive Flags (V3) (50 pad(s))

Specification Parameter Name	Bid Requirement (Allowed Values)
sticky flag-25 mm × 75 mm (paper type)-3 color-Brand: Post-it by 3M,Redi-Tag, Saya, oddy	sticky flag-25 mm × 75 mm (paper type)-3 color-Brand: Post-it by 3M,Redi-Tag, Saya, oddy

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	50	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Permanent Markers
	Tip Point Type	Bullet or Fine Tip

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Tip Width Size	1.0 mm
	Ink Color	Red

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
CD MARKER- Fine tip-1mm - Brand: Camlin, luxor, artline, rorito, and pentel	CD MARKER- Fine tip-1mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Permanent Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	1.0 mm
	Ink Color	Black

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
CD MARKER- Fine tip-1mm - Brand: Camlin, luxor, artline, rorito, and pentel	CD MARKER- Fine tip-1mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Permanent Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	1.0 mm
	Ink Color	Green

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
CD MARKER- Fine tip-1mm - Brand: Camlin, luxor, artline, rorito, and pentel	CD MARKER- Fine tip-1mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Markers And Highlighters (300 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Permanent Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2.0 mm
	Ink Color	Black

Additional Specification Parameters - Markers And Highlighters (300 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	300	15

Markers And Highlighters (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Product**	Permanent Markers
	Tip Point Type	Bullet or Fine Tip
	Tip Width Size	2.0 mm
	Ink Color	Blue

Additional Specification Parameters - Markers And Highlighters (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel	bullet tip-2mm -Brand: Camlin, luxor, artline, rorito, and pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

File/Folder (V3) (400 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	**File/Folder type with binding mechanism**	File Cover
	Material of File/Folder	Mill Board
	File/Folder Size Compatibility	14.8 cm x 21 cm (A5), 21.5 cm × 33.5 cm (Legal), 21 cm x 29.7 cm (A4)
	Cover Design	Plain, Printed

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Number of pockets in a File/Folder	NA (In case of No pockets)
	Color of File/Folder	Green, Yellow, Blue, Pink, Orange

Additional Specification Parameters - File/Folder (V3) (400 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Tag File-A4 size: Brand: Zebra office file, file mate	Tag File-A4 size: Brand: Zebra office file, file mate

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	400	15

File/Folder (V3) (200 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	**File/Folder type with binding mechanism**	Office File Board
	Material of File/Folder	Cardboard / Duplex Board, Mill Board
	File/Folder Size Compatibility	21.5 cm × 35.5 cm (Legal), 21 cm x 29.7 cm (A4)
	Cover Design	Plain, Printed
	Number of pockets in a File/Folder	NA (In case of No pockets)
	Color of File/Folder	Green, Brown

Additional Specification Parameters - File/Folder (V3) (200 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
urgent/ordinary pad-Typically Fullscape / Legal size, heavy-duty mill board, red and blue colored flaps, Secured using a heavy-duty cotton string tie, lace, or rope mechanism. Brand: Prakash file works and zebra stationery, abi files	urgent/ordinary pad-Typically Fullscape / Legal size, heavy-duty mill board, red and blue colored flaps, Secured using a heavy-duty cotton string tie, lace, or rope mechanism. Brand: Prakash file works and zebra stationery, abi files

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	200	15

File/Folder (V3) (200 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	**File/Folder type with binding mechanism**	L File Folder
	Material of File/Folder	Plastic
	File/Folder Closure Type	Open
	File/Folder Size Compatibility	21 cm x 29.7 cm (A4)
	Cover Design	Plain
	Number of pockets in a File/Folder	1, 20
	Color of File/Folder	White

Additional Specification Parameters - File/Folder (V3) (200 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Transparent L-shape design (open on the top and right/side edge), A4 (21.0 cm x 29.7 cm),Built-in thumb-cut notch for smooth and effortless page access, Brand: Solo, Worldone	Transparent L-shape design (open on the top and right/side edge), A4 (21.0 cm x 29.7 cm),Built-in thumb-cut notch for smooth and effortless page access, Brand: Solo, Worldone

