बिड संख्या/Bid Number: GEM/2026/B/8225788

दिनांक /Dated: 11-11-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	21-11-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-11-2026 18:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	75 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Delhi
विभाग का नाम/Department Name	Irrigation And Flood Control Department Delhi
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Lm Bund Office Complex Shastri Nagar Delhi 110031
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :somnath.kashyap16@delhi.gov.in Buyer Email id: ifc-ae-cdiv@delhi.gov.in
वस्तु श्रेणी /Item Category	Facility Management Service- Manpower based (Version 2) - Government Office; Housekeeping; Unskilled , Facility Management Service- Manpower based (Version 2) - Government Office; O&M of Mechanical Work; Skilled , Facility Management Service- Manpower based (Version 2) - Government Office; Horticulture Services; Skilled , Facility Management Service- Manpower based (Version 2) - Government Office; O&M of Electrical Work; Skilled , Facility Management Service- Manpower based (Version 2) - Government Office; O&M of Electrical Work, O&M of Mechanical Work, Horticulture Services; Unskilled , Facility Management Service- Manpower based (Version 2) - Government Office; Housekeeping; Highly-Skilled
अनुबंध अवधि /Contract Period	1 Year(s)
पिछले 3 वित्तीय वर्षों का बिडर का न्यूनतम औसत वार्षिक वित्तीय टर्नओवर/Minimum Average Annual Turnover of the bidder (For the last 3 Financial Years)	24.56 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	GeM verified turnover

बिड विवरण/Bid Details	
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	8186113
Payment Timelines	Payments shall be made to the Seller within **10** days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	163722

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	12

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :
Executive Engineer, Civil Division-IV
LM BUND OFFICE COMPLEX, SHASTRI NAGAR, DELHI-110031.
(Executive Engineer, Civil Division-iv)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

1. The minimum average annual financial turnover of the bidder during the last three financial years, ending on 31st March of the previous financial year, should be as indicated in the bid document. The turnover of the bidder shall be validated by the system based on the financial data available on the GeM portal. The average turnover shall be calculated based on the last three financial years where data is available; in case data is available for only two of the last three financial years, the average shall be computed based on those two years. In case the date of constitution / incorporation of the bidder is less than three years old, the average turnover in respect of the completed financial years after the date of constitution / incorporation shall be taken into account for this criterion. No separate documentary evidence is required to be uploaded by the bidder for this criterion, as the system shall derive and validate the turnover figures from the data available on the GeM portal.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Break Up - 1794393042.xlsx

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job description:1794393310.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:1794393410.pdf

Buyer to upload Machinery or Consumable List in case Add-on is selected by Buyer in Marketplace:1794395305.pdf

Facility Management Service- Manpower Based (Version 2) - Government Office; Housekeeping; Unskilled (14)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Government Office
Type of Services Required	Housekeeping
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Sweeper
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	Yes
High End Machinery and Equipments to be provided by Service Provider	Yes
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	Sweeper

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Ashwani Pal	110031,Executive Engineer, Civil Division-IV, L.M. Bund Office Complex, Shastri Nagar, Delhi-110043	14	• Minimum daily wage (INR) exclusive of GST : 710 • Bonus (INR per day) : 0 • EDLI (INR per day) : 3.55 • EPF Admin Charge (INR per day) : 3.55 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 23.08 • Number of working days in a month : 26 • Provident Fund (INR per day) : 85.2 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Government Office; O&M Of Mechanical Work; Skilled (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Government Office
Type of Services Required	O&M of Mechanical Work
Skill Category	Skilled
Type of Function	Others

विवरण/ Specification	मूल्य/ Values
List of Profiles	Plumber
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	Plumber

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Ashwani Pal	110031,Executive Engineer, Civil Division-IV, L.M. Bund Office Complex, Shastri Nagar, Delhi-110043	1	• Minimum daily wage (INR) exclusive of GST : 862 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.31 • EPF Admin Charge (INR per day) : 4.31 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 28.02 • Number of working days in a month : 26 • Provident Fund (INR per day) : 103.44 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Government Office; Horticulture Services; Skilled (2)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Government Office
Type of Services Required	Horticulture Services
Skill Category	Skilled
Type of Function	Others
List of Profiles	Mali/Gardner Helper
Educational Qualification	Not Required

