बिड संख्या/Bid Number: GEM/2026/B/8221856

दिनांक /Dated: 30-10-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	12-11-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	13-11-2026 15:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	Hindustan Petroleum Corporation Ltd
कार्यालय का नाम/Office Name	Petroleum House
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :erp.gem.proc@hpcl.in Buyer Email id: muhammadfaizan.shaikh@hpcl.in
कुल मात्रा/Total Quantity	8
वस्तु श्रेणी /Item Category	SUPPLY OF BASKET FILTER ELEMENT OF 10" WITH 40 (MESH) SIZE AND ID OF 40.5 CM. SS 316 , SUPERVISION OF ERECTION, TESTING AND COMMISSIONING CHARGES INCLUSIVE OF TO AND FRO TRAVEL, STAYING C
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	SUPERVISION OF ERECTION, TESTING AND COMMISSIONING CHARGES INCLUSIVE OF TO AND FRO TRAVEL, STAYING CHARGES, ON PER MANDAY BASIS AS PER TENDER SPECIFICATION.
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Category not available on GeM for the text string uploaded by the buyer
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	• Stainless Steel ANSI B16.5 Flange
पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	29 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation

बिड विवरण/Bid Details	
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन /Past Performance	40 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	SUPPLY OF BASKET FILTER ELEMENT OF 10" WITH 40 (MESH) SIZE AND ID OF 40.5 CM. SS 316
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No

बिड विवरण/Bid Details	
Payment Timelines	Payments shall be made to the Seller within **15** days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	ICICI
ईएमडी राशि/EMD Amount	200000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	ICICI
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	24

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

General Manager - Central Procurement Org.
EMD Box No.6, HPCL, Central procurement Organisation, 9th Floor, A wing Marathon Futurex Building, N.M. joshi Marg, Lower Parel, Mumbai - 400013, Maharashtra
(Hindustan Petroleum Corporation Limited)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers availabele upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50
सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value

should meet this criterion.
3. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.
OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry .Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

i. If number of technically qualified bidders are only 2 or 3.
ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue

03-11-2026 12:00:00	Join Zoom Meeting https://hpcl-in.zoom.us/j/97804321885? pwd=3Z5EEBRWNq1InfEYkWEs17SNPArjcr.1 More Ways to join: Web Browser - https://hpcl-in.zoom.us/j/97804321885? pwd=3Z5EEBRWNq1InfEYkWEs17SNPArjcr.1 Meeting ID: 978 0432 1885 Passcode: 199991 One tap mobile +914064802722,,97804321885#,,,,*199991# India +914464802722,,97804321885#,,,,*199991# India Join by Telephone For higher quality, dial a number based on your current location. +91 406 480 2722 India +91 446 480 2722 India +91 806 480 2722 India +91 80 71 279 440 India +91 116 480 2722 India +91 226 480 2722 India +91 22 71 279 525 India Meeting ID: 978 0432 1885 Passcode: 199991 Find your local number: https://hpcl-in.zoom.us/u/aeygs8KaVW Join by SIP 97804321885@in2.zoomcrc.com Or Join by H.323 137.66.136.22 (India Mumbai) 137.66.140.8 (India Hyderabad) Meeting ID: 978 0432 1885 Passcode: 199991

SUPPLY OF BASKET FILTER ELEMENT OF 10" WITH 40 (MESH) SIZE AND ID OF 40.5 CM. SS 316 (4 Unit)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document	Download

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Akash Kumar Minj	783381,HPCL,KAMARDANGA POL DEPOT SITE NEAR NO-1 AMGURI PLAY GROUND DANGTOL-BASUGAON ROAD SIDLI REVENUE CIRCLE CHIRANG - 783381	4	153

SUPERVISION OF ERECTION, TESTING AND COMMISSIONING CHARGES INCLUSIVE OF TO AND FRO TRAVEL, STAYING C (4 day)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document	Download

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Akash Kumar Minj	783381,HPCL,KAMARDANGA POL DEPOT SITE NEAR NO-1 AMGURI PLAY GROUND DANGTOL-BASUGAON ROAD SIDLI REVENUE CIRCLE CHIRANG - 783381	4	153

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document Click here to view the file.

3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. BRIEF PROJECT DETAIL

Hindustan Petroleum Corporation Limited (HPCL), a Government of India Enterprise, is a Global Fortune 500 Energy Company involved in the business of Refining and Marketing of Petroleum Products.

Hindustan Petroleum Corporation Limited (HPCL) is developing a rail-fed petroleum products terminal at Kamardanga in Assam to cater to the growing petroleum product demand in the North-East region. Since the proposed terminal is located adjacent to the Numaligarh–Siliguri Pipeline (NSPL), owned and operated by Oil India Limited (OIL), HPCL has proposed a dedicated tap-off connection from NSPL for receipt of petroleum products. The commodities that are proposed to be stored and distributed from the proposed scheme are MS & HSD.

Oil India Limited (OIL) owns and operates a 406 mm (16-Inch) diameter cross country multi-product pipeline of 654 km in length from Numaligarh Refinery in Assam to Rangapani (Siliguri) in West Bengal for transporting products of Numaligarh Refinery Limited (NRL) viz., Motor Spirit (MS), High Speed Diesel (HSD) and Superior Kerosene Oil (SKO).

The pipeline is presently designed for a total throughput of 1.72 MMTPA with pipeline design pressure of 84.5 kg/cm2 and maximum operating pressure of 76 kg/cm2.