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	200	15

File/Folder (V3) (200 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	**File/Folder type with binding mechanism**	Lever Arch Box File/Index File
	Material of File/Folder	Cardboard / Duplex Board
	File/Folder Size Compatibility	21.5 cm × 33.5 cm (Legal), 21 cm x 29.7 cm (A4)
	Cover Design	Plain
	Number of pockets in a File/Folder	NA (In case of No pockets)
	Color of File/Folder	Blue, Brown

Additional Specification Parameters - File/Folder (V3) (200 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Foolscap, Holds roughly 250 to 500 sheets, Hardboard, laminated or poly-coated paperboard, Brand: Zebra office file, file mate	Foolscap, Holds roughly 250 to 500 sheets, Hardboard, laminated or poly-coated paperboard, Brand: Zebra office file, file mate

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	200	15

Register (V2) (75 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	**Product Type**	Register
	Register type	OPD Register
	Inner paper specification confirming as per Is 1848 (Part 1)	Cream laid and cream wove/printing white/printing coloured/printing offset paper
	Paper colour	Green/Light Green
	Number of pages (Excluding Cover)	351-400
	Binding of Register	Hardcover Binding
GRAMMAGE AND DIMENSION	**Grammage (substance) of Paper (in GSM)**	75
	Minimum Length of Register (in mm)	420.0 **(millimeter)**
	Minimum Width of Register (in mm)	297.0 **(millimeter)**
	Grammage (substance) of cover board (in GSM)	200

Additional Specification Parameters - Register (V2) (75 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Leather bound register(Horizontal)-Hard cover binding-600 page,75 GSM-Brand: LRS (Lilu Ram & Sons), Preha, ABI, Kanti, and Anvis.	Leather bound register(Horizontal)-Hard cover binding-600 page,75 GSM-Brand: LRS (Lilu Ram & Sons), Preha, ABI, Kanti, and Anvis.

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	75	15

Carbon Papers (V2) (5 packet)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARD	**Specifications of Carbon Papers**	Carbon papers - Handwriting, Conforming to IS 3450
	Grades of Carbon Papers	Grade B
	Type of Base Paper for Carbon Paper (As per IS 3413)	Type 2
	Colour of the Carbon Papers	Blue
	GSM of the Base Paper	20.5 gsm with tolerance of ± 1.5
	Size of the Carbon Paper (As per IS 1064)	A4
PACKING	**Number of Sheets in a Packet**	100

Additional Specification Parameters - Carbon Papers (V2) (5 packet)

Specification Parameter Name	Bid Requirement (Allowed Values)
20 gsm, pack of 100 sheets, blue color, thick impression for maximum several use-Brand: camlin, kores, neelgagan, doms	20 gsm, pack of 100 sheets, blue color, thick impression for maximum several use-Brand: camlin, kores, neelgagan, doms

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	5	15

Correspondence Envelopes (V3) (250 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	**Type of Envelope**	Pocket shape envelope
	Dimensions of the Envelope (In mm)	250 x 325
	Grammage of the Envelope	150 gsm
	Colour of the Envelope	Light Green
	Window in Envelope	Without Envelope
	Material of Envelope	Kraft Paper

Additional Specification Parameters - Correspondence Envelopes (V3) (250 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Size-(Fs)-250 x 325mm (10*14 inches), Outer layer of durable kraft or art/paper reinforced with an internal cotton/fabric cloth lining, light green / mint green, self-seal-Brand: Shuban, accuprints, ydm, tulman, and realbrands	Size-(Fs)-250 x 325mm (10*14 inches), Outer layer of durable kraft or art/paper reinforced with an internal cotton/fabric cloth lining, light green / mint green, self-seal-Brand: Shuban, accuprints, ydm, tulman, and realbrands