विवरण/ Specification	मूल्य/ Values
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	
Title for Optional Allowances 2	
Title for Optional Allowances 3	
Designation	Gardener

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Ashwani Pal	110031,Executive Engineer, Civil Division-IV, L.M. Bund Office Complex, Shastri Nagar, Delhi-110043	2	• Minimum daily wage (INR) exclusive of GST : 862 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.31 • EPF Admin Charge (INR per day) : 4.31 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 28.02 • Number of working days in a month : 26 • Provident Fund (INR per day) : 103.44 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Government Office; O&M Of Electrical Work; Skilled (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Government Office
Type of Services Required	O&M of Electrical Work
Skill Category	Skilled
Type of Function	Others
List of Profiles	Electrician
Educational Qualification	Not Required
Specialization	Not Required

विवरण/ Specification	मूल्य/ Values
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Designation	Electrician

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Ashwani Pal	110031,Executive Engineer, Civil Division-IV, L.M. Bund Office Complex, Shastri Nagar, Delhi-110043	1	• Minimum daily wage (INR) exclusive of GST : 862 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.31 • EPF Admin Charge (INR per day) : 4.31 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 28.02 • Number of working days in a month : 26 • Provident Fund (INR per day) : 103.44 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Government Office; O&M Of Electrical Work, O&M Of Mechanical Work, Horticulture Services; Unskilled (4)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Government Office
Type of Services Required	O&M of Electrical Work , O&M of Mechanical Work , Horticulture Services
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Mazdoor/Labour
Educational Qualification	Not Required
Specialization	Not Required

विवरण/ Specification	मूल्य/ Values
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Designation	Helper for Electrician/Plumber/Gardener

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Ashwani Pal	110031,Executive Engineer, Civil Division-IV, L.M. Bund Office Complex, Shastri Nagar, Delhi-110043	4	• Minimum daily wage (INR) exclusive of GST : 710 • Bonus (INR per day) : 0 • EDLI (INR per day) : 3.55 • EPF Admin Charge (INR per day) : 3.55 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 23.08 • Number of working days in a month : 26 • Provident Fund (INR per day) : 85.2 • Tenure/ Duration of Employment (in months) : 12

Facility Management Service- Manpower Based (Version 2) - Government Office; Housekeeping; Highly-Skilled (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Government Office
Type of Services Required	Housekeeping
Skill Category	Highly-Skilled
Type of Function	Admin
List of Profiles	Store Supervisor
Educational Qualification	Graduate
Specialization	As Applicable

विवरण/ Specification	मूल्य/ Values
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Designation	Supervisor

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Ashwani Pal	110031,Executive Engineer, Civil Division-IV, L.M. Bund Office Complex, Shastri Nagar, Delhi-110043	1	• Minimum daily wage (INR) exclusive of GST : 937 • Bonus (INR per day) : 0 • EDLI (INR per day) : 4.69 • EPF Admin Charge (INR per day) : 4.69 • Optional Allowances 1 (INR per day) : 0 • Optional Allowances 2 (INR per day) : 0 • Optional Allowances 3 (INR per day) : 0 • ESI (INR per day) : 30.45 • Number of working days in a month : 26 • Provident Fund (INR per day) : 112.44 • Tenure/ Duration of Employment (in months) : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

   OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.
   For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

2. Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.
3. **Generic**

   Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

5. **Service & Support**

   Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Service & Support**

   Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

7. **Certificates**

   Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

8. **Forms of EMD and PBG**

   Bidders can also submit the EMD with Account Payee Demand Draft in favour of

   EXECUTIVE ENGINEER, CIVIL DIVISION-IV
   payable at
   NEW DELHI
   .
   Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

9. **Forms of EMD and PBG**

   Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

   EXECUTIVE ENGINEER, CIVIL DIVISION-IV
   . The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

10. **Forms of EMD and PBG**

    Bidders can also submit the EMD with Banker’s Cheque in favour of

    EXECUTIVE ENGINEER, CIVIL DIVISION-IV
    payable at
    NEW DELHI
    .
    Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

11. **Forms of EMD and PBG**

    Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

    EXECUTIVE ENGINEER, CIVIL DIVISION-IV
    payable at
    NEW DELHI

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

12. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

EXECUTIVE ENGINEER, CIVIL DIVISION-IV
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

13. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document Click here to view the file.

14. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

GOVERNMENT OF NCT OF DELHI
IRRIGATION & FLOOD CONTROL DEPARTMENT
BID SPECIFICATION

For GeM Portal Procurement of Housekeeping, Plumbing, Electrical & Allied Maintenance Services

Name of Work:	A/R & M/O Bunds And Drains
Sub-Work / Scope:	Hiring of Manpower for housekeeping, plumbing, electrical, and allied maintenance activities at the Headquarter Office of I&FC Dept., GNCTD, L.M. Bund Office Complex, Delhi.
Estimated Cost:	₹81,86,113/- (Rupees Eighty-One Lakh Eighty Six Thousand One Hundred Thirteen Only)
Contract Duration:	12 Months (365 Days)

1. SCOPE OF WORK (SoW)

The objective of this contract is to maintain a high level of cleanliness, hygiene, aesthetic presentation, and uninterrupted operational efficiency of water supply, plumbing, electrical installations, and horticultural assets across the entire Headquarter Office premises of the Irrigation & Flood Control Department, GNCTD, situated at L.M. Bund Office Complex, Delhi. The scope covers the Office of the Secretary (I&FC), Chief Engineer (I&FC), Superintending Engineer (FC-I), and Civil Divisions CD-III, CD-IV, CD-XIV, and CD-XVIII.

A. Summary of Deployed Manpower & Services (Man-Months / Year)

S.No.	Category / Role	Skill Level	Monthly Deployment	Annual Man-Months
1	Sweepers (Housekeeping & Cleaning)	Unskilled	14 Persons	168 Man-Months
2	Plumber (Water Supply & Drainage)	Skilled	1 Person	12 Man-Months
3	Electrician (Electrical Systems)	Skilled	1 Person	12 Man-Months
4	Gardeners (Horticulture & Lawns)	Skilled	2 Persons	24 Man-Months
5	Helpers (Assisting Staff)	Unskilled	4 Persons	48 Man-Months
6	Supervisor (Monitoring & Management)	Supervisory	1 Person	12 Man-Months

B. Operational Scope by Discipline

i. **Housekeeping & Sweeping Services (14 Sweepers):** Comprehensive sweeping, brooming, and damp-mopping of all office floors, corridors, staircases, lobbies, and executive cabins across O/o Secretary (I&FC), Chief Engineer, SE (FC-I), and Divisions CD-III, IV, XIV, and XVIII using manual/mechanical means. Regular washing, cleaning, and sanitizing of attached and common toilet blocks using high-grade germicides and applicable equipment and tools. Sweeping of internal road stretches (Gate No. 1 to Gate No. 2), authorized parking lots, pathways, open spaces, and garden surroundings within the complex using manual/mechanical means. Daily collection and segregation of routine office waste and disposal to designated municipal dumping points using manual/mechanical means as per the directions of Engineer-in-charge.

ii. **Plumbing & Sanitary Systems (1 Plumber + 1 Helper):** Continuous inspection, preventive maintenance, and repair of water supply networks, distribution pipelines, valves, taps, bib cocks, flush valves, cisterns, and sanitary fixtures. Regular cleaning, unblocking, and upkeep of overhead water storage tanks, float valves, and drainage systems. Prompt attendance to choking, leakage, low pressure, or overflowing tanks. Major material replacements beyond minor routine maintenance shall be executed with prior approval of the Engineer-in-Charge.

iii. **Electrical Maintenance (1 Electrician + 1 Helper):** Routine monitoring, repair, and maintenance of electrical wiring, distribution boards, MCBs, ELCBs, switches, sockets, and circuit breakers. Maintenance of interior/exterior lighting fixtures, LED tube lights, streetlights, ceiling fans, wall fans, and exhaust fans. Troubleshooting power failures, voltage fluctuations, short circuits, and loose connections while enforcing strict electrical safety protocols.

iv. **Horticulture & Gardening (2 Gardeners + 2 Helpers):** Regular watering, mowing, edge trimming, and weeding of lawns, flower beds, and green belts. Pruning of shrubs and hedges, pest control inspection of plants, and systematic collection and disposal of garden green waste.

v. **Overall Supervision (1 Supervisor):** Direct monitoring of daily attendance, task rosters, site checks, complaint registration, quality assurance, and liaisoning with departmental officers/Engineer-in-Charge. The deployed Supervisor shall be a Graduate or above and shall possess adequate experience in supervising housekeeping, maintenance and allied activities. The agency shall ensure that the Supervisor is capable of maintaining attendance records, duty rosters, complaint registers and coordination with departmental officials.