The capacity of the NSPL Pipeline has been upgraded from 1.72 MMTPA to 5.5 MMTPA through installation of new pumps at the earlier four Intermediate Pigging Stations (IPS) and use of DRA chemical at four IP Stations, namely Sekoni, Guwahati, Bongaigaon, and Madarihat.

HPCL has decided to invite eligible parties to take-up the Supply of BASKET FILTERS as per the detailed job schedule enclosed. This tender envisages Supply, and Supervision during Commissioning of BASKET FILTERS for HINDUSTAN PETROLEUM CORPORATION LIMITED (KAMARDANGA POL DEPOT).

The address of site is as follows:

HINDUSTAN PETROLEUM CORPORATION LIMITED

Kamardanga POL De

pot Project Site Near

No-1 Amguri Playgro

und, Dangtal-Basug

aon Road

Sidhli Revenue Circle,

Chirang District Assa

m- 783381

The project site is approximately 10 Kms away from nearest Bongaigaon town. The nearest station is Basugaon Railway Station which is approx. 3 Km away.

2. SCOPE OF SUPPLY

The Scope of job includes supply of BASKET FILTER along with supervision during commissioning and meeting technical requirements as specified in bid document (i.e. as per SOQ, Data Sheets & Technical Specifications) to site on door delivery basis. Scope also includes design, preparation of drawing, getting approvals on design and drawings from HPCL/ Consultant, procurement of raw material, manufacturing, testing & inspection, packing, loading, forwarding & transportation as per tender terms & conditions.

Complete manufacturing, testing, inspection and supply of BASKET FIL TER, Manufacturer's test & Guarantee certificates and Third-Party Insp ection etc. as per enclosed Tender schedule and Technical Specificatio ns attached herewith.

The scope of work and explanatory notes given below are neither complete nor exhaustive but are added to assist the vendor to understand the project. The de tailed scope is as described in the Technical Specifications. However, any item o f work required to be carried out for proper and satisfactory completion of work with the highest standard of workmanship is deemed to be included in the scope of work.

- All supply items need to be cleared by HPCL approved Third Party Inspection Agency (TPIA). Supply shall be reckoned to be complete with receipt of item s at respective site along with MTC & TPI Release Note.
- Vendor shall bear all charges incurred against Third Party Inspection Agency (TPI A).
- Contractor needs to provide TPI vetted QAP for approval from HPCL before inspec tion by TPIA.
- TRANSIT INSURANCE: To be arranged by bidder.

Note: - Tender shall be finalized on OVERALL "Lowest Quoted Rate (LQR)" basis.

3. CONTACT PERSON FOR THE TENDER:

The following persons shall be consulted for any clarifications re quired for the Job: AT HQO, Engineering and Projects Departme nt

Sl. No.	Name & Designation	E-mail & Phone
1	Shri Mukesh Kumar Bhil Manager-Engineering & Proj ects	**Email: mukesh.bhil@hpcl.in .** **Ph. +918109390596**
2	Shri Sanjay Kumar Pal Mana ger-Engineering & Projects	**Email: sanjaykumar.pal@hpcl.in,** **Ph. 9721397001**

At KAMARDANGA Project Site,

Sl. No.	Name & Designation	E-mail & Phone
1	Shri Kapil Kumar Boro DGM-Projects, Engineering and Project s	**Email: kboro@hpcl.in,** **Ph: 9435491010**
2	Shri Suddhasattwa Maity Senior Manager-Engineering and Projec ts	**Email: smaity@hpcl.in,** **Ph. 9735707770**

3	Shri Diwas Pratim Bhuyan Manager-Projects, Engineering and Projects	**Email: DiwasPratim.Bhuyan@hpcl.in,** **Ph. 7320921337**

If the party has any doubt or confusion regarding the Scope, he may contact above officers before quoting for clarification.

PRE QUALIFICATION CRITERIA: -

1.0 BRIEF SCOPE OF SUPPLY:

Hindustan Petroleum Corporation Limited (HPCL) is developing a rail-fed petroleum products terminal at Kamardanga in Assam to cater to the growing petroleum product demand in the North-East region. Since the proposed terminal is located adjacent to the Numaligarh–Siliguri Pipeline (NSPL) owned and operated by Oil India Limited (OIL), HPCL has proposed a dedicated tap-off connection from NSPL for receipt of petroleum products. This tender envisages for Supply of Basket Filter (Inlet/Outlet Pipeline size 10”/10”, ANSI rating 600#) required for dedicated tap-off connection from NSPL neat HPCL KAMARDANGA POL Depot Project, Chirang District in the state of Assam.

The Site address is: -
Hindustan Petroleum Corporation Limited
Kamardanga POL Depot,
Village: Kamardanga, PO- Kakragaon
Revenue Circle: Sidli,
District: Chirang BTR, Assam- 783372

2.0 BIDDER’S QUALIFICATION CRITERIA

2.1 FINANCIAL

The minimum average annual financial turnover of the bidder during the latest/last three financial years ending on 31st March of the previous financial year shall be Rs. 28.77 Lacs

Bidder shall be required to meet the criteria stated below in **Table I**:

Table I

Status of Bidders (MSE/ Non-MSE)	**Average Annual financial turnover during the last 3 years, ending on March 2026, should be at least (₹ Lakhs)**

For Non MSE Bidders	**28.77**

2.2 TECHNICAL

2.2.1 The Bidder should have experience of having successfu lly carried out and completed “Similar Work” * during the last 7 (seven) years ending last day of the month previous to the one in which Bid applications are invited as given in **Table II** below:

Table II

Type of Bidder	One similar (*) completed works e ach costing not less than the follo wing amount (In ₹ lakhs)
For Non MSE Bidder s	**38.36**

For 2.2.1 above (Table-II):

Cost of the similar work refers to value (inclusive of all taxe s) of completed job only.

