बिड संख्या/Bid Number: GEM/2026/B/8218095
दिनांक /Dated: 29-10-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	12-11-2026 20:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	13-11-2026 20:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Indian Oil Corporation Limited
संगठन का नाम/Organisation Name	Marketing Division
कार्यालय का नाम/Office Name	Upsoi Varanasi Bp
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :neerajgupta@indianoil.in Buyer Email id: buyer141.md.up@gembuyer.in
वस्तु श्रेणी /Item Category	Paper-based Printing Services - Printing without Material; Register; As per tender document , Non Paper Printing Services - Area Based - As per tender document; As per tender document; As per tender document
अनुबंध अवधि /Contract Period	1 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	3 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / **Estimated Bid Value in INR (Inclusive of all taxes)**	239540
Payment Timelines	Payments shall be made to the Seller within **10** days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मध्यस्थता खंड/**Arbitration Clause**	No
सुलह खंड/**Mediation Clause**	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	24

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Varanasi BP
UPSOI Varanasi BP, INDIAN OIL CORPORATION LIMITED, Marketing Division, Ministry of Petroleum and Natural Gas (Dgm)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Sample image of desired product:1793281590.pdf

Additional customization details:1793281593.pdf

Paper-based Printing Services - Printing Without Material; Register; As Per Tender Document (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing without Material
Category of Printing	Register
Mode of Printing	As per tender document
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	As per tender document
Printing Content	Variable Data with picture
Paper Material	As per tender document
Standards of Paper	As per tender document
Size of the Paper (in cm)	As per tender document
Thickness of Paper in GSM	96-100 GSM
Inserts	As per tender document
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	NO
Number of languages of printing	Bilingual
Language	As per tender document
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Asad Shakil	221105,NH-31, Babatpur Road Post-Harhua	1	• Number of pages per Item : 1

Non Paper Printing Services - Area Based - As Per Tender Document; As Per Tender Document; As Per Tender Document (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Product of Printing	As per tender document
Type of Printing	As per tender document
Material	As per tender document
Printing Content	As per tender document
Orientation	As per tender document
Design	As per tender document
Dimensions	As per tender document
Thickness	As per tender document
Finishing	As per tender document
Colour of Nameplate	As per tender document
Type of Lettering	As per tender document
Color of Lettering	As per tender document
Mounting/ Installation Type	As per tender document
Frame	As per tender document
Eyelets	As per tender document
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(document proofs to be submitted by SP)	NO
एडऑन /Addon(s)	
Additional Support	Design Support & Installation & Mounting Support

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total Area to be printed (only in square meter)	अतिरिक्त आवश्यकता /Additional Requirement
1	Asad Shakil	221105,NH-31, Babatpur Road Post-Harhua	1	

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Buyer Added Bid Specific ATC**

   Buyer uploaded ATC document Click here to view the file.

2. **Buyer Added Bid Specific ATC**

   Buyer Added text based ATC clauses

   NOTICE INVITING E-TENDER

   Indian Oil Corporation Limited (Marketing Division) invites GeM Bidding in "One-Bid System", from Company, partnership / proprietorship firm, Co-operative Society meeting the minimum PQC (pre-qualification criteria) for award of contract for below subject work-

S NO	PARTICULARS		DETAILS
1.	TENDER NO.	:	VNS/PT/2026-27/03/PRINT
	GeM ID	:	XXXXXXXXXXXXXXX
2.	NAME OF WORK	:	Supply of A4 Size Paper at Varanasi Bottling Plant for one year.
3.	TYPE OF TENDER / TENDER FEE	:	Type- Two Bid Public Tender Fee- NIL

4.	**ESTIMATED VALUE OF WORK**	**:**	Rs. **2,39,539.41** (Rs Two Lakhs Thirty Nine Thousand Five Hundred a nd Thirty Nine Rupees and Forty One Paise Only)
5.	**Location of Work**	**:**	**Indian Oil Corporation Limited (Marketing Divis ion) Indane LPG Bottling Plant, Babatpur,** **PO Harahua, Varanasi, Uttar Pradesh, PIN: 221 105**
6.	**EARNESTMONEY DEPOSIT (EMD)**	**:**	EMD NOT APPLICABLE All the bidder shall furnish Bid Security Declaration (BSD) as per tender format (Annexure-K). Bid Security Declaration (BSD) is also required to be submitted by MSE / Startup / any exempted category bidders. Non submission of Bid Security Declaration is liable f or rejection.
	TENDER DOWNLOAD PERIOD FROM GeM PORTAL:		
7.	Sale / Download Period	:	Refer GeM Portal
8.	Due date and Time of Submission of Tenders	:	Refer GeM Portal
9.	Due date and Time of Opening of T ender	:	Refer GeM Portal
10.	**TENDER VALIDITY / BID VALIDI TY**	:	**Offer shall be valid for 180 Days from** date of op ening of technical bid. In case of requirement, IOCL may seek further extension of the validity of the offer from the bidders.