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	250	15

Register (V2) (200 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	**Product Type**	Register
	Register type	Minute register, Plain Register
	Inner paper specification confirming as per Is 1848 (Part 1)	Cream laid and cream wove/printing white/printing coloured/printing offset paper, Printing maplitho paper
	Paper colour	White
	Number of pages (Excluding Cover)	151-200
	Binding of Register	Softcover Binding
GRAMMAGE AND DIMENSION	**Grammage (substance) of Paper (in GSM)**	60
	Minimum Length of Register (in mm)	210.0 **(millimeter)**
	Minimum Width of Register (in mm)	297.0 **(millimeter)**
	Grammage (substance) of cover board (in GSM)	275

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
PRINTING	Printing language	English

Additional Specification Parameters - Register (V2) (200 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Long Notebook, Single Line (Ruled),Back Pressed – Center Stapled,Soft Cover with wrapper lamination, 75 GSM, 170 pages, Brand - Classmate	Long Notebook, Single Line (Ruled),Back Pressed – Center Stapled,Soft Cover with wrapper lamination, 75 GSM, 170 pages, Brand - Classmate

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	200	15

Register (V2) (50 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification]

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	**Product Type**	Register
	Register type	Minute register, Plain Register
	Inner paper specification confirming as per Is 1848 (Part 1)	Cream laid and cream wove/printing white/printing coloured/printing offset paper
	Paper colour	White
	Number of pages (Excluding Cover)	151-200
	Binding of Register	Softcover Binding

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GRAMMAGE AND DIMENSION	**Grammage (substance) of Paper (in GSM)**	60
	Minimum Length of Register (in mm)	210.0 **(millimeter)**
	Minimum Width of Register (in mm)	176.0 **(millimeter)**
	Grammage (substance) of cover board (in GSM)	110
PRINTING	Printing language	English

Additional Specification Parameters - Register (V2) (50 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Long Notebook, Unruled,Back Pressed – Center Stapled,Soft Cover with wrapper lamination, 75 GSM, 170 pages, Brand - Classmate	Long Notebook, Unruled,Back Pressed – Center Stapled,Soft Cover with wrapper lamination, 75 GSM, 170 pages, Brand - Classmate

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	50	15

Rubber Bands (50 box)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification]

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Size	**Size (Nos)**	12
Dimension	**Length (mm)**	32

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Width(minimum) (mm)	1.5
	Thickness (minimum) (mm)	0.8
Packaging	**Packaging**	Boxes
Quantity	**Net Weight of Rubber Bands (gm)**	50

Additional Specification Parameters - Rubber Bands (50 box)

Specification Parameter Name	Bid Requirement (Allowed Values)
1 inch compact diameter, Premium nylon outer layer with a high-grade natural rubber, Superior high-elasticity, Brand-Rubber-cal, zenith rubber store, butterfly	1 inch compact diameter, Premium nylon outer layer with a high-grade natural rubber, Superior high-elasticity, Brand-Rubber-cal, zenith rubber store, butterfly

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	50	15

Register (V2) (30 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	**Product Type**	Register
	Register type	Stock register
	Inner paper specification confirming as per Is 1848 (Part 1)	Cream laid and cream wove/printing white/printing coloured/printing offset paper

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Paper colour	Green/Light Green
	Number of pages (Excluding Cover)	151-200
	Binding of Register	Hardcover Binding
GRAMMAGE AND DIMENSION	**Grammage (substance) of Paper (in GSM)**	75
	Minimum Length of Register (in mm)	250.0 **(millimeter)**
	Minimum Width of Register (in mm)	210.0 **(millimeter)**
	Grammage (substance) of cover board (in GSM)	110
PRINTING	Printing language	English

Additional Specification Parameters - Register (V2) (30 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Heavy-duty ledger paper (80 GSM or Azure laid ledger paper), Pre-printed A-to-Z alphabetical index pages at the front to map specific products, Long Book / A4 Size,140 pages, Brand-Classmate, paperkraft, and camlin	Heavy-duty ledger paper (80 GSM or Azure laid ledger paper), Pre-printed A-to-Z alphabetical index pages at the front to map specific products, Long Book / A4 Size,140 pages, Brand-Classmate, paperkraft, and camlin