*** For clause No: 2.2.1 (Table -II) above: Similar work implies ,**

Bidder shall have supplied at least 1 nos. of Basket Filte r having inlet / outlet size as 10” or more with ANSI rati ng of 600# or higher, suitable for handling liquid hydroc arbon / petroleum product with QOEC in accordance with ASME Section VIII Div. 1 with or without other items in t he same PO in any Oil & Gas installation in India.

Note:

i. All the above criteria (Clause No. 2.1 Financial and 2.2 Technic al) to be met for qualification of bidders.

ii. Separate work orders against a single tender meeting the crite ria will also be considered as single work for bid evaluation.

iii. **Relaxation of PQC for Start-ups is not applicable for this tender.**

iv. For Micro & Small Enterprises (MSE), prior turnover criteria (Clause No. 2.1) and prior Technical experience criteria (Clause No. 2.2) shall be relaxed by 15% in line with GOI guidelines.

v. For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actu al value of work at simple rate of seven percent per annum, cal culated from the date of completion to the date of bid opening.

vi. Bidder shall submit Copies of Purchase Order (P.O.) indicating t

he order value.

vii. Bidder shall submit proof of completion of the similar work suc h as Copies of Inspection Release Note for the entire quantity of P.O./ Completion Certificate/End user certificate (having cross r eference to the above P.O.)/ Copy of approved drawing (having cross reference to the above P.O.)/Invoice & Payment Advise fr om client.

The bidders to note that to meet the above requirement:

i. HPCL expects that such works are executed with help of quality dra wings, QAP, fully defined bill of quantities etc. HPCL reserves the rig ht to ask for related documents and reject bids if such documents a re not in order.

ii. The bidders to note that to meet the above requirement:

b. For the purpose of determining 7 Years period, the work order/call up order date shall be considered. That is, work orders offered towa rds PQC – Technical should be dated within a period of last 7 years as per the PQC Clause.

c. All work orders offered towards PQC – Technical should be supporte d by Completion Certificate or Certified bills or Proof of Payment.

d. Only the Completed value of the work order shall be considered.

e. Works of Maintenance and Works carried out under Sub-Contract wi thout consent from Principal Client/Owner will not be considered as Similar Completed Work.

g. Documents (PO copies & completion certificates) of sub contracted jobs shall be accepted only if the bidder submits documentary evid ence that the subcontractor has been approved or recognized by th e client/owner (company issuing the main purchase order), and that the main job has been completed i.e., copy of completion certificate of the main job issued by the owner/client to the main contractor to be submitted. This document is not required if the completion certifi cate of the sub contracted work is issued or certified by the client/o wner.

7.0 BIDDING ENTITY

Parties who are affiliates of one another can decide which affiliate w ill make a bid. Only one affiliate may submit a bid. Two or more affili ates are not permitted to make separate bids directly or indirectly. I f 2 or more affiliates submit a bid, then any one or all of them are li able for disqualification.

“Affiliate” of a Party shall mean any company or legal entity which:

a) controls either directly or indirectly a Party, or
b) which is controlled directly or indirectly by a Party; or
c) is directly or indirectly controlled by a company, legal entity or part nership which directly or indirectly controls a Party. “Control” mean

s actual control or ownership of at least a 50% voting or other contr olling interest that gives the power to direct, or cause the direction of, the management and material business decisions of the controll ed entity.

Bids may be submitted by:

a) A single person (Sole Proprietorship) or/entity (called sole bidder);

b) A newly formed incorporated joint venture (JV) which has not compl eted 3 financial years from the date of commencement of business;

c) Subsidiaries / Affiliates of Indian / foreign companies

Fulfilment of Eligibility criteria and certain additional conditions in re spect of each of the above types of bidders are stated below, respe ctively:

a) The bidder (including an incorporated JV which has completed 3 fin ancial years after date of commencement of business) shall fulfil ea ch eligibility criteria.

b) In case the bidder is a newly formed and incorporated joint venture and which has not completed three financial years from the date of commencement of business, then either the said JV shall fulfil each eligibility criteria or any one constituent member/ promoter of such a JV shall fulfil each eligibility criteria. If the bid is received with the proposal that one constituent member/ promoter fulfils each eligibili ty criteria, then this member/promoter shall be clearly identified an d he/it shall assume all obligations under the contract and provide s uch comfort letter/guarantees as may be required by Owner. The gu arantees shall cover inter alia the commitment of the member/ pro moter to complete the entire work in all respects and in a timely fas hion, being bound by all the obligations under the contract, an unde rtaking to provide all necessary technical and financial support to th e JV to ensure completion of the contract when awarded, an underta king not to withdraw from the JV till completion of the work, etc. See Annexure 14a.

c) Subsidiaries / Affiliates of Indian or foreign companies which are re gistered in India and having manufacturing facilities or establishme nt towards providing services in India are allowed to participate in t his tender, subject to meeting the local content provisions as per th e PPLC clause enclosed with this tender. Such entities can participa te either on the basis of their credentials (Technical & Financial) or on the basis of the credentials (Technical or Financial) of their paren t/ affiliate company, as per the PQC requirements applicable for this tender. If credentials of parent/ affiliate are sought to be relied upon , then the Indian subsidiary must meet the other PQC, either Techni cal or Financial. Moreover the parent/affiliate will also provide suita ble Guarantees to ensure completion of the work in all respects. See Annexure 14b.