vi. **Machinery, Equipment & Consumables Package:** The agency shall supply and maintain all requisite machines and monthly consumables, including Wet/Dry Vacuum Cleaners, Mechanized Mopping Machines, Glass Cleaning Kits, Kentucky Mops, M-Fold Paper Dispensers, Branded Disinfectants/Cleaners (Taski/Diversey/Colin/Harpic equivalent), Biodegradable Garbage Bags, Urinal Cubes, Air Fresheners, etc. The Service Provider shall arrange and provide all necessary machinery, equipment, tools, implements, materials and consumables required for the satisfactory execution of housekeeping, plumbing, electrical, horticultural and allied maintenance activities at the Headquarter Office of I&FC Department, GNCTD, situated at L.M. Bund Office Complex, Delhi. The Service Provider shall provide the required machinery and equipment at the commencement of the contract and submit proof of procurement/deployment to the Engineer-in-Charge. All costs towards procurement, transportation, maintenance, replacement, consumables, contractor's profit and applicable taxes shall be deemed included in the quoted amount for this component. No additional payment shall be admissible on this account.

C. LABOUR LAW COMPLIANCES

i. The engagement and employment of labourers and payment of wages to them as per existing provisions of various Labour Laws and Regulations are the sole responsibility of the contractor and any breach of such laws or regulations shall be deemed to be breach of this contract. The Department may ask the contractor to produce documents to verify that these provisions/laws are complied with by the contractor.

(a) All wages and allied benefits such as Leave, ESI, PF, Gratuity, Bonus etc, shall be paid by the contractor and the Department shall not incur any liability or additional expenditure, whatsoever for personnel deployed,

(b) It is mandatory that the employees must be paid through bank/cheques/ECS only in terms of instruction of the Labour Commissioner.

ii. The contractor shall abide by all labour laws, laws related to EPF Organisation, ESI Corporation, Workmen Compensation Act. The details of EPF, ESIC in respect of their deployed staff shall be submitted by the contractor to the Department every month along with the bill. The contractor shall abide, including but not limited to, matters relating to timely payment of wages and allowances, payment of minimum wages, payment of overtime, grant of leave, payment of workmen's compensation, working hours, safety, maternity benefits, holidays, framing of standing orders, disciplinary action against employees, payment of provident fund contributions, payment of gratuities and payment of bonus.

iii. The contractor shall be liable for any legal dispute/ case / claims that arises or may arise during currency of the contract due to non-compliances of labour or other related laws.

iv. The contractor shall be responsible for compliance of all the laws/ rules/ regulations and Govt. instructions that are/ shall be applicable to and aimed to protect the interest of the employees/ workers, engaged by it and shall ensure payment of all the statutory dues/ liabilities as may have arisen during the past 'or

' may arise during, the course of performance of the contract.

v. The contractor shall submit periodical returns as may be specified from time t o time.

D. List of Housekeeping Machinery, Equipment & Consumables to be provi ded by Service Provider-

S.No.	Item Description	Estimated Monthly R equirement (Minimu m)
01	WET/ DRY VACCUM CLEANER	04
02	Mechanized mopping machine	03
03	CADDY BASKET	07
04	GLASS CLEANING KIT	07
05	KENTUCKY WET MOPS	As per Requirement/us age
06	WET MOPS ROUND (FOR BATH ROOMS)	As per Requirement/us age
07	SWEEPING BRUSHES (DRY DUST CONTROL MOPS)	As per Requirement/us age
08	M. Fold Dispenser	As per Requirement/us age
09	Tissue Paper	As per Requirement/us age
10	Toilet Paper Roll	As per Requirement/us age
11	Dettol Liquid Soap in toilets/wash rooms	As per Requirement/us age
12	Air Perfume (in refills)	As per Requirement/us age