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	30	15

Desk Pads - Writing (V2) (500 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	**Type of Pads**	Executive Pad / Slip Pad
	Type of Binding	Staple-Bound
	Type of Paper in the Pad	Offset Paper Conforming to IS 1848 : Part 1
MATERIAL	**Front Cover material of the Pad**	Cardboard
	Back Cover material of the Pad	White pulp Board
PAPER LAYOUT DESIGN	**Paper Format**	Plain
DIMENSIONS	**Length of Pad (In mm)**	181 to 220
	Width of Pad (In mm)	100 to 140
	Number of Pages in the Pad	20
	GSM of the Paper in the Pad	60

Additional Specification Parameters - Desk Pads - Writing (V2) (500 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Binding Type-tear-away padding compound, 50 GSM 80 GSM paper, Ruled, Backing Structure-Fitted with a thick, rigid grey pulp board or hard cardboard back, A5 Size, Brand-Classmate, navneet, paperkraft, and camlin	Binding Type-tear-away padding compound, 50 GSM 80 GSM paper, Ruled, Backing Structure-Fitted with a thick, rigid grey pulp board or hard cardboard back, A5 Size, Brand-Classmate, navneet, paperkraft, and camlin

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	500	15

File/Folder (V3) (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	**File/Folder type with binding mechanism**	Display File/Portfolio file
	Material of File/Folder	Plastic
	File/Folder Closure Type	Button Lock
	File/Folder Size Compatibility	21 cm x 29.7 cm (A4)
	Cover Design	Plain
	Number of pockets in a File/Folder	NA (In case of No pockets)
	Color of File/Folder	Pink

Additional Specification Parameters - File/Folder (V3) (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Material Composition-Typically crafted from eco-friendly, heavy-duty Polypropylene (PP) plastic, Closure Type-press button, Visibility: transparent/translucent clear,external label holder, FS Size, Brand: Sps, artccot, staprico/ lucky plastics	Material Composition-Typically crafted from eco-friendly, heavy-duty Polypropylene (PP) plastic, Closure Type-press button, Visibility: transparent/translucent clear,external label holder, FS Size, Brand:Sps,artccot,staprico/lucky plastics

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Note Sheet Pad (Azure Laid) (V3) (50 pad(s))

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification]

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	**Technical specification of "Azure Laid Paper"**	Conforming to IS 1848 (part 1)
	Margin line required	One side of the sheet
	Margin line distance from the side edge of the sheet	40 mm
	Provision of File Number at top of the sheet	NA
	File number distance from the top edge of the sheet	NA (In case of no File Number)
DIMENSION AND GRAMMAGE	**Size of paper (W x L) in mm**	210 x 335 (mm)
	GSM of the Paper	80 GSM
PACKING	**Number of Sheets in a Pad**	Pad of 100 Sheets

Additional Specification Parameters - Note Sheet Pad (Azure Laid) (V3) (50 pad(s))

Specification Parameter Name	Bid Requirement (Allowed Values)
Color-Light green or azure laid hue, prominent left vertical blue margin,75 to 90 GSM, top-edge glue tear-away pads,FS / Foolscap Legal Format, Brand-Neelgagan, kalindi impressions, nobility, and avishree	Color-Light green or azure laid hue, prominent left vertical blue margin,75 to 90 GSM, top-edge glue tear-away pads,FS / Foolscap Legal Format, Brand-Neelgagan, kalindi impressions, nobility, and avishree

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	50	15

Paper Weights (V2) (60 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	**Material of the Paper Weight**	Acrylic
	Shape of the Paper Weight	Oval
	Net weight of the Paper Weight (in gms)	100 gm to 125 gm

Additional Specification Parameters - Paper Weights (V2) (60 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
plastic paper weight, 100 to 150 gm weight, Round Shape, Brand:Baccarat, saint louis, clichy, and pantin	plastic paper weight, 100 to 150 gm weight, Round Shape, Brand:Baccarat, saint louis, clichy, and pantin