In case the parent / affiliate company is from a country which share s a land border with India, then the subsidiary / affiliate company wi ll be eligible to bid in this tender only if the parent / affiliate compan y is registered with the Competent Authority constituted by the Dep artment for Promotion of Industry and Internal Trade (DPIIT).

Any deviation to above eligibility criteria needs to be duly approved by Contracts Committee / Executive Committee with legal concurre nce.

I. Important Notes

a) *Bidders are required to meet both the above criteria viz., Financial 1(a) & Technical 1(b) for qualifying. Bids not meeting any of the abo ve criteria shall be rejected.*

b) For Micro and Small Enterprises Bidder/s, Clause No. I (a) – Financial & Clause No. I (b) – Technical Criteria will be relaxed by 15%. Such Bidder/s are required to submit valid UDYAM registration certificate along with the bid

c) *In case of multiple schedules in the tender and if any bidder is parti cipating in more than one schedule, then the technical criteria and t he annual turnover amounts shall be the combined value of the am ounts mentioned against the respective schedules.*

II. Documents for Submission:

The Bidders have to submit the following documents in support of t he Pre- qualification requirement:

a) Documents in respect of Financial PQC:

a. Audited Notarized Balance Sheet – (self-certified)
b. Audited Notarized Profit and Loss account (self-certified)
c. Audited Financial Statement shall have the UDIN Number & Membe rship ID of CA mentioned on statement itself.

The bidder has to submit Audited Financial Statements for the last 3 immediately completed financial year’s.
In case where the audited result for the last financial year,i.e.31st M arch 2025 as on date of submission of the tender is not available, th e audited results of three consecutive financial years preceding the last financial year shall be considered for evaluation the financial p arameters subject to submission of a Certificate signed by CEO/CFO/Partner/Proprietor of the Bidder stating that the financial r esults of the last financial year of the Company/Firm are under audit as on the d ue date of submission of the bid.

b) Documents in respect of Technical Experience & specific cri teria (Notarized copy):

i. **Mandatory Document** #: Purchase Order or Work Order and Cert ificate of Completion of Work order $$
ii. In case, the Purchase/work Order / certified bills contain other item s / works outside the bid qualification criteria of this bid document t

hen, the bidder shall separate the relevant items and submit a state ment accordingly.
*- Submission of the Purchase Order /Work Order is mandatory and it should clearly mention the details of jobs carried out by the vend or so as to enable us to identify whether the vendor meets the tech nical criteria stipulated above or not.*

$$ *-The Completion Certificate / Certified bills / Proof of Payment and a ny other document submitted in lieu of the documents sought at Sr. No. 1 above should be certified by the owner/client (for whom the jo b has been executed) specifically having mention of the jobs carrie d out in support of meeting the technical criteria as stipulated abov e. If consultants are issuing certificates, then bidders shall provide d ocumentary evidence of appointment of consultant by the client fail ing which the offer shall be rejected.*

c) Other Documents:

a. GST registration certificate

b. MSME/NSIC certificate if applicable.

c. Permanent Account Number (PAN) Card

Supporting Documents pertaining to Pre-Qualification Criteria namel y PQC– Technical & PQC–Financial have to be uploaded as per the p rovisions made in the e-procurement portal in the Section 'Annexur es/Documents to be uploaded by Bidder'

d) Bidder shall furnish documentary evidence (separately for each wo rk order in support of their fulfilling the qualifying requirements.

e) Bidders are required to submit the details pertaining to Financial & Technical Criteria in Annexure 8 (provided under section 'Annexure s for uploading by Bidders') along with the supporting documents.

f) The Bidder shall be in a position to furnish the original documents corresponding to the Copies submitted in respect of Pre-Qualificatio n Criteria (Technical) and Pre-Qualification Criteria (Financial).

g) HPCL reserves the right to seek original documents or any addition al information from bidders, in addition to details furnished in origin al bid to complete the evaluation.

h) Post submission of Bids, Bidder shall not be allowed to furnish any new experience details not included in experience list furnished in t heir Bid. Bidders are requested to submit all qualification details alo ng with relevant supporting authenticated documents at the first in stance itself. No additional document pertaining to technical/financi al PQC shall be accepted post due date of the tender. However, HPCL also reserves the right to seek clarification/document with ref erence to originally submitted document for completing evaluation, if so required.

EMD – Earnest Money Deposit: -

1. **EARNEST MONEY DEPOSIT (EMD):** Please refer below EMD claus e in line with the Clause no 4 of GTC.
The tenderers shall submit along with the Techno Commercial Bid a n **Earnest Money Deposit as given in table below** for participa ting in the tender:

EMD Amount for this tender – Rs. 2,00,000/- (Two Lakhs Rup

ees)

I. **EMD can be submitted in the form of Bank Guarantee only.**

I(a). Original EMD instrument (Bank guarantee) should be deposited **by tender due date & time**, in the tender box provided at the following address, else offers will be out rightly rejected. Tender number and Tender description should be clearly mentioned on the EMD Envelope. The EMD exemption document is to be uploaded in the appropriate place where the EMD details are sought in the e-tender.