11.	**PRE-BID MEETING**	:	**a. Prebid Meeting Date:** NOT APPLICABLE **b. Venue:** As mentioned in GeM portal. All the clarifications, if any, about Technical/ Commercial conditions shall be done through GeM portal. Bidders are requested to visit GeM website regularly for all the updates. Tenderers also to note that after the clarifications are given in GeM Portal, no further deviation shall be permitted, and all decisions taken by IOCL shall be binding on all bidders. Bidders may please note that IOCL shall not be under any obligation to respond to queries outside GeM portal.
12.	**Prequalification Criteria**	:	
13a.	**Technical Criteria**	:	**NOT APPLICABLE**
13b.	**Financial Criteria (ATO)**	:	**NOT APPLICABLE**
13b.	**Commercial Experience Criteria (SWO)**	:	**NOT APPLICABLE**
13c.	**Other Commercial Criteria (Part B)**	:	**Refer Chapter C of this tender document.**
14.	**Evaluation Criteria**	:	**Refer Chapter D of this tender document.**
15.	**REVERSE AUCTION**	:	NOT APPLICABLE
16a.	**Purchase preference as per MSE Policy**	:	Yes, APPLICABLE Purchase Preference shall be applicable as per PPP-MSE Order dtd. 2012 (with latest amendments)
16a.	**Purchase preference as per PP-MII Policy**	:	NOT APPLICABLE .
17a.	**CONTACT PERSON** **(For Site related query)**	:	**Name: Asad Shakil** **Email: asads@indianoil.in**
17b.	**CONTACT PERSON** **(For Tender related Query)**	:	

18.	**Delivery Schedule / Completion time /Period of contract**	:	Period of Contract is One (01) year. Detailed mentioned under Scope of Work Section.
19.	**Escalation / De-escalation**	:	Not Applicable. Rates once finalized are valid of full contract period.
20.	**Number of parties required against this tender**	:	1 (One)
21.	**SECURITY DEPOSIT**	:	Successful bidder shall have to submit Security deposit (SD) within 10 days after issuance of Letter of Acceptance (LOA). **Security Deposit (SD) amount shall be 5% of contract value excluding tax** and shall be paid through: 1. Electronic mode: Through IOCL e-pay portal https://epayone.indianoil.in/. While exercising this option, contractor can: 1.1. Deposit full SD amount i.e., 5 % of contract value excluding GST after issuance of LOA. Or 1.2. Deposit Initial security deposit (ISD) amount @ 1.25 % of the contract value excluding GST after issuance of LOA. Balance amount in this option @ 3.75% of the contract value excluding GST shall be deducted from running bills till all such due amount is recovered. · **Security Deposit Amount shall be retained for period of One Year (12 Months) from date of Closing of Contract i.e., date of Final Work Completion against any defect/ liabilities arising out of this work.** · The SD shall not carry any interest.
22.	**Legal jurisdiction**	:	Lucknow, Uttar Pradesh
23.	**Names of the independent external monitors (IEM) & e-mail ID**	:	NOT APPLICABLE

24.	**Address (including email) of Tender Inviting Authority and Grievance Redressal Authority**	:	Tender Inviting Authority: DEPUTY GENERAL MANAGER, VARANASI BOTTLING PLANT Email- neerajgupta@indianoil.in Address- Indian Oil Corporation Limited (Marketing Division) Indane LPG Bottling Plant, Babatpur, PO Harahua, Varanasi, Uttar Pradesh, PIN: 221105
25.	**NOTE**		
	1. Corporation reserves the right to revise/extend any Date/time from scheduled timelines of published tender. 2. Any addendum/corrigendum/sale date extension in respect of above tender shall be issued on our website: www.gem.gov.in only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.		

SCHEDULE OF RATES

Detailed Schedule of Rates is as below:

Sl No.	Description	Quantity	Unit	Rate	Total Amount(Rs)
1	Eco Vinyl Print With Installation	1000	FT2	50.00	50000
2	FL240 Banner With Installation	3000	FT2	15	45000
3	Record Registers on 100 GSM paper (each register of 100 pages single side print with page number and hard binding as per tender T&Cs)	30857	FT2	3.5	107999.5
Total					202999.5
Subtotal					202999.5
GST @ 18 %					36539.91
Final Amount including tax (Rs Two Lakhs Thirty Nine Thousand Five Hundred and Thirty Nine Rupees and Forty One Paise Only).					**239,539.41**

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अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws,

including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---