13	Air Room Freshener (75 gm packets)	As per Requirement/usage
14	Disposable Biodegradable Garbage Bag (20 X 20)	As per Requirement/usage
15	Disposable Biodegradable Garbage Bag (30 X 40)	As per Requirement/usage
16	Urinal cubes	As per Requirement/usage
17	Urinal Cube Mat (Green)	As per Requirement/usage
18	Toilet cleaner	As per Requirement/usage
19	Glass cleaning agent	As per Requirement/usage
20	Duster (Rags)	As per Requirement/usage
21	Phool Jharoo (long handle) (synthetic)	As per Requirement/usage
22	Phool Jharoo (Short handle) (synthetic)	As per Requirement/usage
23	Seenk Jharoo (Long handle)	As per Requirement/usage
24	Seenk Jharoo (short handle)	As per Requirement/usage
25	Toilet (WC) brushes	As per Requirement/usage
26	Wiper	As per Requirement/usage

27	Platform brushes (2.5' wide)	As per Requirement/usage
28	Buckets	As per Requirement/usage
29	Duster 12"x12" soft/white	As per Requirement/usage
30	Duster yellow	As per Requirement/usage
31	Mosquito repellents (spray/liquid vaporizer)	As per Requirement/usage
32	Phenyl liquid/Cleanzo	As per Requirement/usage
33	Cleaning powder (Vim/Surf/Others)	As per Requirement/usage
34	Spray (Colin/Mr.Muscles/Others)	As per Requirement/usage
35	Bathroom sanitizer (for Toilets)	As per Requirement/usage
36	Hard surface cleaner	As per Requirement/usage
37	Glass cleaner (for Glass railing and display windows)	As per Requirement/usage
38	Toilet bowl cleaner (for Toilets)	As per Requirement/usage
39	Floor Cleaner	As per Requirement/usage
40	Dettol dispenser	As per Requirement/usage

41	Carpet Brush	As per Requirement/usage
42	Mouse Trap	As per Requirement/usage
43	Brass + Silvo polish	As per Requirement/usage
44	Bucket (20 liters)	As per Requirement/usage
45	Bucket (150 liters)	As per Requirement/usage
46	Big Green Trash Drum	As per Requirement/usage
47	Spray bottles	As per Requirement/usage
48	Pipe wrenches	02 Set
49	Adjustable spanners	02 Set
50	Pipe cutters	02 Set
51	Pliers	04 Set
52	Drain-cleaning tools	As per Requirement/usage
53	Plungers	As per Requirement/usage
54	Insulated tool kit	04 Set
55	Multimeter	02
56	Tester	02

57	Wire stripper	02
58	Crimping tools	02 Set
59	Insulated pliers	04 Set
60	Lawn mower	02
61	Hedge trimmer	02
62	Pruning shears	04 Set
63	Rakes	06
64	Extension poles	02

'***Note:***

The makes/brands for the machines and equipment should be Taski-JD/Nilfisk/Comac/Kärcher/Tennant/Fimap/Eureka Forbes and other such reputed br ands. The service provider has to provide all the new machines at the start of the contract and submit proof for the same.

All usage of consumables (materials, chemicals, and other resources) should be in strict compliance with green Building norms and should be of a good reputed bran d such as Taski/Johnson Diversey/ Sealed Air/ Ecolab Inc/ Professional Lysol/ Other Reputed Brands. Consumable items will have to be provided by the Service Provid er.

The Service Provider shall also provide all necessary tools, machinery, equipment and implements required for plumbing, electrical, horticultural and allied mainten ance activities, in addition to the housekeeping machinery and consumables liste d above. All such tools and equipment shall be maintained in proper working cond ition and shall be made available at the site as and when required by the Enginee r-in-Charge. The cost thereof shall be deemed included in the quoted amount und er the material/equipment component, and no additional payment shall be admiss ible on this account.

The given list is only illustrative and not exhaustive. *The estimated minim um consumption may vary also with time.*

2. Eligibility Criteria for Bidders

(a) Work Experience:

Participating bidders/tenderers must fulfil following eligibility criteria of work experience executed & satisfactorily completed during **last 07 years** ending last day of month previous to the one in which bids are invited: -

(i) **Three** similar completed works each costing not less than **40%** of the estimated cost.

or

(ii) **Two** similar completed works each costing not less than **50%** of the estimated cost.

or

(iii) **One** similar completed work each costing not less than **80%** of the estimated cost.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to previous day of last day of submission of bid.