Central Procurement Office (CPO) EMD Box No - 6
Brahmananda Reddy (GM-Procurement) or
Shaikh Muhammadfaizan M (Sr. Officer-Procurement)
Hindustan Petroleum Corporation Limited.
9th Floor, Marathon Futurex Building – A Wing,
Mafatlal Mills Compound,
N.M.Joshi Marg, Lower Parel
Mumbai – 400 013, Maharashtra

The above highlighted address should be there on the envelope of EMD

1(c). EMD submitted in the form of Bank Guarantee shall be issued by any scheduled bank (other than cooperative bank). EMD submitted in the form of Bank Guarantee should be as per the exact format given along with this tender and shall be made on non-judicial stamp paper of appropriate value (denomination) and should be valid for **180 days** from due date/extended due date of the tender.

1(e). Cheque / FDR or EMD or Bank guarantee in any other form shall be treated as offer without EMD and such offers shall not be acceptable.

1(f). Bidders who wish to submit bank guarantee (BG) towards EMD/Security Deposit (SD)/Composite Performance Bank Guarantee (CPBG)/Advances/ towards any other requirement of the tender, is required to ensure that

(i) The issuing bank is on SFMS platform
(ii) BG contains following details:

- Beneficiary's bank Name: ICICI Bank
- ISFC Code: ICIC0000393.
- HPCL's Customer ID: HPCL508902133CP

(iii) Vendors are required to attach a copy of SFMS Delivery Report showing HPCL customer ID in row/field number 7037 of SFMS Delivery Report.

OR

Insurance Surety Bond issued from Insurance Regulatory and Development Authority of India (IRDAI) regulated Insurance Company only, may also be submitted towards EMD (Bid Security).

Insurance Surety Bond issued from Insurance Surety Bond from Insurance Regulatory and Development Authority of India (IRDAI) regulated Insurance Company only can be submitted against Performance Security or Composite Performance Security in lieu of Security Deposit and deduction of retention money.

Bidders who wish to submit Insurance Surety Bond towards EMD, Performance Security or Composite Performance Security in lieu of Se

curity Deposit and deduction of retention money, are required to se nd original copy of ISB in prescribe format along with following deta ils:

i. The issuing Insurance Co, with Branch detail
ii. Relationship manager of Insurance Company
iii. Contact details along with email ID for verification

Insurance Surety Bond should be issued in Prescribed format only. I nsurance Surety Bond submitted otherwise in Prescribed Format is l iable to be rejected.

In case the EMD is not Received as per above clause on or b efore the Tender Due Date and Time/ Extended Due date an d time, the bid shall be liable for rejection.

Notes:

i. Bank Guarantee in lieu of EMD may be submitted in prescribed for mat given in

Annexure 16.

ii. **Bids not accompanied by EMD or required documents for e xemption from EMD shall not be considered atall.**

iii. EMD to be submitted before the due date and time of opening of t he Techno- commercial bid of the tender for verification.

II. EXEMPTION FROM EMD:

a) Public Sector Enterprises are exempted from payment of EMD. The proof that the tenderer is PSE must be submitted along with Techni cal-Bid or else their offer is liable to be rejected.

b) In case Vendor is registered as MSE (micro or small enterprises), c opy of valid UDYAM registration certificate* shall be uploaded. The MSE Certificate Should clearly indicate:

i. The Item of manufacture/service for which, the Unit is registered wi th MSE, Location/address of the Unit for which the MSE certificate is issued.

*only UDYAM registration certificate is applicable for exemption of EMD f or MSE bidders.

Please note that NSIC and Udyog Aadhar (UAM) certificates are not applicable for Exemption of EMD

c) Start-ups as recognized by Department for Promotion of Industry a nd Internal Trade (DPIIT) formerly known as Department of Industria l Policy & Promotion will be exempted from payment of EMD.

d) HPC reserve the right to ask for clarification regarding document su bmitted against EMD exemption.

III. Forfeiture of EMD:

a. The EMD is liable to be forfeited or parties who have opted for exe mption from submitting the EMD, shall be barred for a period of at l east one year from due date of this tender from taking part in any t ender floated by HPCL in future, in the event of:

a. Withdrawal/modification of offer during the validity period of 90 da ys from the due date/extended due date if any, of thetender.

b. Any unilateral revision in the offer made by the tenderer during the validity of the offer.

c. Non-payment of Security Deposit cum performance guarantee, aga inst LOAs / POs within the stipulated period of 15 days from date of

placement of LOAs / POs, whichever is earlier.

d. Non acceptance of LOA/Orders.

ii) EMD will be refunded to all the unsuccessful tenderers after finalization of tender in all respect. For successful tenderers, refund will be made only on payment of Security Deposit cum performance guarantee against LOA / PO. EMD shall not bear any interest.

1. SCOPE OF SUPPLY

The VENDOR's scope of supply shall include the complete design, engineering, procurement of materials, fabrication, production, assembly, painting, inspection, testing, documentation, supply, shipment of all items listed under scope section of this requisition, in accordance with the data sheets and all referenced specifications, drawings, codes and standards.

Any item not listed in this Requisition but considered necessary for the safe and smooth operation of the equipment shall be included by vendor scope and complete details of all such items highlighting the reasons for inclusion shall be furnished in the bid.

The supplier shall advise HPCL in writing of any errors, omissions, inconsistencies, ambiguities or discrepancies identified in documentation provided by HPCL.