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	60	15

File/Folder (V3) (1000 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL	**File/Folder type with binding mechanism**	L File Folder

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Material of File/Folder	Plastic
	File/Folder Size Compatibility	21 cm x 29.7 cm (A4)
	Cover Design	Plain
	Number of pockets in a File/Folder	NA (In case of No pockets)
	Color of File/Folder	Yellow

Additional Specification Parameters - File/Folder (V3) (1000 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
A4,100 micron to 200 micron,L-shape design open, front flap for immediate document visibility,back cover is typically solid colored, holds 50 to 100 pages, Brand-Zebra office file, file mate	A4,100 micron to 200 micron,L-shape design open, front flap for immediate document visibility,back cover is typically solid colored, holds 50 to 100 pages, Brand-Zebra office file, file mate

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	1000	15

Writing Pens (100 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	**Type of Pen**	Gel Pen
	Tip Size	0.7 mm

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Ink Color	Green

Additional Specification Parameters - Writing Pens (100 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Brand - Pentel	Brand - Pentel

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	100	15

Register (V2) (300 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification]

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERAL REQUIREMENT	**Product Type**	Register
	Register type	Attendance register
	Inner paper specification confirming as per Is 1848 (Part 1)	Cream laid and cream wove/printing white/printing coloured/printing offset paper
	Paper colour	Green/Light Green
	Number of pages (Excluding Cover)	101-120
	Binding of Register	Hardcover Binding
GRAMMAGE AND DIMENSION	**Grammage (substance) of Paper (in GSM)**	75
	Minimum Length of Register (in mm)	297.0 **(millimeter)**

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Minimum Width of Register (in mm)	210.0 **(millimeter)**
	Grammage (substance) of cover board (in GSM)	325
PRINTING	Printing language	English

Additional Specification Parameters - Register (V2) (300 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
A two-page horizontal layout, Long/Folio Size, grid and signature boxes comfortably, 120 pages, paper thickness 80 GSM, cover board thickness 170 GSM, Brand-Classmate, paperkraft, and camlin	A two-page horizontal layout, Long/Folio Size, grid and signature boxes comfortably, 120 pages, paper thickness 80 GSM, cover board thickness 170 GSM, Brand-Classmate, paperkraft, and camlin

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	300	15

Plain Copier Paper (V3) ISI Marked To IS 14490 (800 ream)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Bis Required	Yes

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	**Paper Size**	A4

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Grammage (GSM) of the Paper	80 gsm
PACKING AND MARKING	**Packing**	Ream of 500 Sheet

Additional Specification Parameters - Plain Copier Paper (V3) ISI Marked To IS 14490 (800 ream)

Specification Parameter Name	Bid Requirement (Allowed Values)
TNPL, JK Copier	TNPL, JK Copier

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	800	15

Plain Copier Paper (V3) ISI Marked To IS 14490 (60 ream)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Bis Required	Yes

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
STANDARDS	**Paper Size**	FS
	Grammage (GSM) of the Paper	80 gsm
PACKING AND MARKING	**Packing**	Ream of 500 Sheet

Additional Specification Parameters - Plain Copier Paper (V3) ISI Marked To IS 14490 (60 ream)

Specification Parameter Name	Bid Requirement (Allowed Values)
TNPL, JK Copier	TNPL, JK Copier

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Radhika Madhavan	600047,National Institute of Siddha (NIS), GST Road, Tambaram Sanatorium	60	15

Special terms and conditions-Version:1 effective from 24-09-2025 for category Staplers(V3)

1. **Note to Sellers:**

   Product catalogue Images uploaded should carry the following informations.

   1. Catalogue should be uploaded with the packaging box.
   2. The product packaging box must clearly display the following details: Throat Depth, Stapling Capacity, Loading Capacity, etc.
   3. Stapler shall be supplied in the pack condition displaying following details in the packet

Special terms and conditions-Version:2 effective from 22-01-2025 for category File/Folder (V3)

1. Note to Buyers :-

   For printing on the File/Folder as per Buyer's requirement - The buyer shall create the BID and mention the contents to be printed such as Logo, text etc. in the ATC.