For the purpose of this clause, 'Similar work' means any type of work for **"Providing Manpower for Housekeeping and Maintenance Services".**

(b) Financial Soundness

i. Average Annual financial turnover should be at least **30%** of the estimated cost during immediate last three consecutive financial years i.e. F/Y -2023-24, 2024-25 & 2025-26 ending on 31.03.2026. The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.

ii. Bidder should not have incurred any losses (i.e. profit after tax should be positive) in more than two of the last five consecutive financial years ending 31st march 2026, duly certified and audited by chartered accountant.

iii. Bidder has to upload Certificate of average financial turnover and Profit/Loss (after taxes) from a certified CA with UDIN as per prescribed Performa attached at **Annexure-A**. The five-year financial information is required for profit/loss verification purpose.

iv. Bidder has to submit Bankers' certificate from a commercial bank of amount not less than **40%** of estimated cost put to tender (ECPT) as per prescribed Performa attached at **Annexure-B**.

OR

Net Worth certificate of not less than **10%** of the estimated cost put to tender issued by a certified CA with UDIN as per prescribed Performa attached at **Annexure-C**.

v. The bidder should not be under liquidation, Court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. List of Mandatory Documents to be scanned and uploaded within the period of bid Submission:

1. Scanned Copy of Demand Draft/Banker's Cheque/Fixed Deposit Receipt (FDR) of a commercial bank against EMD. (In case of exemption of EMD, bidder has to upload relevant documents such as the relevant MSE documents.)

2. Scanned copy of Original GST Registration.

3. Scanned copy of Original ESI and EPF registration.

4. Scanned copy of Original Pan Number.

5. Copy of Average Annual Financial Turnover Certificate during last 3 financial years (2023-24, 2024-25 & 2025-26) ending on 31.03.2026. Bidder should not have incurred any losses (i.e. profit after tax should be positive) in more than two of the last five consecutive financial years ending 31st march 2026. The certificate to be issued by a certified CA with UDIN as per prescribed Performa attached at **Annexure-A**. Supporting documents also to be submitted.

6. Copy of Net worth Certificate for the financial year 2025-26 ending on 31.03.2026 issued by a certified CA with UDIN as per prescribed Performa attached at **Annexure-C**.

OR

Copy of Bankers' certificate as per prescribed Performa attached at **Annexure-B**.

7. Copy of Experience certificates along with Abstract of Experience certificates provided (as per **Annexure-D**).

8. Bidder to upload undertaking to this effect with bid: -

UNDERTAKING

i. “I/We have not been under liquidation, court receivership or similar proceedings a nd I/We am/are not bankrupt.”

ii. “I/We have not been debarred or black listed or suspended from the business fro m any department of Central / State Government”.

Signature of the Bidder/Contractor(s)

Date

ANNEXURE ‘A’

FINANCIAL INFORMATION

Financial Analysis – Details to be furnished duly supported by figures in bal ance sheet/profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the income Tax De partment.

	Years				
	2021-22	**2022-23**	**2023-24**	**2024-25**	**2025-26**

(i) Gross Annual turnover					
(ii) Profit/Loss (after taxes)					

Signature of Bidder(s)

Signature of Chartered Accountant with seal and UDIN

ANNEXURE ‘B’

FORM OF BANKERS’ CERTIFICATE FROM A COMMERCIAL BANK

This is to certify that to the best of our knowledge and information that M/s. / Sh.....having marginally noted address_____, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs.....(Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

For the Bank

ANNEXURE 'C'

FORM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT

It is to certify that as per the audited balance sheet and profit & loss account during the financial year_____the net worth of M/s.....

(Name& Registered address of Individual/Firm/Company) as on ..... (the relevant date) is Rs. ..... after considering all liabilities. It is further certified that net worth of the company has not eroded by more than 30% in the last 3 years ending on (31.03.2026).

Signature of Chartered Accountant.....

Name of Chartered Accountant.....

....

UDIN.....

Date & Seal.....

Annexure – D

Experience sheet

DETAILS OF HOUSE KEEPING WORK ORDER AS PER ELIGIBILITY CRITERIA IN FOLLOWING PROFORMA: - (attach extra sheet if required)

S.No.	NAME & ADDRESS OF THE ORGANIZATION	VALUE OF CONTRACT	VALIDITY OF CONTRACT		Satisfactory Work completion Certificate (Yes/No)
			FROM	TO	

SIGNATURE OF OWNER/MANAGING PARTNER/DIRECTOR

DATE: NAME:

PLACE: SEAL:

.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1

bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---