The scope of supply shall include, but not limited to the following:

Line Item. No.	ITEM NO. / DESCRIPTION	UOM	QTY
1	**BASKET STRAINERS** Design, Engineering, Manufacturing/ Fabrication, Assembly, Inspection & Shop Testing, Painting, Quality assurance, Quality control, Documentation, Certification (if any), Packing, Forwarding, Transportation, Supply of all bought out materials for Supply of Basket Filter (Inlet/Outlet Pipeline size 10"/10", ANSI rating 600#) with Quick Opening Closure and matching flanges including filter elements, gaskets, fasteners and required accessories as a full package in accordance with tender requirements, attached Data Sheet & Technical Specification and P&ID etc. Tag No.: F-101A/B & F-102A/B Capacity (Normal / Max): 250 / 400 m3/hr Scope of job also includes following. Bidder shall include cost of same while bidding: 1. Spare Parts for commissioning 2. Erection and Commissioning Spares (As per vendor's recommendation) 3. Special tools and tackles, as recommended by vendor 4. Mandatory Spares	**EA**	4 No.

2	**PRE-COMMISSIONING AND COMMISSIONING** Supervision of Installation and Commissioning assistance at site for basket filters.	**MD**	4

Note to SOQ:

1. **Commissioning Spares** – For each basket filter, min. 2 nos. filter element set of 40 Mesh, 2 nos. door seal, 100% fasteners and 200% gaskets of each size and rating shall be supplied as commissioning spare along with the equi pment listed above. Any other commissioning spares as deemed necessary by the manufacturer shall also be supplied along with the basket filters.
2. The successful bidder shall be paid supervision charges for max. upto 3 (thr ee) number of days spent for installation & commissioning. The vendor shall quote separately for supervision and

commissioning assistance of the basket filter and shall quote their rates per man-day, and quoted prices shall include to & fro charges, lodging, boarding , food, local transport & all other incidental Charges. Man-day requirement a t site may not be continuous and the same shall be as per actual requiremen t during execution.

3. **Spares for 2 Years Normal operation:**

2 Years spares (As per vendor's recommendation) for item no. 1.0 will not be considered for evaluation. These may be ordered separately at owner's discr etion. For two years operation & maintenance spares, offer must be valid till 3 months after the expiry of guarantee period.

4. **Special Tools and Tackles:** Bidder shall furnish details of special tools and tackles considered by them during bidding stage.
5. **Mandatory Spares:**

Sr. No.	Description of Mandatory spare s	Mandatory Spare Quantit y (For each Strainer)
1	Filter element with correspon ding gasket and fasteners	Two (2) set of installed quant ity
2	Fasteners of each type and size	100% of each size & type
3	Gaskets for blinded nozzles	Two (2) sets of installed qua ntity
4	Seal (gasket/o ring/ lip seal et c.) for each type and size for Quick Opening Closure	Two (2) set of installed quant ity

Instructions to Bidders

–

1. Vendor is advised to submit their bids taking full notice of all t he pre-qualification criteria, technical specifications, terms and conditions. Bidders are to note that this tender is on GeM platf orm and hence the interested bidders can participate in the te nder (Techno-Commercial and Price Bids) through the internet through the GEM website. Response in any other form shall no t be accepted.

2. Vendor can also contact GeM-helpdesk. The helpdesk support is available 6 days a week (except public holidays)."

Mail id : helpdesk-gem@gem.gov.in
Toll Free Numbers (Inbound): Call 14550 / 1800-419-3436 / 1800-102-3436
(9:00 am - 10:00 pm Mon to Sat)
Help-Desk Walk-In Address: 2nd Floor, Jeevan Tara Building, 5-Sansad Marg, Near Patel Chowk, New Delhi-110001
(9:00 am - 6:00 pm Mon to Fri)

Gemmy Chat - (Available at our homepage, left hand side at the bottom. https://gem.gov.in/).

3. Bidders shall be required to arrange all resources, including Digital IDs and Internet Connections at their own cost, for participating in online tenders at GeM site.

4. Bidders are required to read the tender document carefully and upload the requisite set of documents.

5. For GeM Tenders, where applicable: Vendors to note that consignee ID in the bid doc may only be used to configure the tender on case-to-case basis. Actual deployment may be in different locations across India, details of which shall be shared with the successful bidder or provided elsewhere in the tender document.

6. For this Tender, the Consignee ID is only for tendering purpose. As the services to be offered at various locations across India, hence there will be multiple consignees which shall be communicated at the time of Contract Placement.

7. Billing & GST to be configured accordingly by successful bidder while submitting their invoices.

8. Eligible Bidders are required to submit their offer in two parts - Techno Commercial bid and Price Bid. The **Techno Commercial** as well as **Price Bid** shall both be submitted online.

9. Submission of Bids:

i. Bids are required to be submitted in 2 parts- **Techno Commercial Bid** and **Priced Bid**

ii. Eligible Bidders are required to submit their offer only online at GeM website by the tender due date / time as specified in the tender. Late/ delayed tenders submitted on line after the due date and time, for whatsoever reasons will not be considered. Physical bids shall not be accepted

iii. The Techno Commercial as well as Price Bid shall both be submitted online along with the documents as required in this tender.

iv. Tenders are to be submitted only online at GEM websiteby th e tender due date / time as specified in the tender.

v. Late / delayed tenders submitted on line after the due date a nd time, for whatsoever reasons will not be considered.

vi. It may be noted that response in any other form (through pos t, telegram, fax, telex, e-mail, and courier) shall not be accept ed.

vii. All details, revisions, clarifications, corrigenda, addenda, time extensions, etc., to the tender will be hosted only on this websi te. Bidders should regularly visit this website to keep themselv es updated.