   Note to Sellers :-

   1) Sellers must declare their catalog price for 1 standard Piece of File/Folder
   2) The seller shall quote their price during bidding in accordance to the buyer's requirements as per the printing requirements of the buyer

Special terms and conditions-Version:1 effective from 30-06-2026 for category Register (V2)

1. **Note to Buyer and Seller - For DP/L1 mode of Purchase**

   1. Once the contract is generated, the Buyer shall email or communicate through other modes of communication to the seller provided in the contract, with their Design/Requirement to be printed in the Register.
   2. The details may include Content, Font Style, Font Size, Logos, Page designs, Layout, Language, Page numbers etc in the Front Cover page, Inner pages, Back cover pages, in accordance with the catalogue specifications and requirements provided by the buyer at the time of purchase.
   3. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

   Note to Buyer and Seller - For BID

   1. Buyer may provide complete details with their Design/Requirement to be printed in the Register at

the time of BID creation.
2. The details may include Content, Font Style, Font Size, Logos, Page designs, Layout, Language, Page numbers etc in the Front Cover page, Inner pages, Back cover pages, in accordance with the catalogue specifications and requirements provided by the buyer at the time of purchase.
3. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

Note: Page count shall mean the total number of printable sides. For example : 2 Pages = 1 Leaf (Front and Back).

Special terms and conditions-Version:1 effective from 13-10-2025 for category Carbon Papers (V2)

1. ISI Mark: The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

Special terms and conditions-Version:1 effective from 04-06-2025 for category Correspondence Envelopes (V3)

1. **Note to Buyers :**

   For printing on the envelope as per Buyer's requirement the buyer shall create the BID and mentioned the contents to be printed in the ATC such as Logo or any texts etc.,

   Note to Sellers :

   1) Sellers must declare their catalog price for 1 Piece of Unprinted Correspondence envelope.

   2) The seller shall quote their price during bidding in accordance to the buyer's requirements for printing contents.

Special terms and conditions-Version:1 effective from 17-10-2025 for category Paper Weights (V2)

1. **Note to Buyer and Seller**

   For DP/L1 mode of Purchase :

   1. Once the contract is generated, the Buyer shall email/whatapp to the seller provided in the contract, if they require paper weight with a specific design requirement/Logo to be engraved or printed or any Text to the engraved or printed.

   2. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

   For BID:

   1.Buyer may provide details such specific design requirement/Logo to be engraved or printed or any Text to the engraved or printed.

   2. The Buyer may ensure accuracy of the information provided (spelling, formatting, and design) and Seller shall reproduce the details exactly as received.

Special terms and conditions-Version:3 effective from 10-03-2026 for category Plain Copier Paper (V3) ISI Marked to IS 14490

1. **Catalogue Image Upload Guidelines**

   Product catalogue Images uploaded should carry the following informations:

   1. Should have original product image.
   2. Should carry the marking information as per IS:14490 such as ISI Mark, BIS License Number (CM/L), Net weight of the Ream, GSM etc.
   3. Should have the ISI Mark label on the wrapping cover

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Generic**

   Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

   Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

   Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

5. **Scope of Supply**

   Scope of supply (Bid price to include all cost components) : Only supply of Goods

6. **Turnover**

   Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

7. **Turnover**

   OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

8. **Purchase Preference (Centre)**

   Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 50% of total value.

9. **Past Project Experience**

   Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

10. **Rate Contract**

    AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

11. **Buyer Added Bid Specific ATC**

    Buyer Added text based ATC clauses

    Please refer Buyer Added Bid Specific Document for catalogue image for few staitonery items that are req uired for use in this Institute.

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12. **Buyer Added Bid Specific ATC**

    Buyer uploaded ATC document Click here to view the file.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.

3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is

contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---