viii. Bidder is advised to study all the Tender Documents carefully and understand the Tender/Contract Conditions, Specifications etc., before quoting. If there are any doubts, they should get cl arification in writing but this shall not be a justification for late submission of tender or extension of opening date. Tender sho uld be strictly in accordance with Terms & Conditions, Specific ations.

ix. The offer from the tenderer should be strictly in accordance with Terms & Conditions of the tender, Specifications.

x. All the enclosed Tender documents along with the covering l etter will form part of the tender.

xi. It shall be understood that every endeavour has been made t o avoid errors which can materially affect the basis of the tend er and the successful Tenderer shall take upon himself and pro vide for risk of any error which may subsequently be discovere d and shall make no subsequent claim on account thereof.

xii. **Post submission of Bids, Bidder shall not be allowed to furnish any new experience details not included in expe rience list furnished in their Bid. Bidders are requested to submit all qualification details along with relevant su pporting authenticated documents at the first instance itself. No additional document pertaining to technical/fi nancial PQC shall be accepted post due date of the tend er. However, HPCL also reserves the right to seek clarifi cation/document with reference to originally submitted document for completing evaluation, if so required.**

xiii. A bidder who is new to e-Tender, is advised to refer to help li nk after logging in to the above site for Login Id and Password.

xiv. Contact GeM Help Desk For any technical queries related to operation of the portal.

xv. For bidding, it is suggested that bidders should not wait for la st date/ tender due date for their bid preparation as several do cuments are to be uploaded in the offer and prices are to be e ntered on screen for all items. There is a facility to keep the bi d ready in the system for final submission, however bidders ar e requested to keep sufficient time margin with them for modif ications, connectivity issues etc.

10. Techno Commercial Bid

The techno commercial bid shall include the following –

a. **Integrity Pact duly signed & witnessed**
b. Attachments/ Annexures only as sought thru the e-tender duly filled in, signed & stamped needs to be uploaded as per requirement.
c. Details for Financial & Technical Criteria with supporting documents: Not applicable
d. Copies of Tax Registrations (GST).
e. Copies of Registration Certificate under UDYAM Registration etc.
f. Declarations – Delisting, Particulars of Tenderer for Service Tax, PAN No.
g. EMD shall be accepted via Bank Guarantee with SFMS delivery report. Details of the schedules in which participated and EMD details to be filled in EMD section of the Tender and uploaded or Certificate for exemption (if applicable) to be submitted/uploaded in EMD section given above.
h. Bidders have to ensure that Rates/Prices are not mentioned anywhere in Techno Commercial bid, failing which the bid is liable to be rejected.

11. Price Bid

a. The prices are to be offered only in the price bid document of e-tender against the tendered quantity.
b. It is mandatory to quote for at atleast one Schedule if applicable
c. Price bid shall not contain anything else other than the rates. No terms and conditions or exception / deviation are permitted in price bid.
d. Validity of the Offer: The offer shall be valid for a period of 120 days from the due date/ extended due date of opening of the un-priced bid.

12. All communication regarding the tender including queries, if any, and submission of bids shall be done electronically through the GeM Portal.

13. HPCL shall not be responsible for any delays whatsoever in receiving as well as submitting on-line offers, including connectivity issues. HPCL shall not be responsible for any postal or other delays in submitting EMD, wherever applicable

14. HPCL will not be responsible for the cost incurred in preparation and submission of bids including the cost of digital certificate, regardless of the conduct of outcome of the biding process.

15. Bidders are not allowed to mention any quotes in any other parts of the tender.

16. The bidder shall be fully responsible for the payment of any and all taxes, duties, levies and statutory payments payable under all or any of the statutes etc. as per clause 7d of General Terms & Conditions of the tender.

17. Rebate:

No reduction in prices quoted by bidder shall be permitted after tender submission due date & time/ extended due date & time. If any bidder unilaterally reduces the prices quoted by him in his bid after opening of bids, the bid (s) of such bidder(s) will be lia

ble to be rejected. Such reduction shall not be considered for c omparison of prices but shall be binding on the bidder in case he happens to be a successful bidder for award of work.

18. Request for extension of tender submission due date, if any, r eceived from bidders within 72 hours of tender submission due date / time, shall not be considered.

19. **Queries:**

i. Clarifications sought/ queries received from bidders /vendors/ parties on tender, within last five days of bid due date, will not be entertained by HPCL. Please refer query end date / time in t ender calendar after which no query posted by bidder shall be considered.

ii. Please note that queries related to scope, tender specificatio ns, terms & conditions etc. should be submitted on–line only (b y logging in at https://etender.hpcl.co.in/ by the query end dat e / time specified in the tender consolidated view / NIT view/ te nder calendar. The reply of queries sent by bidders/ messages issued by HPCL pertaining to tender shall be available on tend er message board. HPCL, at its sole discretion, may not enterta in the queries sent by post/ fax/ e-mail or through any other m ode of communication.

20. The Bid document is not transferable.

21. The Corporation reserves the right to reject any and / or every tender without assigning any reason whatsoever and / or place order on any tenderer and their decision in this regard will be f inal. No disputes could be raised by any tenderer(s) whose ten der has been rejected.

22. **Purchase Preference**: Central Public Sector Enterprises / SSI units registered with UDYAM Registration (certified copy requir ed) shall be extended purchase preference as per government guidelines in force from time to time.

23. **Black List/Ban/Holiday List**

i. Bids received from parties who have been banned/blacklisted / put on holiday list or parties in respect of whom the action for blacklisting and holiday listing has been initiated by HPCL/any Government/ Quasi Government Agencies or PSUs and the sa me is not declared by the bidder, their bid shall not be conside red for either evaluation or for award of work.

ii. The bidder should give a written declaration, in Annexure- 2 i ndicating if they are or not on holiday list/banned/blacklisted as on due date of this tender.

24. **Address of tender floating department**:

General Manager – CPO (Mktg.)
Steel Category-CPO
Hindustan Petroleum Corporation Limited.
9th Floor, Marathon Futurex Building – A Wing,
Mafatlal Mills Compound,
N.M. Joshi Marg, Mumbai – 400 013
Tel. No. 022-23030043/23030276

25. **Earnest Money Deposit (EMD):** EMD details provided in th e section “Special Terms and Conditions”

26. **Integrity Pact:**

i. Integrity Pact **(refer Annexure 1)** is a Pact between HPCL (a s a procurement) on one hand and the prospective bidder/cont ractor (vendor) on the other hand stating that the two parties s

hall make certain commitments to each other in regard to ens uring transparency and fair dealings in the procurement activi ties of the Corporation. Pro-forma of Integrity Pact (which is iss ued along with the bidding document – shall be returned by th e bidder along with the bid, duly signed by the same signatory who signs the bid i.e. who is duly authorized to sign the bid. All the pages of the Integrity Pact shall be duly signed by the sam e signatory.

ii. The Buyer has appointed competent and credible Independe nt External Monitors (IEMs) for this Pact after approval by Cent ral Vigilance Commission. The task of the Monitors is to review independently and objectively, whether and to what extent the parties comply with the obligations under the Integrity Pact.

iii. The IEMs appointed by the buyer are:

1. Capt. Anoop Kumar Sharma Email ID: anoop21860@gmail.c om
2. Shri Bhagwan Shankar Email ID: bhagwan.shankar1@gmail. com
3. Shri Ram Phal Pawar Email ID: rpawar61@hotmail.com

Address:
C/o. The Company Secretary,
Hindustan Petroleum Corporation Ltd.
6th Floor, Petroleum House, 17, Jamshedji Tata Road,
Churchgate, Mumbai 400020.

Note: Bidder's failure to return the Integrity Pact along with the bid, duly signed, shall lead to outright rejectio n of such bid.

iv. The Integrity Pact is for compliance with relevant laws of the l and, regulations, economic use of resources and of fairness /tr ansparency in its relation between buyer and Bidder. The IEMs monitor the tender process and the execution of the contract f or compliance with Integrity Pact.

v. Therefore only grievances related to the Tender process as d etailed in the Integrity Pact may be addressed to the IEMs.

SECURITY DEPOSIT:

The bidder, with whom the contract is decided to be entered into and intim ation is so given will have to furnish the requisite quantum of s ecurity deposit (presently two percent (2%) of the total contrac t value) in the form of e-payment/Bank Guarantee (BG in line w ith conditions specified in ATC in favour of Hindustan Petroleum C orp Ltd, within 15 days from the date of intimation of acceptance of thei r tender, failing which HPCL shall:- (a) if the bidder has commenced the work/supplies, deduct the same from the first and subsequent Running A ccount Bill(s) of the Bidder/ Contractor and (b) if the bidder does not co mmence the work/supplies, cancel the Contract and forfeit the EMD.

PERFORMANCE GUARANTEE CLAUSE:-

The supplies / works made against this order shall be fully guaranteed agai nst any manufacturing defects/poor workmanship/inferior quali ty etc. for a period of 12 months from the date of commissioni ng or 18 months from the date of supply whichever is earlier (

12 months of Defect Liability Period in case of Works). During t his period, vendor/contractor shall arrange to repair/replace an y defective parts free of cost or replace complete set if require d. Guarantee / Warranty Certificate should be submitted along with dispatch documents. Vendor / contractor shall furnish Perf ormance Bank Guarantee (BG in line with conditions specified i n C.18) in favour of HPCL or Insurance Surety Bond for Perform ance Security from Insurance Regulatory and Development Au thority of India (IRDAI) regulated Insurance Company only in fa vour of HPCL valid during the above guarantee period / Defect Liability Period or through e-payment.

Quantum of Performance Bank Guarantee (PBG) or Insurance Surety Bond f or Performance Security is guided by instructions issued by Go I from time to time. The quantum of Performance Bank Guaran tee (PBG) or Insurance Surety Bond for Performance Security n eeds to be clearly mentioned in the tender document. Currentl y, these values are as follows:
- All Goods & Services Contacts: 5% of PO value

COMPOSITE PERFORMANCE BANK GUARANTEE (CPBG): Composite PBG (CP BG) of value towards Performance Bank Guarantee inclusive of Security Deposit shall be accepted (in lieu of deduction of rete ntion money from each bill); such composite PBG shall be vali d up to a period of 3 months beyond the expiry of defect liabili ty period. COMPOSITE INSURANCE SURETY BOND (CISB): Comp osite Insurance Surety Bond (CISB) of value towards Performan ce Security inclusive of Security Deposit shall be accepted (in li eu of deduction of retention money from each bill); such comp osite ISB shall be valid up to a period of 3 months beyond the expiry of defect liability period

In case of any dispute between GEM GTC and HPCL ATC, HPCL ATC will be considered final. Also LD Clause given in HPCL GTC attached in ATC docuemnt will be considered final.

.

4. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

a. Copy of PAN Card.

b. Copy of GSTIN.

c. Copy of Cancelled Cheque.

d. Copy of EFT Mandate duly certified by Bank.

6. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to

upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. Click here to view the file

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---